



TO: Members of the Joint Services Steering Committee

FROM: Gary King, CAO
Brian Horton, CAO

DATE: October 11, 2012

SUBJECT: Schedule for Joint Services Steering Committee Meetings for 2013

Recommendation

That the Joint Services Steering Committee approve the proposed schedule of meetings for 2013 Committee meetings in accordance with Articles 2.6 and 2.7 of the Consolidated Municipal Service Management Agreement (2009 – 2013):

Thursday, January 10, 2013
Thursday, June 13, 2013
Thursday, September 12, 2013
Thursday, October 10, 2013

2.6 Frequency of meetings

The Joint Services Steering Committee may meet once each quarter. Additional meetings may be scheduled if issues arise which, in the opinion of the City Administrator and/or the County Administrator, need to be presented to the Committee.

2.7 Date of meetings

When required, meetings will be held on the 2nd Thursday of the month.

The City and County Administrators will continue to review agenda material and evaluate the need for meetings based on sufficient material and availability of a quorum.

Submitted by:

Brian Horton
CAO

Gary King
CAO