



City of  
**Peterborough**

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**To:** Members of the Museum & Archives Advisory Committee

**From:** Susan Neale, Museum Director

**Meeting Date:** March 10, 2016

**Subject:** Report MAAC16-005  
Peterborough Museum & Archives: 2017 User Fees

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## **Purpose**

A report to recommend approval of the Peterborough Museum & Archives 2017 User Fees.

## **Recommendation**

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC16-005, dated March 10, 2016, of the Museum Director, as follows:

That the Peterborough Museum & Archives 2017 User Fees be approved.

## **Budget and Financial Implications**

The Peterborough Museum & Archives (PMA) 2017 User Fees will be submitted for approval, as part of the 2017 City Budget process. User Fees generate 50% of the PMA annual operating revenue.

## Background

City facilities submit User Fee information as part of the annual budgetary process, for review and approval by City Council.

The Peterborough Museum & Archives (PMA) strives to balance revenue generation with accessibility, by ensuring User Fees are reasonable and reflect existing standards across Canada.

Programming contributes 95% of the PMA's annual User Fee revenue. Staff recommend that the User Fees for the Day Camp and School/Public programs be increased in 2017, given the following: (1) these fees have remained unchanged for 2 years; (2) these fees are no longer in line with similar programs in the community.

The recommended 2017 User Fees for Day Camp and School/Public programs are presented in Table 1.

**Table 1:** Peterborough Museum & Archives: Day Camp and School/Public Program User Fees

<b>PMA Programming User Fees</b>	<b>2016 Current Fees</b>	<b>2017 Recommended Fees</b>
Day Camp – ½ Day Registration	\$16.00 per registrant	\$17.50 per registrant
Day Camp – Full Day Registration	\$32.00 per registrant	\$35.00 per registrant
School/Public Program	\$ 4.00 per person	\$ 5.00 per person

Staff recommend that the 2017 User Fees for Admission, Archaeological Collections, Archival Services, MUSE Film Series, Photocopy Recoveries and Facility Rentals remain at 2016 rates.

## Summary

User Fees are an important component of the PMA's annual operating revenue, and are developed with the goal of fair and reasonable access to services.

Submitted by,

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