

**Public Library Board of Trustees
City of Peterborough
October 27, 2015
Draft Minutes Not Approved**



**Minutes of a Meeting of the Public Library Board of Trustees Held on
October 27, 2015 at the Library Training Room, 345 Aylmer Street
North.**

The meeting of the Public Library Board of Trustees was called to order at 7:00 p.m. in the Library Training Room, 345 Aylmer Street North.

Present:

Leslie Woolcott
Barb Connor
Councillor Riel
Councillor Baldwin
Steven MacDonald
Mauro DiCarlo
Eric Prevost
Paul Stern, Chair
Teresa Kerr

Staff:

Jennifer Zoethout, Library Manager/CEO
Natalie Garnett, Deputy Clerk
Allan Seabrooke, CAO
Ken Doherty, Director of Community Services

Minutes – September 29, 2015

Moved by Councillor Baldwin

**That the minutes of the Public Library Board of Trustees meeting held on
September 29, 2015 be approved.**

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

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Moved by Theresa Kerr

That the Peterborough Public Library Board of Trustees move into Closed Session to discuss one item under the *Municipal Act, 2001* Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board.

“CARRIED”

Moved by Steven MacDonald

That the Peterborough Public Library Board of Trustees rise from Closed Session at 7:46 p.m.

“CARRIED”

Discussion Regarding the Municipal Relationship with the Board

Eric Prevost provided introductory comments on research he has undertaken on the relationship between the Library and the City.

Ken Doherty, Director of Community Services, provided the Board with the history of the Library and the City.

Moved by Eric Prevost

That the Library Manager/CEO prepare a report on the nature of relationships between municipalities and libraries in Ontario; and,

That the Director of Community Services provide information on the structure of the relationship between the Peterborough Public Library Board of Trustees and the City of Peterborough; and

That this report come forward in the first quarter of 2016.

“CARRIED”

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**Library Manager/CEO
Report PPL15-016
Library Manager Report for September/October 2015**

Moved by Barb Connor

That the seasonal library hours be approved as follows:

**December 24, closed at noon
December 25-28, closed
December 29 and 30, closed at 5:00 p.m.
December 31, closed at noon**

"CARRIED"

Moved by Councillor Baldwin

That the Library Manager/CEO Report for September/October 2015 be received for information, and

That the report on Strategic Planning Options be deferred to the January 2016 meeting.

"CARRIED"

**Library Manager/CEO
Report PPL15-017
Proposed 2016 Meeting Dates for the Peterborough Public Library
Board of Trustees**

Moved by Theresa Kerr

That the Peterborough Public Library Board of Trustees approve the 2016 meeting dates as follows:

**Tuesday, January 26
Tuesday, February 23
Tuesday, March 29
Tuesday, April 26
Tuesday, May 31**

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**Tuesday, June 28 (DelaFosse Branch)
Tuesday, September 27
Tuesday, October 25
Tuesday, November 29
Tuesday, December 13**

“CARRIED”

**Friends of the Library
Verbal Report
Update on Activities**

Barb Connor provided an update on activities of the Friends of the Library. It was noted that \$16,262.00 was raised at the fall book sale.

Moved by Steven MacDonald

That the verbal report of the Friends of the Library be received for information.

“CARRIED”

**Library Foundation
Verbal Report
Update on Activities**

Theresa Kerr provided an update on activities of the Library Foundation.

Moved by Leslie Woolcott

That the verbal report of the Library Foundation be received for information.

“CARRIED”

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Correspondence

Canadian Library Association – Fair Ebook Prices

Moved by Barb Connor

That the Collections Development Librarian prepare a report on ebook prices, for Board consideration.

"CARRIED"

Library Services Centre – Notice of Annual General Meeting

The Library Manager/CEO advised that a staff member is attending the Library Services Centre Annual General Meeting and an invitation was extended to Board members.

Other Business

Ken Doherty advised that performance appraisals are undertaken this time of year and inquired which members of the Library Board would like to be part of the review team for the Library Manager/CEO. Steven MacDonald and Paul Stern volunteered to be part of the process.

Next Meeting

The Chair indicated that the next Board meeting will be held on November 24, 2015 in the Library Board Room, 345 Aylmer Street North.

Adjournment

Moved by Mauro DiCarlo

That this meeting of the Public Library Board of Trustees adjourn at 9:10 p.m.

"CARRIED"

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Natalie Garnett
Deputy Clerk

Paul Stern
Chair