

**Museum & Archives Advisory
Committee
City of Peterborough
June 11, 2015
Draft Minutes Not Approved**



**Minutes of a Meeting of Museum & Archives Advisory Committee held
on June 11, 2014 in the Fine Annex, Museum.**

The meeting of the Museum & Archives Advisory Committee was called to order at 5:05 p.m. by Nancy Jackson, Chair, in the Fine Annex, Peterborough Museum & Archives.

Present:

Janice Millard
Nancy Jackson, Chair
Linda Lumsden
Morgan Tamplin
Councillor Riel
Gayle McIntyre (arrived at 5:12 p.m.)
Karen Carter-Edwards
Ann Sullivan
Ken Brown

Staff:

Allan Seabrooke, Chief Administrative Officer
Susan Neale, Museum Director
Mark Buffone, Accessibility Compliance Coordinator
Kendra Sedgwick, Committee Coordinator

There was a welcome and introduction of Allan Seabrooke, Chief Administrative Officer for the City of Peterborough.

Minutes – May 14, 2015

Moved by Janice Millard

**That the minutes of the Museum & Archives Advisory Committee meeting held on
May 14, 2015 be approved.**

“CARRIED”

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Disclosure of Pecuniary Interest

There were no disclosures of interest.

**Museum Director
Report MAAC15-008
Peterborough Museum & Archives Accessibility Plan: 2012-2016**

A power point presentation was provided by Mark Buffone, Accessibility Compliance Coordinator, City of Peterborough.

Moved by Linda Lumsden

That the Museum & Archives Advisory Committee approve the recommendations outlined in Report MAAC15-008 dated June 11, 2015, of the Museum Director, as follows:

- a) **That the presentation by the Accessibility Compliance Coordinator, City of Peterborough, be received for information.**
- b) **That the Peterborough Museum & Archives: 2012-2016 Accessibility Plan (Appendix A) be reviewed and amended, as required.**

“CARRIED”

**Museum Director
Report MAAC15-009
Peterborough Museum & Archives: Report of Activities**

Moved by Ann Sullivan

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC15-009, dated June 11, 2015, of the Museum Director, as follows:

That the Museum Director’s report on the activities of the Peterborough Museum & Archives for June 11, 2015 be received for information.

“CARRIED”

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Other Business

Susan Neale congratulated Janice Millard on her retirement from Trent University and offered thanks for her commitment to the Committee during the past few years.

Linda Lumsden commended Susan Neale and the Museum staff for the great work accomplished during the past year.

Susan Neale informed staff that the Museum was presented with the Community Partner Award of Excellence 2015 from Community Living Peterborough.

Ken Brown requested that an update report be provided at the October Committee meeting on the possibility of a Regional Archive.

Next Meeting

The Chair indicated that the next meeting is scheduled for October 8, 2015.

Adjournment

Moved by Janice Millard

That this meeting of the Museum & Archives Advisory Committee adjourn at 6:35 p.m.

"CARRIED"

Kendra Sedgwick
Committee Coordinator

Nancy Jackson
Chair