



City of  
**Peterborough**

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**To:** Members of General Committee

**From:** John Kennedy, City Clerk

**Meeting Date:** March 26, 2018

**Subject:** Report CPCLK18-010  
Updates to Schedule of Meetings

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## **Purpose**

A report to update the schedule of meetings of Council.

## **Recommendation**

That Council approve the recommendation outlined in Report CPCLK18-010, dated March 26, 2018, of the City Clerk, as follows:

That the amendments to the schedule of meetings of Council, attached as Appendix A to Report CPCLK18-010, be approved.

## **Budget and Financial Implications**

There are no budget or financial implications as a result of the recommendation.

## **Background**

Council at its meeting of December 11, 2017 approved the recommendations in Report CPCLK17-023, Changes to Governance Model and 2018 Meeting Schedule. At the time of the writing of the report, dates for some meetings, such as Budget Committee and Civic Awards were unknown, and therefore not included the proposed 2018 schedule of meetings.

### **Civic Awards**

Civic Awards will be held on Tuesday June 5, 2018, at 7:00 p.m. at the Peterborough Sport and Wellness Centre. Staff co-ordinate with Fleming College to schedule the Civic Awards to coincide with convocation to allow the sharing of resources such as the stage used in the gymnasium and sound technician.

### **Budget Committee Meetings**

During an election year the typical dates of Budget Committee meetings are adjusted in response to the schedule changes that occur in the fall as a result of the election. Staff propose the 2019 budget guidelines be released at a meeting to be held on May 28, 2018. The public would be provided with an opportunity to offer suggestions on the draft 2019 budget guideline at a public meeting on Wednesday June 6, 2018. The 2019 budget guideline, containing comments from the public meeting, would then be presented to Budget Committee on June 25, 2018. No further budget meetings would occur until after the Municipal Election.

The 2019 draft budget documents would be presented to Committee on Monday, December 3, 2018. In January 2019, Budget Committee meetings would resume, starting with a public meeting to hear delegations on Wednesday, January 9, followed by Committee meetings to review the draft budget January 14-17, 2019. Final approval of the 2019 budget would occur at a Council meeting scheduled in early February 2019.

### **Term of Council**

Council at its meeting of December 11, 2017, in approving the 2017 schedule of meetings, approved the first meeting of Council following the fall election, for Monday November 26, 2018. Bill 68, **Modernizing Ontario's Municipal Legislation Act**, amends the **Municipal Elections Act**, by changing the start of the term of Council from December 1 to November 15, however, this change does not take effect until the 2022 election. Staff recommends the approved 2018 schedule of meetings be amended by deleting the November 26 General Committee meeting and moving it to December 3. The Inaugural Ceremony for the new Council would also occur on December 3, 2018. The Council meeting to approve the items at the December 3, 2018 General Committee meeting would be on December 10, 2018, one week later rather than two weeks, due to the proximity to Christmas.

The proposed changes to the 2018 schedule of meetings of Council are summarized in Appendix A. A calendar of meetings, including the proposed amendments, is included in Appendix B.

Submitted by,

John Kennedy  
City Clerk

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Attachments:

Appendix A: Updated Council Meeting Schedule

Appendix B: Updated 2018 and January 2019 Calendar of Meetings