



City of
Peterborough

To: Peterborough Public Library Board of Trustees

From: Jennifer Zoethout, Library Manager

Meeting Date: December 1, 2015

Subject: Report PPL15-020
Library Manager's Report for October/November 2015

Purpose

A report to inform the Board on matters relating to library activities.

Recommendation

That the Peterborough Public Library Board of Trustees approve the recommendations outlined in Report PPL15-020 dated December 1, 2015, of the Library Manager/CEO, as follows:

- a) That the Peterborough Public Library Board approve Report PPL15-020 Library Manager/CEO report.
- b) That the Peterborough Public Library renew the membership with the Federation of Ontario Public Libraries for 2016 at a cost of \$3,000.

Budget and Financial Implications

Renewing the membership with the Federation of Ontario Public Libraries will result in a \$3,000 expense.

Background

Library Activities

The 2014 Annual Report has been submitted to the Ministry of Culture, as well as the application for the Public Libraries Operating Grant.

Staffing

- Moira Graham (current Assistant Clerical Supervisor) accepted the Clerical Supervisor position.
- The Assistant Clerical Supervisor position is now open, as well as a full-time Clerk position.
- Becky Waldman, Marketing and Communications Coordinator has started
- Marlena Millikin and Mark Hamilton started as Pages
- Contract Negotiations with CUPE 1833 have begun, as their contract expires December 31, 2015

Training

Karen Bisschop, Information Services Librarian continues on with her APLL course, and attended a Technology training workshop.

Building

The front trellis poles and bike racks were painted, and the gardens weeded and mulched.

Collections

Electronic products renewed.

Approximately 14.75% of books have been weeded from the collection using the CREW method. Note: These books are passed on to the Friends of the Library for their sale, Better World Books, or if in bad shape, are recycled. This was a huge effort on the part of the staff to get the collection into shape, and they are to be commended.

An inventory of the collection is still on going.

Programs

Type	# of sessions	# of attendees
Technology	9	40
Adult	12	352
Teen	1	13
Childrens	14	373

The Library hosted a "Healthy Families" presentation by Dr. James Parker from Trent University. The topic was "Emotional Intelligence: Children with Autism Spectrum Disorders."

The Library hosted a Nanowrimo (National Novel Writing Month) workshop. More information on this group can be found at:

<http://nanowrimo.org/regions/canada-ontario-peterborough-kawarthas>

Staff attended/presented at the Seniors Summit at Trent University. Staff spoke with over 80 people about library services.

The Delafosse Branch celebrates it's 50th Anniversary this December, an occasion marked with a celebration planned for Tuesday, December 1, at 3:00 pm at that location.

Miscellaneous

The Federation of Ontario Public Libraries membership fee of \$3,000 is due by January 16, 2016.

Submitted by,

Jennifer Zoethout

Library Manager/ CEO

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Attachment:

Appendix A: Federation of Ontario Public Libraries Letter and Invoice