

**Ministry of
Municipal Affairs
and Housing**

Assistant Deputy Minister's Office

Housing Division
777 Bay St 16th Flr
Toronto ON M5G 2E5
Telephone: (416) 585-6738
Fax: (416) 585-6800

**Ministère des
Affaires municipales
et du Logement**

Bureau du sous-ministre adjoint

Division du Logement
777, rue Bay 16^e étage
Toronto ON M5G 2E5
Téléphone: (416) 585-6738
Télécopieur: (416) 585-6800



July 24 , 2012

Mr. Brian Horton
Chief Administrative Officer
City of Peterborough

Dear Mr. Horton:

I am writing to inform you about the introduction of the Community Homelessness Prevention Initiative (CHPI) and to provide details about the first year's funding allocation for the City of Peterborough under this program.

A commitment to housing and homelessness program consolidation was one of the outcomes from the Provincial-Municipal Fiscal and Service Delivery Review. Consolidating housing and homelessness-related programs is a key part of Ontario's Long-Term Affordable Housing Strategy (LTAHS) to transform the housing system and put people first. Under LTAHS, the Province committed to consolidate the following housing and homelessness related programs:

- Consolidated Homelessness Prevention Program;
- Emergency Energy Fund;
- Emergency Hostel Services;
- Domiciliary Hostel Program; and,
- Provincial Rent Bank.

Beginning January 1, 2013, the Ministry of Municipal Affairs and Housing will assume financial and administrative responsibility of the new consolidated program. The Province has been working closely over the past year with a group of Service Manager representatives, selected by the Association of Municipalities of Ontario (AMO) and the City of Toronto, on the development of the new program. The input from this group has been invaluable to shaping the CHPI.

The vision for the new program is a better coordinated and integrated service delivery system that is people-centered, outcome-focused and reflects a Housing First approach to prevent, reduce and address homelessness. Over time, this approach will shift the focus of services from reactive responses to homelessness to more proactive and permanent solutions focused on the following two key outcomes:

1. People experiencing homelessness obtain and retain housing; and
2. People at risk of homelessness remain housed.

Under the CHPI, Service Managers will have increased flexibility to use the consolidated funding in any of the following service categories:

1. Emergency Shelter Solutions (e.g. emergency shelter and/or safe bed);
2. Housing and Related Supports (e.g. permanent housing, rental allowance);
3. Services and Supports (e.g. street and housing outreach, food banks, housing search); and,
4. Homelessness Prevention (e.g. rent support/eviction prevention).

All programs and services that are eligible under the current homelessness-related programs will continue to be eligible under the new program. Furthermore, many additional programming options will now be possible as a result of enhanced program flexibility.

The new approach to provincial homelessness program funding will combine funding from the five existing homelessness-related programs listed above into a single funding envelope. Service Managers will have greater flexibility to use this funding to address local homelessness-related priorities and to better meet the needs of individuals and families who are homeless or at risk of becoming homeless.

The Community Homelessness Prevention Initiative is a 100% provincially funded investment that amounts to approximately \$246 million for 2013-14. This includes the current level of funding associated with the five existing programs and the scheduled upload of the Emergency Hostel Services portion of Ontario Works – consistent with our commitment under the Provincial-Municipal Fiscal and Service Delivery Review. This amount also includes 50 per cent of provincial expenditures from the former Community Start-Up and Maintenance Benefit (CSUMB) and the scheduled upload related to CSUMB.

The Ministry will consult with Service Manager representatives through a Technical Advisory Group, composed of Service Manager Representatives selected by AMO and the City of Toronto, for input on the following elements of the consolidated program:

- Performance indicators and metrics;
- Guidelines for the newly consolidated program; and,
- Investment Plan/Service Contract templates.

Further details on the program design, guidelines and reporting requirements will be provided to each Service Manager upon completion of the work of the Technical Advisory Group – scheduled for early Fall 2012.

Details of the First Year's Funding Allocations

Funding will be issued in quarterly instalments. The first instalment will be issued in January 2013. For planning purposes, the allocation for the City of Peterborough in January 2013 will be \$ 413,406, and for April 2013 to March 2014 will be \$ 1,768,676. We will provide you with the final figures for these allocations by September 10, 2012.

The allocation for each Service Manager is based on a combination of current funding and needs-based funding as follows:

1. Base Funding: This part of the envelope consists of current funding for the five programs being consolidated. Allocations are based on a combination of:
 - What each Service Manager currently receives under four of the programs (Consolidated Homelessness Prevention Program, Emergency Energy Fund, Domiciliary Hostel Program, Provincial Rent Bank); and,
 - Each Service Manager's most recent three-year average of expenditures for Emergency Hostel Services (to account for changes in demand for these services over time).
2. Needs-Based Funding: This part of the envelope consists of the reinvestment from the CSUMB program (removed from social assistance and reallocated to the consolidated program) and the scheduled upload of Ontario Works financial assistance for both Emergency Hostel Services and CSUMB.
 - Funding is allocated according to each Service Manager's share of households in Deep Core Housing Need (a Statistics Canada measure that identifies households who spend over 50 per cent of their gross income on housing and, or, also have issues related to suitability and adequacy).

