



**Peterborough
Public Library**

To: Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: November 21, 2017

Subject: Report PPL17-070
Library Renovation Update

Purpose

A report to inform the Library Board of matters concerning the status of the Library Renovation.

Recommendation

That the Library Board approve Report PPL17-070, dated November 21, 2017 concerning the Library Renovation, as follows:

That the report of the Library CEO be received for information.

Budget and Financial Implications

There is no budget or financial implication resulting from the approval of the recommendation of this report.

Background

At the time of this report, the Library renovation should be completed by the end of 2017 and staff are looking at an early January 2018 move date. Move preparations have been ongoing and we are confident that we will be able to move when a firm date is set.

Planning for the grand opening celebration is continuing. The working group is looking at tentative dates, and will confirm as other dates are finalized.

The general plan for the day remains as having a few short speeches, an official ribbon cutting, the official Foundation cheque presentation, and a small reception with light refreshments. There will be scheduled tours offered of the space and extra staff will be on hand to answer questions and help patrons as needed. Staff are brainstorming possible special activities for the day as well as ways to continue offering ongoing excellent programs in our new space.

The working group has been discussing various ways of advertising the grand opening, including the possible of a live radio spot.

Staff are also continuing to plan for a special 'by invitation only' preview event for Board members, Friends of the Library members, the Foundation Board members, and immediate family members of staff one evening before opening officially to the public.

Submitted by,

Jennifer Jones
Library CEO

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