

**Public Library Board of Trustees
City of Peterborough
May 31, 2016
Draft Minutes Not Approved**



**Minutes of a Meeting of the Public Library Board of Trustees Held on
May 31, 2016 at the Meeting Room, 360 George Street North.**

The meeting of the Public Library Board of Trustees was called to order at 6:59 p.m. in the Meeting Room, 360 George Street North.

Present:

Paul Stern, Chair
Leslie Woolcott
Barb Connor
Steven MacDonald
Eric Prevost
Teresa Kerr, Vice Chair
Mauro DiCarlo
Councillor Riel
Councillor Baldwin

Staff:

Natalie Garnett, Deputy Clerk
Jennifer Jones, Head Librarian
Ken Doherty, Director of Community Services
Karen Bisschop, Information Services Librarian

Minutes – April 26, 2016

Moved by Teresa Kerr

That the minutes of the Public Library Board of Trustees meeting held on April 26, 2016 be approved as amended.

“CARRIED”

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Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Teresa Kerr

That item 4 be approved as part of the Consent Agenda.

“CARRIED”

Library Manager/CEO
Report PPL16-022
Library Manager/CEO Report

Moved by Teresa Kerr

That the Library Board approve Report PPL16-022, dated May 31, 2016 of the Library Manager/CEO, as follows:

That Report PPL16-022 of the Library Manager/CEO be received for information.

“CARRIED”

Moved by Teresa Kerr

That items 5 and 7 be deferred to the September 27, 2016 Board Meeting.

“CARRIED”

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Director of Community Services

Report PPL16-023

Development of a Memorandum of Understanding Between the Library Board and City

Ken Doherty, Director of Community Services, provided a review of Report PPL16-023.

Moved by Mauro DiCarlo

That the Peterborough Public Library Board of Trustees approve the recommendation outlined in Report PPL16-023 dated May 31, 2016 of the Director of Community Services, as follows:

That a joint Library Board/City Committee, comprised of seven members including three Board representatives (Eric Prevost, Teresa Kerr, and Leslie Woolcott), three City representatives (Ken Doherty, Director of Community Services; Sandra Clancy, Director of Corporate Services and Patricia Lester, City Solicitor), and the Library Manager/CEO, be established.

“CARRIED”

Moved by Mauro DiCarlo

That the Peterborough Public Library Board of Trustees approve the recommendation outlined in Report PPL16-023 dated May 31, 2016 of the Director of Community Services, as follows:

That the Committee be charged with the responsibility of drafting a letter of intent and making a recommendation about the appointment of a Treasurer for the Board’s approval at the June 28, 2016 meeting;

Developing a draft Memorandum of Understanding/Service Agreement for Board and City approval before the end of 2016; and,

Developing an updated Establishment By-law for the Board and Council’s consideration.

“CARRIED”

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Moved by Mauro DiCarlo

That the Peterborough Public Library Board of Trustees approve the recommendation outlined in Report PPL16-023 dated May 31, 2016 of the Director of Community Services, as follows:

That the Memorandum of Understanding/Service Agreement be drafted such that it ensures compliance with the *Public Libraries Act* and maintains the close working relationship currently enjoyed between the Library and City.

"CARRIED"

Moved by Steven MacDonald

That the Executive Committee be authorized to approve the hiring of independent legal counsel for the Board regarding the Memorandum of Understanding/Service Agreement; and

That the amount approved not exceed \$5,000, and this money be taken from reserves.

"CARRIED"

Head Librarian
Report PPL16-024
Removal of Charges from Patrons Accounts

Moved by Steven MacDonald

That Report PPL16-024 be deferred to the June 28, 2016 meeting for discussion.

"CARRIED"

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Library Foundation
Verbal Report
Update on Activities

Teresa Kerr advised that the Annual General Meeting will be held in June.

Moved by Barb Connor

That the verbal update from the Library Foundation be received for information.

“CARRIED”

The Chair recessed the meeting at 8:18 p.m. The meeting reconvened at 8:25 p.m.

Ken Doherty, Director of Community Services, Jennifer Jones, Head Librarian and Karen Bisschop, Information Services Librarian, left the meeting.

Moved by Councillor Baldwin

That Committee enter Closed Session to discuss one item under the *Municipal Act*, Section 239(2)(b) Personal Matters about an identifiable individual, including municipal or local board employees.

“CARRIED”

The Committee entered closed session at 8:25 p.m.

The Committee rose from Closed Session at 9:45 p.m. Committee reconvened in Open Session at 9:45 p.m.

Other Business

There were no items of Other Business.

Next Meeting

The Vice Chair indicated that the next Board meeting will be held on June 28, 2016.

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Adjournment

Moved by Barb Connor

That this meeting of the Public Library Board of Trustees adjourn at 9:46 p.m.

"CARRIED"

Natalie Garnett
Deputy Clerk

Paul Stern
Chair