



TO: Members of the Joint Services Steering Committee

FROM: Gary King, CAO
Brian Horton, CAO

DATE: March 12, 2015

SUBJECT: Schedule for Joint Services Steering Committee Meetings for 2015

Recommendation

That the Joint Services Steering Committee approve the proposed schedule of meetings for 2015 Committee meetings in accordance with Articles 2.6 and 2.7 of the Consolidated Municipal Service Management Agreement (2014 – 2018):

Thursday, March 12, 2015
Thursday, June 11, 2015
Thursday, September 10, 2015
Thursday, October 8, 2015

2.6 Frequency of meetings

The Joint Services Steering Committee may meet once each quarter. Additional meetings may be scheduled if issues arise which, in the opinion of the City Administrator and/or the County Administrator, need to be presented to the Committee.

2.7 Date of meetings

When required, meetings will be held on the 2nd Thursday of the month.

The City and County Administrators will continue to review agenda material and evaluate the need for meetings based on sufficient material and availability of a quorum.

Submitted by:

Brian Horton
CAO

Gary King
CAO