

**Public Library Board of Trustees
City of Peterborough
April 28, 2015
Draft Minutes Not Approved**



**Minutes of a Meeting of the Public Library Board of Trustees Held on
April 28, 2015 in the Library Board Room.**

The meeting of the Public Library Board of Trustees was called to order at 7:00 p.m. by Paul Stern, Chair in the Library Board Room, 345 Aylmer Street North.

Present:

Paul Stern, Chair
Leslie Wolcott
Barb Conner
Mauro DiCarlo
Teresa Kerr
Councillor Baldwin

Regrets:

Councillor Riel
Eric Prevost

Staff:

Jennifer Jones, Head Librarian
Jennifer Zoethout, Library Manager/CEO

Guests:

Ken Doherty, Director of Community Services
Laura Gardner, Collections Development Librarian
Mary Gallop, Manager of Facilities and Special Projects
Peter Burton, VG+ Architects
Nicole Crabtree, VG+ Architects

Minutes – March 31, 2015

Moved by Barb Conner

That the minutes of the Public Library Board of Trustees meeting held on March 31, 2015 be approved.

“CARRIED”

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Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

No items were moved as part of the Consent Agenda

Verbal Report

Presentation by VG+ Architects – Proposed Library Renovation

Peter Burton and Nicole Crabtree from VG+ Architects provided a presentation on the library renovation project including the background, process, design, budget and proposed next steps.

Moved by Leslie Wolcott

That the Public Library Board of Trustees support the renovation project as presented, and

That the library renovation plans be presented to Council in June 2015 and recommended for consideration as part of the 2016 construction budget.

“CARRIED”

Library Manager/CEO

Report PPL15-005

Activity Report for March/April 2015

Moved by Councillor Baldwin

That the Library Manager/CEO proceed to purchase gifts on behalf of the Board for retirees in 2015; and

That a report on standardized retirement gifts be prepared for Board consideration.

“CARRIED”

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Library Manager/CEO
Report PPL15-007
Board Position Options

This report was deferred to the May 26, 2015 meeting.

Moved by Teresa Kerr

That the Library Manager/CEO contact the City Clerk's Office to request that this office assume secretarial functions for the Public Library Board.

"CARRIED"

Library Manager/CEO
Report PPL15-006
Board Membership Options

Moved by Mauro DiCarlo

That the Library Manager/CEO purchase an Ontario Library Board's Association membership for the Board.

"CARRIED"

Library Manager/CEO
Report PPL15-004
Library Renovation History

Moved by Councillor Baldwin

That the Library Renovation History report be received for information.

"CARRIED"

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Verbal Report
Friends of the Library

Barb Conner provided an update on activities of the Friends of the Library, and noted that the Spring Giant Book Sale raised \$16,600.

Moved by Councillor Baldwin

That the verbal report of the Friends of the Library be received for information.

“CARRIED”

Other Business

Moved by Teresa Kerr

That the Library Manager/CEO contact the City to request that one additional parking spot in front of the Library be designated as accessible parking.

“CARRIED”

Moved by Leslie Wolcott

That the Library Manager/CEO provide a report on the status of the DelaFosse Library Branch.

“CARRIED”

Moved by Leslie Wolcott

That the Library Manager/CEO provide a report on rules of conduct policy and procedure to the June Board meeting for consideration.

“CARRIED”

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Next Meeting

The Chair indicated that the next Board meeting will be held on May 26, 2015.

Adjournment

Moved by Councillor Baldwin

That this meeting of the Public Library Board of Trustees adjourn at 8:32 p.m.

"CARRIED"

Jennifer Jones
Head Librarian

Paul Stern
Chair