



**Minutes of Joint Services  
Steering Committee  
March 12, 2015  
Council Chambers  
City Hall  
Draft Minutes Not Approved**



The meeting was called to order at 3:45 p.m. by John Kennedy, City Clerk in the Council Chambers, City Hall.

**Present:**

Warden J. Murray Jones, County of Peterborough  
Councillor Smith, County of Peterborough  
Councillor Gerow, County of Peterborough (arrived at 3:48 p.m.)  
Councillor McFadden, County of Peterborough  
Mayor Daryl Bennett, City of Peterborough  
Councillor Baldwin, City of Peterborough  
Councillor Beamer, City of Peterborough  
Councillor Clarke, City of Peterborough

**Staff:**

Gary King, Chief Administrative Officer, County of Peterborough  
John Butler, Director of Finance/Treasurer, County of Peterborough  
Randy Mellow, Chief of Paramedics, County of Peterborough  
Brian Horton, Chief Administrative Officer, City of Peterborough  
Malcolm Hunt, Director of Planning and Development Services, City of Peterborough  
Linda Mitchelson, Manager, Social Services Division Manager, City of Peterborough  
Dorothy Olver, Program Manager, Homelessness and Addiction Services, City of Peterborough  
Rebecca Morgan-Quin, Housing Program Officer, City of Peterborough  
Chris Kawalec, Community Social Plan Co-ordinator, City of Peterborough  
John Kennedy, City Clerk, City of Peterborough

## **Appointment of Chair and Vice-Chair**

Moved by Councillor Beamer, seconded by Councillor Gerow

**That Warden Jones be appointed as Chair of the Joint Services Steering Committee for 2015.**

“CARRIED”

Warden Jones assumed the chair.

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Moved by Mayor Bennett, seconded by Councillor Gerow

**That Councillor Clarke be appointed as Vice Chair of the Joint Services Steering Committee for 2015.**

"CARRIED"

**Minutes of the Meeting of October 9, 2015**

Moved by Mayor Bennett, seconded by Councillor Clarke

**That the minutes of the meeting of October 9, 2015 be approved.**

"CARRIED"

**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

**Minutes for Information**

Moved by Councillor Clarke, seconded by Councillor Gerow

**That the AHAC (Affordable Housing Action Committee) minutes of September 11, October 10, November 13, December 11, 2014 and January 9, 2015 be received for information.**

"CARRIED"

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**City Clerk, City of Peterborough  
Report CPCLKJSSC15-001  
Peterborough County-City Health Unit 2014 Nutritious Food  
Basket Presentation**

Dr. Pellizari, Medical Officer of Health and Carolyn Doris, Public Health Nutritionist, gave a presentation on the 2014 Nutritious Food Basket program.

Moved by Mayor Bennett, seconded by Councillor Gerow

**That the Joint Services Steering Committee approve the recommendation outlined in Report CPCLKJSSC15-001 dated March 12, 2015, of the City Clerk, as follows:**

**That the 2014 Nutritious Food Basket presentation from the Peterborough County-City Health Unit be received for information.**

“CARRIED”

**Director of Planning and Development Services, City of  
Peterborough  
Report PLHDJSSC15-002  
Housing is Fundamental 2014 – Information Report**

Paul Armstrong of the Affordable Housing Action Committee made a presentation on the Housing is Fundamental 2014 report.

Moved by Councillor Clarke, seconded by Councillor Baldwin

**That the Joint Services Steering Committee endorse the recommendation outlined in Report PLHDJSSC14-002, dated March 12, 2015, of the Director of Planning and Development Services, as follows:**

**That the presentation and report *Housing is Fundamental 2014* of the Affordable Housing Action Committee (AHAC) be received for information.**

“CARRIED”

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**Director of Planning and Development Services, City of  
Peterborough  
Report PLHDJSSC15-001  
Investment in Affordable Housing Program Extension 2015-2020**

Moved by Mayor Bennett, seconded by Councillor Gerow

**That Joint Services Steering Committee endorse the recommendations outlined in Report PLHDJSSC15-001 dated March 12, 2015, of the Director of Planning and Development Services, as follows:**

