

**Public Library Board of Trustees
City of Peterborough
February 28, 2017
Draft Minutes Not Approved**



**Minutes of a Meeting of the Public Library Board of Trustees Held on
February 28, 2017 at the DelaFosse Branch, 729 Park Street.**

The meeting of the Public Library Board of Trustees was called to order at 7:04 p.m. at the DelaFosse branch, 729 Park Street.

Present:

Paul Stern, Chair
Leslie Woolcott
Mauro DiCarlo
Barb Connor
Councillor Baldwin
Garth Wedlock
Teresa Kerr, Vice Chair

Regrets:

Steven MacDonald
Councillor Riel

Staff:

Natalie Garnett, Deputy City Clerk
Jennifer Jones, Acting Library Manager/CEO

Minutes – January 31, 2017

Moved by Garth Wedlock

That the minutes of the Public Library Board of Trustees meeting held on January 31, 2017 be approved as circulated.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

**Peterborough Public Library Board of Trustees Minutes
Meeting of February 28, 2017
Page 2**

Consent Agenda

Moved by Councillor Baldwin

That Items 8 and 10 be approved as part of the Consent Agenda

“CARRIED”

**Acting Library Manager/CEO
Report PPL17-010
OLA Super Conference Report February 2017**

Moved by Councillor Baldwin

That the Library Board approve the recommendation in Report PPL17-010 dated February 28, 2017, of the Acting Library Manager/CEO as follows:

That the report be received for information.

“CARRIED”

**Acting Library Manager/CEO
Report PPL17-012
Acting Library Manager/CEO Report February 2017**

Moved by Councillor Baldwin

That the Library Board approve the recommendation in Report PPL17-012 dated February 28, 2017, of the acting Library Manager/CEO as follows:

That the report be received for information.

“CARRIED”

Peterborough Public Library Board of Trustees Minutes
Meeting of February 28, 2017
Page 3

Acting Library Manager/CEO
Report PPL17-006
Library Operational Goals

Moved by Mauro DiCarlo

That the Library Board approve the recommendations outlined in Report PPL17-006 dated February 28, 2017, of the Acting Library Manager/CEO, as follows:

- a) That Report PPL17-006 be received for information; and,**
- b) That the Acting Library Manager/CEO begin work on the goals discussed at the meeting of February 28, 2017 including: work involved with the return to the main library, and the introduction of performance appraisals for unionized staff.**

“CARRIED”

Acting Library Manager/CEO
Report PPL17-007
Update from the Foundation and Friends of the Library

Moved by Leslie Woolcott

That the Library Board approve the recommendations outlined in Report PPL17-007 dated February 28, 2017, of the acting Library Manager/CEO, as follows:

- a) That a verbal report to inform the Library Board on the status of the Peterborough Public Library Foundation be received for information; and**
- b) That a verbal report to inform the Library Board on the status of the Friends of the Peterborough Public Library by Barb Connor be received for information.**

“CARRIED”

Peterborough Public Library Board of Trustees Minutes
Meeting of February 28, 2017
Page 4

Acting Library Manager/CEO
Report PPL17-008
MOU Update

Moved by Councillor Baldwin

That the Library Board approve the recommendation outlined in Report PPL17-008 dated February 28, 2017, of the Acting Library Manger/CEO, as follows:

That a verbal report to inform the Library Board of the status of the Library Board/City of Peterborough Memorandum of Understanding be received for information.

“CARRIED”

Acting Library Manager/CEO
Report PPL17-013
Peterborough Library Operating Grant Update (PLOG)

Moved by Barb Connor

That the Library Board approve the recommendation outlined in Report PPL17-013 dated February 28, 2017, of the Acting Library Manger/CEO, as follows:

That a verbal report from the Library Board Chair to inform the Library Board of the status of the PLOG be received for information.

“CARRIED”

Acting Library Manager/CEO
Report PPL17-009
Library Strategic Plan – Status Update

Moved by Garth Wedlock

That the Library Board approve the recommendations in Report PPL17-009, dated February 28, 2017 of the Acting Library Manager/CEO, as follows:

**Peterborough Public Library Board of Trustees Minutes
Meeting of February 28, 2017
Page 5**

- a) That the report of the acting Library Manager/CEO be received for information; and,
- b) That a Strategic Plan Steering Committee be formed consisting of Paul Stern and Garth Wedlock, the Acting Library Manager/CEO, and up to three library staff members.

“CARRIED”

**Acting Library Manager/CEO
Report PPL17-011
Library Renovation Update**

Moved by Leslie Woolcott

That the Library Board approve the recommendation in Report PPL17-011 dated February 28, 2017, of the acting Library Manager/CEO as follows:

That the report be received for information.

“CARRIED”

Other Business

Grand Opening

Discussion was held regarding the possibility of establishing a sub-committee to work on organizing a grand opening for the main library branch. The Acting Library Manager/CEO will bring a report on this matter to the Committee at the March meeting.

Next Meeting

The Chair indicated that the next Board meeting will be held on March 28, 2017.

**Peterborough Public Library Board of Trustees Minutes
Meeting of February 28, 2017
Page 6**

Adjournment

Moved by Mauro DiCarlo

That this meeting of the Public Library Board of Trustees adjourn at 9:11 p.m.

"CARRIED"

Natalie Garnett
Deputy Clerk

Paul Stern
Chair