



**Peterborough
Public Library**

To: Peterborough Public Library Board of Trustees

From: Jennifer Jones, Acting Library Manager/CEO

Meeting Date: March 28, 2017

Subject: Report PPL17-023
Library Membership Policy

Purpose

A report to seek Board approval on an update to the Library Membership Policy.

Recommendations

That the Library Board approve the recommendations outlined in Report PPL17-023 dated March 28, 2017, of the Acting Library Manager/CEO, as follows:

- a) That Report PPL17-023 be received for information; and,
- b) That the updated Library Membership Policy be approved.

Budget and Financial Implications

There are no budget or financial implications resulting from the approval of the recommendations of this report.

Background

The Library Membership Policy was last known to have been reviewed in 2005. (Appendix A).

Library staff would like to update the policy to reflect current practices (Appendix B).

Submitted by,

Jennifer Jones
Acting Library Manager/CEO

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Attachments:
Appendix A - Membership Policy (2005)
Appendix B - Library Membership Policy (proposed)

Appendix A:**Peterborough Public Library
MEMBERSHIP POLICY****1. INTENT**

1.1. The Peterborough Public Library shall provide, free of charge, access to and the use of materials and information services within the library in accordance with the Public Libraries Act R.S.O. 1990, Section 23, and Subsections 1.2.

1.2. All library material shall be available to persons of all ages.

2. FREE MEMBERSHIPS

2.1. The lending services of the Peterborough Public Library are available with out charge to persons of all ages residing or owning a business or property with in the boundaries of the municipality of the City of Peterborough. Institutional memberships are also available.

2.2. In the spirit of cooperation, the Peterborough Public Library Board has granted free memberships to students residing outside of the City of Peterborough but attending a local, publically funded high school, college or university. Free membership has also been extended to high school and junior high school students of schools belonging to KLCIC (Kawartha Lakes Library Information Consortium).

3. PAID MEMBERSHIPS.

3.1. Peterborough Public Library lending services shall be available to other persons upon payment of a fee. This policy shall be in compliance with the Public Libraries Act R.S.O. 1990, Section 23, and Subsection 3(c). Current fees are listed in the Regulations.

4. CONTRACTUAL AGREEMENTS

4.1. The Peterborough Public Library may also establish mutually agreeable borrowing arrangements with contracting municipalities or reciprocal borrowing with surrounding townships. The terms of such agreements shall be ratified by the Board.

See Also:

Membership Confidentiality

Policy Overdue Policy

Registration Policy

BOARD APPROVAL: 05-02-03 **REVIEWED:** Feb. 22, 2005**Appendix B:**

Peterborough Public Library Membership Policy

Department	Community Services	Effective Date	April 1, 2017
Division	Arts Culture & Heritage	Approval Level	Library Board
Section/Facility	Public Library	Policy #	

Intent

The Peterborough Public Library shall provide, free of charge, access to and the use of materials and information services within the library in accordance with the Public Libraries Act.

Free membership

The lending services of the Peterborough Public Library are available with out charge to persons of all ages residing or owning a business or property with in the boundaries of the municipality of the City of Peterborough. Institutional memberships are also available.

The Peterborough Public Library Board has granted free memberships to students residing outside of the City of Peterborough but attending a local, publically funded elementary school, high school, college or university.

Paid membership

Peterborough Public Library lending services shall be available to other persons upon payment of a fee. This policy shall be in compliance with the Public Libraries Act. Current fees are listed on our website.

Contractual agreements

The Peterborough Public Library may also establish mutually agreeable borrowing arrangements with contracting municipalities or reciprocal borrowing with surrounding

townships. The terms of such agreements shall be ratified by the Board.

Amendments/Review Date

Date (yyyy-mm-dd)	Section # Amended	Comment