The new CHPI represents a significant change for both Service Managers and the Province and is an important step toward transforming Ontario's housing and homeless system. We also recognize that the current five programs may be delivered within different departments across Service Managers. We appreciate your assistance in ensuring this information is shared as most appropriate.

We are committed to working with Consolidated Municipal Service Managers and District Social Services Administration Boards in the development of a more people-centered housing and homelessness system and will work with staff of the City of Peterborough to facilitate an effective transition to the new program while maintaining stability for clients. In the coming days, you will receive an invitation to a webcast presentation that will provide more detail on the program design and allocation model of the CHPI. We ask that you share this invitation with the appropriate staff members in your organization and, if applicable, inform us of any particular staff member that can act as a main contact for the new program.

We look forward to hearing from you if you have any questions. Please contact Mila Kolokolnikova, Team Lead by telephone at 613-545-2123, or by e-mail at mila.kolokolnikova@ontario.ca for more information.

Sincerely,

(original signed by)

Janet Hope
Assistant Deputy Minister
Housing Division
Ministry of Municipal Affairs and Housing

cc. Susan E. Bacque, Manager, Housing Division, SBacque@peterborough.ca
Linda Mitchelson, Manager, Social Services, lmitchelson@peterborough.ca

**Ministry of
Municipal Affairs
and Housing**

Assistant Deputy Minister's Office

Housing Division
777 Bay St 16th Flr
Toronto ON M5G 2E5
Telephone: (416) 585-6738
Fax: (416) 585-6800

**Ministère des
Affaires municipales
et du Logement**

Bureau du sous-ministre adjoint

Division du Logement
777, rue Bay 16^e étage
Toronto ON M5G 2E5
Téléphone: (416) 585-6738
Télécopieur: (416) 585-6800



September 27, 2012

Brian Horton
Chief Administrative Officer
City of Peterborough

Dear Mr. Horton:

I am writing to provide you with the confirmed funding allocation for City of Peterborough under the Community Homelessness Prevention Initiative (CHPI).

Following the release of the initial draft allocations provided to help facilitate budget planning, a number of Service Managers raised regarding the information used to calculate their CHPI allocations. Our Ministry has been working with the Ministry of Community and Social Services (MCSS) and Canada Mortgage and Housing Corporation (CMHC) to confirm the accuracy of information used to calculate the initial draft CHPI allocations.

As a result of this review, some of the information used to calculate these allocations have been revised to correct inaccuracies, specifically:

- Incorrect Deep Core Housing Need data was received from CMHC for some Service Managers.
- Anomalies were identified regarding how Service Managers have been submitting their Emergency Hostel Services (EHS) expenditures to MCSS. As a result, the original allocation for some Service Managers did not fully reflect the three-year average for EHS expenditures.
- For some Service Managers, the Domiciliary Hostels allocation did not include the portion of the funding related to Domiciliary Hostels Small Water Works Program.

The overall funding envelope for the CHPI program amounts to approximately \$246 million for 2013-14. I would like to assure you that this amount fully captures the current level of funding associated with the five existing programs and the scheduled upload of the Emergency Hostel Services portion of Ontario Works – consistent with our commitment under the Provincial-Municipal Fiscal and Service Delivery Review. This amount also includes 50 per cent of provincial expenditures from the former Community Start-Up and Maintenance Benefit (CSUMB) and the scheduled upload related to CSUMB.

A reallocation of the funding envelope in order to address the issues noted above has been completed. This reallocation incorporates the updated information referenced above and is based on the same model that was used for the planning allocations - a combination of current (base) funding and needs-based funding, according to each Service Manager's proportionate share of households in Deep Core Housing Need (a CMHC measure based on Statistics Canada data that identifies households who spend over 50 per cent of their gross income on housing and also have issues related to suitability and adequacy).

Accordingly, the confirmed funding allocation for the City of Peterborough is:

- January 2013 – March 2013 CHPI Allocation is \$408,437
- April 2013 – March 2014 (annual) CHPI Allocation is \$1,746,647

Detailed information on your funding allocation is attached, as well as a list of the updated Deep Core Housing Need information for all 47 Service Managers in Ontario.

We appreciate your patience and understanding over the past weeks. It is important that each Service Manager's funding allocation is accurate and reliable in order for the allocation model to be applied in a fair and consistent manner now and in the future.

I want to thank you again for your efforts in implementing the new CHPI program and encourage you to contact your local Municipal Service Office (MSO) Team Lead if you have any further questions regarding your funding allocation.

Sincerely,

Janet Hope
Assistant Deputy Minister
Housing Division
Ministry of Municipal Affairs and Housing

cc. Susan E. Bacque, Manager, Housing Division
MSO Team Lead

Attachments (2)

Community Homelessness Prevention Initiative 2013-14 Funding Allocation Details

City of Peterborough

Total Funding Allocation

	Total CHPI Funding	2013-14
n	Base Funding (see below)	\$901,182
q	Needs-Based Funding (see below)	\$845,465
	Total Funding Allocation (n+q)¹	\$1,746,647

Base Funding

This part of the funding is based on a combination of:

- A Service Manager's 2011-12 funding allocations under four of the current programs (Consolidated Homelessness Prevention Program, Emergency Energy Fund, Domiciliary Hostel Program, Provincial Rent Bank); and,
- A Service Manager's three year average (2009, 2010, 2011) of expenditures for Emergency Hostel Services (to account for changes in demand for these services over time).