- a) **That a multi-year expenditure plan be prepared for the use of Investment in Affordable Housing Extension (IAH-E program) funds with the goal of achieving targets for creating housing affordability included in the 10-year Housing and Homelessness Plan;**
- b) **That the City of Peterborough, as Service Manager for Peterborough City and County, be authorized to participate in all four components of the Investment in Affordable Housing Extension;**
- c) **That the Director of Planning and Development Services be delegated authority to prepare and submit to the Ministry of Municipal Affairs and Housing (MMAH) the multi-year expenditure plan and any subsequent revisions;**
- d) **That the Director of Planning and Development Services be delegated authority to negotiate a single source program delivery agreement with Habitat for Humanity Peterborough & Kawartha Region (Habitat for Humanity) for delivery of the Peterborough Renovates Program in the City and County of Peterborough;**
- e) **That the Director of Planning and Development Services be authorized to use accumulated reserves from program loan repayments, within the established program guidelines;**
- f) **That IAH-E program funding be allocated in the proportions outlined in this report, including but not limited to:**
  - i. **\$1.5M to be conditionally approved for Brock Mission men's shelter to add single room occupancy rental units for men who are experiencing homelessness,**
  - ii. **\$100,000 for homeownership assistance through Habitat for Humanity, including a down payment for a new home to be built in Warsaw in the Township of Douro-Dummer; and**

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- g) **That the Director of Planning and Development Services be authorized to review, and if necessary, revise the income limits currently set for incoming tenants for all rental units that have been developed under the Investment in Affordable Housing (IAH) and Affordable Housing Program (AHP), in an effort to harmonize and simplify the system for both applicants and landlords.**

“CARRIED”

**Director of Community Services, City of Peterborough  
Report CSSSJSSC15-001  
Community Social Plan Update**

Moved by Councillor Clarke, seconded by Councillor Smith

**That the Joint Services Steering Committee endorse the recommendation outlined in Report CSSSJSSC15-001 dated March 12, 2015, of the Director of Community Services, as follows:**

**That the report be received for information.**

“CARRIED”

**Director of Community Services, City of Peterborough  
Report CSSSJSSC15-002  
Increased Provincial Funding for Child Care**

Linda Mitchelson provided an overview of the matter.

Moved by Councillor Beamer, seconded by Councillor Gerow

**That the Joint Services Steering Committee endorse the recommendation outlined in Report CSSSJSSC15-002 dated March 12, 2015, of the Director of Community Services, as follows:**

**That Report CSSSJSSC15-002, on increased funding for Child Care be received for information.**

“CARRIED”

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**Director of Community Services, City of Peterborough  
Report CSSSJSSC15-003  
Homelessness Coordinated Response**

Moved by Councillor Clarke, seconded by Councillor Smith

**That the Joint Services Steering Committee endorse the recommendation outlined in Report CSSSJSSC15-003 dated March 12, 2015, of the Director of Community Services, as follows:**

**That the Mayor and Clerk be authorized to amend the service agreement from \$103,899 to \$140,899 annually with Four Counties Addiction Services Team for a three-year term (April 1, 2015 – March 31, 2018).**

“CARRIED”

**CAO, County of Peterborough  
CAO, City of Peterborough  
Schedule for Joint Services Steering Committee Meetings for  
2015**

Moved by Councillor Beamer, Seconded by Mayor Bennett

**That the 2015 JSSC schedule be approved.**

“CARRIED”

**CAO, County of Peterborough  
Verbal Update  
Service Review – Land Ambulance Branch**

Gary King, County CAO and Randy Mellow, Chief of Paramedics, County of Peterborough provided an update on a Provincial inspection of Paramedic Operations that will happen in May 2015.

**Other Business**

There were no items of Other Business.

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**Next Meeting**

The Chair indicated that the next meeting will be on Thursday, June 11, 2015.

**Adjournment**

Moved by Mayor Bennett, seconded by Councillor Gerow

**That the Joint Services Steering Committee adjourn at 4:24 p.m.**

"CARRIED"

John Kennedy  
City Clerk

Warden Jones  
Chair