

**Public Library Board of Trustees
City of Peterborough
August 29, 2017
Draft Minutes Not Approved**



**Minutes of a Special Meeting of the Public Library Board of Trustees
Held on August 29, 2017 at the DelaFosse Branch, 729 Park Street.**

The meeting of the Public Library Board of Trustees was called to order at 7:07 p.m. at the DelaFosse branch, 729 Park Street.

Present:

Paul Stern, Chair
Councillor Baldwin
Barb Connor
Mauro DiCarlo
Dan Moloney
Councillor Riel
Garth Wedlock
Leslie Woolcott

Regrets:

Teresa Kerr, Vice Chair

Staff:

Natalie Garnett, Deputy City Clerk
Jennifer Jones, Library CEO

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Closed Session

Moved by Dan Moloney

That the Library Board enter into Closed Session at 7:08 p.m. to discuss one item under Section 239(2)(b) Personal matters about an individual, including municipal or local board employees, to discuss a leasing matter.

"CARRIED"

Peterborough Public Library Board of Trustees Minutes
Meeting of August 29, 2017
Page 2

Moved by Dan Moloney

That the Library Board rise from Closed Session at 7:51 p.m.

“CARRIED”

Open Session

Consent Agenda

Moved by Councillor Baldwin

That items 7 and 8 be approved as part of the Consent Agenda.

“CARRIED”

Library CEO

Report PPL17-051

Naming Rights – Foundation and Friends of the Library (FOL)

Moved by Councillor Baldwin

That the Library Board approve the recommendation outlined in Report PPL17-051 dated August 29, 2017, of the Library CEO, as follows:

That Report PPL17-051 of the Library CEO be received for information.

“CARRIED”

Peterborough Public Library Board of Trustees Minutes
Meeting of August 29, 2017
Page 3

Library CEO
Report PPL17-050
Library Strategic Plan – Status Update

Moved by Councillor Baldwin

That the Library Board approve the recommendation outlined in Report PPL17-050 dated August 29, 2017, of the Library CEO, as follows:

That Report PPL17-050 of the Library CEO be received for information.

“CARRIED”

Library CEO
Report PPL17-052
Library Café

Moved by Dan Moloney

That the Library Board approve the recommendations outlined in Report PPL17-052, dated August 29, 2017, of the Library CEO as follows:

- a) That Report PPL17-052 be received for information; and,**
- b) That the Board join the City of Peterborough in an RFP process to determine a tenant for café at the main branch of the Library.**

“CARRIED”

**Peterborough Public Library Board of Trustees Minutes
Meeting of August 29, 2017
Page 4**

**Library CEO
Report PPL17-049
Memorandum of Understanding Update**

Moved by Barb Connor

That the Library Board approve the recommendations outlined in Report PPL17-049 dated August 29, 2017, of the Library CEO, as follows:

- a) That a verbal report to inform the Library Board of the status of the Library Board/City of Peterborough Memorandum of Understanding by the Committee be received for information; and,**
- b) That the draft MOU be approved as revised.**

“CARRIED”

**Library CEO
Report PPL17-046
Sponsorship Update – Digital Signage**

Moved by Councillor Riel

That the Library Board approve the recommendation outlined in Report PPL17-046, dated August 29, 2017 of the Library CEO concerning the Sponsorship Update with regards to Digital Signage, as follows:

That Report PPL17-046 from the Library CEO be received for information.

“CARRIED”

Peterborough Public Library Board of Trustees Minutes
Meeting of August 29, 2017
Page 5

Library CEO
Report PPL17-048
Library Renovation Update

Moved by Mauro DiCarlo

That the Library Board approve the recommendation outlined in Report PPL17-048, dated August 29, 2017 of the Library CEO concerning the Library Renovation, as follows:

That Report PPL17-048 of the Library CEO be received for information.

"CARRIED"

Other Business

Incentives for Surveys

The CEO discussed providing an incentive, such as a draw prize, to encourage the completion of surveys related to the Strategic Plan Review. The Board did not support the purchasing prizes for this purpose.

The Chair advised that Teresa Kerr has resigned from the Library Foundation Board, and as she was their appointee to the Library Board, her term is over. Ms. Kerr was thanked for her many contributions to the Peterborough Public Library over the years.

Next Meeting

The Chair indicated that the next Board meeting will be held on September 26, 2017.

Adjournment

Moved by Dan Moloney

That this meeting of the Public Library Board of Trustees adjourn at 8:46 p.m.

"CARRIED"

Peterborough Public Library Board of Trustees Minutes
Meeting of August 29, 2017
Page 6

Natalie Garnett
Deputy Clerk

Paul Stern
Chair