Calculation of Base Funding Allocation:

	Program	2011-12 Funding Allocation
a	Consolidated Homelessness Prevention Program	\$172,280
b	Emergency Energy Fund	\$21,580
c	Domiciliary Hostel Program	\$11,800
d	Provincial Rent Bank	\$56,349
e	Total 4 Programs (a+b+c+d)	\$262,009

	Emergency Hostel Services (EHS) Program	
f	2009 EHS Provincial Expenditures	\$624,303
g	2010 EHS Provincial Expenditures	\$627,782
h	2011 EHS Provincial Expenditures	\$657,117
i	3 Year Average EHS Expenditures (f+g+h)/3	\$636,401

e	Total 4 Programs (based on 2011-12 allocations)	\$262,009
i	3 Year Average EHS Expenditures (based on 2009,2010,2011)	\$636,401
j	Total (e+i)	\$898,410

¹ Due to rounding, some numbers may not sum precisely within tables in this report.

- The 2013-14 base funding envelope for the CHPI program is slightly higher than the overall total of 2011-12 funding for the current four programs plus the three year average of Emergency Hostels Services expenditures.
- A Service Manager's portion of the 2013-14 base funding is calculated based on their proportionate share of 2011-12 funding for the current four programs plus their three year average of Emergency Hostels Services expenditures.

	Base Funding	
k	Total 2011-12 funding for 4 programs plus 3 year average for EHS expenditures (all 47 Service Managers)	\$169,259,135
l	Total 2013-14 Base Funding Envelope to be allocated to all 47 Service Managers	\$169,781,362
m	Proportionate Share of overall 2011-12 funding for 4 programs plus 3 year average for EHS expenditures (j/k)	0.53%
n	Base Funding 0.53% of Total) (l*m)²	\$901,182

Needs-Based Funding

- This part of the envelope consists of 50% of provincial CSUMB expenditures (removed from social assistance and reallocated to the consolidated program) and the scheduled upload of Ontario Works financial assistance for both Emergency Hostels and CSUMB.
- The needs-based portion of the allocation is based on a Service Manager's proportionate share of Deep Core Housing Need (as measured by CMHC based on Statistics Canada data, that captures households who spend over 50 per cent of their gross income on housing, and also have issues related to suitability and adequacy).

Calculation of Needs-Based Funding Allocation:

	Needs-Based Funding	
o	Total 2013-14 Needs-Based Funding Envelope	\$76,800,197
p	% share of Deep Core Housing Need	1.10%
q	Needs-Based Funding (o*p)	\$845,465

Summary of Total Funding Allocation

	Total CHPI Funding	2013-14
n	Base Funding	\$901,182
q	Needs-Based Funding	\$845,465
	Total Funding Allocation (n+q)	\$1,746,647

² Due to rounding, some numbers may not sum precisely within tables in this report.

Expenditure Plan

	2012			2013		
	Provincial Funding Amount	Municipal Funding Amount	Total Annual Funding Amount	CHPI Allocation of 100%	Municipal Budget Request	Total Annual Funding Amount
Emergency Hostel Program - Per Diem	\$723,830.00	\$150,361.00	\$874,191.00	\$884,632.00	\$150,452.00	\$1,035,084.00
Emergency Hostel Program - Base Payment	\$0.00	\$190,462.00	\$190,462.00	\$0.00	\$215,462.00	\$215,462.00
Domiciliary Hostel Program - Per Diem	\$8,518.00	\$2,129.00	\$10,647.00	\$8,518.00	\$2,129.00	\$10,647.00
Domiciliary Hostel Program - 100% Municipal Top Up			\$0.00		\$5,292.00	\$5,292.00
Homelessness Coordinated Response Team	\$145,780.00	\$16,220.00	\$162,000.00	\$145,780.00	\$16,220.00	\$162,000.00
County Connect	\$26,500.00	\$0.00	\$26,500.00	\$26,500.00	\$0.00	\$26,500.00
Emergency Energy Fund	\$21,580.00	\$0.00	\$21,580.00	\$21,580.00	\$0.00	\$21,580.00
Rent Bank	\$55,305.00	\$0.00	\$55,305.00	\$55,305.00	\$0.00	\$55,305.00
SUB TOTAL	\$981,513.00	\$359,172.00	\$1,340,685.00	\$1,142,315.00	\$389,555.00	\$1,531,870.00
CSUMB (2011)	\$1,599,564.00	\$350,000.00	\$1,949,564.00	\$0.00	\$0.00	\$0.00
Social Services CHPI Allocation for emergency housing assistance	n/a	n/a	n/a	\$576,107.00	\$350,000.00	\$926,107.00
TOTAL	\$2,581,077.00	\$709,172.00	\$3,290,249.00	\$1,718,422.00	\$739,555.00	\$2,457,977.00