



**Peterborough
Public Library**

To: Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: October 24, 2017

Subject: Report PPL17-064
Library CEO Report October 2017

Purpose

A report to inform the Library Board of Trustees on general matters concerning Library operations and services.

Recommendation

That the Library Board approve the recommendation in Report PPL17-064 dated October 24, 2017, of the Library CEO as follows:

That Report PPL17-064 be received for information.

Budget and Financial Implications

There is no budget or financial implications resulting from the approval of the recommendation of this report.

Background

Collection

Ordering is ongoing as is collection maintenance at both branches. The use of CollectionHQ has proven to be very informative, as well as slightly labour intensive as we run through all of the levels of reporting it has. Staff have been supportive of the product and its data. They find the reports produced useful, though overwhelming at

first. The schedule for collection maintenance will be adjusted as we work through the process to determine the best approach for us.

The library is also in the process of designing a quick two-minute survey to see if there is any interest in the establishment of a Blu-ray/4K Ultra HD collection. This survey will run over the course of several dates and time periods during the month of October at the Main library and will aim to get feedback from 300 patrons. The in-house survey will be conducted by staff at the Circulation desk. We will also try and use Twitter and/or Facebook to conduct an electronic version of the survey.

The Collection Development Committee met during the summer to revise the Materials' Selection Policy. They also discussed the establishment of a Children's Braille Collection and reviewed the collection floor plan for the renovated library. Another meeting will occur this month to review some of our electronic subscriptions for 2018.

Programming

Staff are busy preparing for Fall programs and planning ahead for some new and exciting programs to take place in our new space. They have also been working on themed newsletters for both Kids, Teens, and Adults.

The Children's staff are hoping to be able to do a Halloween storytime at Lansdowne Place this year, and are working on developing new partnerships with the Peterborough Family Resource Centre.

Staff attended the downtown market on September 27 to highlight items in our collection pertaining to Fall cooking and canning.

Karen Bisschop, Adult Services Librarian, presented at the Annual Conference of the Kawartha Branch of the Ontario Genealogical Society. Her presentation was entitled *Exploring the City Directories Online (and more!)*.

Programs & Statistics

Storytime in Millennium Park = 2 programs, 92 participants

Toddler Time = 2 programs, 48 participants

Baby & Me = 2 programs, 44 participants

Parent-Child Mother Goose = 2 programs, 58 participants

Reader's Theatre = 1 program, 8 participants

Adult book club = 1 program, 10 participants

P.A. day program: Story Stones Workshop with the Métis Nation of Ontario = 5 participants

Interlibrary Loans transactions = 360

Book-a-Librarian appointments = 7

Reference questions = 2,760

New memberships = 468

Number of people through the door in September = 14,573

Submitted by,

Jennifer Jones
Library CEO

Contact Name:

Jennifer Jones

Phone: 705- 745-5382 Ext.2370

E-Mail: jjones@peterborough.ca