



To: Library Board of Trustees

From: Jennifer Jones, Library CEO

Meeting Date: September 26, 2017

Subject: Report PPL17-058
Library Renovation Update

Purpose

A report to inform the Library Board of matters concerning the status of the Library Renovation.

Recommendation

That the Library Board approve the recommendation in Report PPL17-058, dated September 26, 2017 of the Library CEO, as follows:

That the report of the Library CEO be received for information.

Budget and Financial Implications

There is no budget or financial implication resulting from the approval of the recommendation of this report.

Background

At the time of this report, there is no firm date set for the Library move back to Aylmer Street. In preparation for the event, Library staff have begun to prepare for the physical move including creating a staging area for boxes, furniture, etc in one of our storage units. The original move to Peterborough Square went quite smoothly overall, so the staff are confident to follow similar procedures and processes to prepare for this move.

Planning for the grand opening celebration has also begun. There has been nothing set in stone at this time, but the general plan for the day is to have an official ribbon cutting, the official Foundation cheque presentation, and a small reception with light refreshments.

Inside the library the general idea will be to have staffed stations scattered throughout the building to highlight certain collections, some of our programs, upcoming events, etc. We will likely have a draw/door prize, and there has been some discussion around a small number of special commemorative library cards - though we may prefer to wait for the library rebranding to be complete before ordering cards.

Staff have also suggested the possibility of a special “by invitation only” preview event for Board members, City Council, and other select guests (list to be determined) one evening before opening officially to the public.

Submitted by,

Jennifer Jones
Library CEO

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