



**Peterborough
Public Library**

To: Library Board of Trustees

From: Jennifer Jones, Acting Library Manager/CEO

Meeting Date: June 28, 2016

Subject: Report PPL16-026
Acting Library Manager/CEO Report June 2016

Purpose

A report to inform the Library Board of Matters concerning Library operations and services.

Recommendation

That the Library Board approve Report PPL16-026, dated June 28, 2016 of the Acting Library Manager/CEO, as follows:

That Report PPL16-026 of the Acting Library Manager/CEO be received for information.

Budget and Financial Implications

There are no budgetary or financial implications from receiving this report.

Background

Staffing

Two temporary circulation clerks were brought on for the summer months (contracts ending September 4, 2016). We were able to use the previous temporary clerk

competition from February 2016 to fill these positions as it was within 4 months of the last posting. Celine Russell and Amandeep Dhindsa were the successful candidates.

Kate Jarrett has accepted an 11 month contract with the Art Gallery of Peterborough and has taken a leave of absence from the Library effective June 13th.

Rebecca Whelan has accepted a Records Management position with Dufferin County. Her last day with the library was June 23rd.

Collections

Due to a pipe leak in the ceiling at the Square, we lost one bay of Large Print books worth roughly \$3000. Laura Gardner, Collection Development Librarian is working on replacing what she can with the same or similar titles.

Programs

The Children's department held a special story time on June 14 to test out the new space in the Square. There was a modified Pizza and Pages program on June 16 which used the study space in the back of the library for the first time.

The TD Summer Reading Club will launch June 30th with some Up Close and Personal Magic with J the Magician. The Club is running a bit differently this year due to space and staffing constraints. Three Family Fun activities will be held at Millennium Park (the green space next to the Silver Bean Cafe) during the summer, as well as the end of summer Closing Party.

Karen Bisschop, Information Services Librarian, Patricia Scoffield, Information Services Technician and Becky Waldman, Marketing and Communications Coordinator represented the library at the annual Senior's Fair on June 15, 2016. They spoke with roughly 100 people throughout the day.

June 2016

Type	Number of Sessions	Number of Attendees
Technology	0	0
Adult	1	20
Adult Outreach	1	100
Teen	1	6
Children's	1	25
Children's Outreach	0	0
Total	4	151

Library Renovation

On June 10, 2016, the keys were officially handed over to the General Contractor, Buttcon Limited, for the Aylmer Street location. Gillian Barnes, Manager of Facilities and Special Projects has officially taken over the project from Mary Gallop, who retired at the end of May.

Technical Services

Regular shipments have begun to arrive again from our vendors and Technical Services are as busy as always.

Marketing

Effectiveness of our online presence:

Site	Success Marker
PPL Moves Website pplmoves.blogspot.ca	<ul style="list-style-type: none">• Traffic is picking up again to the site. Last month we had over 1,400 visits to the site (110 as of June 15)• Now that the contractor has been awarded and work is beginning on the Aylmer Street site, there will be more information to post
Twitter twitter.com/peterboroughlib	<ul style="list-style-type: none">• 978 followers (24 new this month)• The move continues to be a popular topic and generates the most re-tweets
Facebook www.facebook.com/PeterboroughLibrary	<ul style="list-style-type: none">• Overall engagement is down this month but engagement/post is increasing• 20 new page likes this month• Starting to see more engagement on certain types of posts, particularly videos, book recommendations and posts with questions being asked
Instagram www.instagram.com/ptbolib	<ul style="list-style-type: none">• Have 112 followers (30 new from last month)

Participatory Budgeting

The Participatory Budgeting process closed on June 15. We are awaiting news on the status of the DelaFosse projects submitted.

Submitted by,

Jennifer Jones
Acting Library Manager/CEO

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