



**Peterborough
Public Library**

To: Peterborough Public Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: December 12, 2017

Subject: Report PPL17-078
Library Board Meeting Times

Purpose

A report to recommend that Library Board begin their meetings at 5:30 p.m. instead of 7:00 p.m. in 2018.

Recommendation

That the Library Board approve the recommendation outlined in Report PPL17-078 dated December 12, 2017, of the Library CEO, as follows:

That the Library Board adopt an early start time of 5:30 p.m. for meetings in 2018.

Budget and Financial Implications

Should the Library Board adopt an early start time for the meetings, there would be the option to provide a light meal such as sandwiches at these meetings. The cost for these refreshments would come out of the existing Library Board budget line and should have little to no effect on the overall library budget for 2018.

Background

Several City committees now meet at the end of the regular workday in an effort to allow volunteer members to have evenings free. It is a standard practice to provide a light dinner at these meetings. If the Library Board approves of the change, the new meeting time would begin in January of 2018.

Submitted by,

Jennifer Jones
Library CEO

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