



City of
Peterborough

TO: Members of the Joint Services Steering Committee

FROM: Brian Horton, Chief Administrative Officer, City of Peterborough
Gary King, Chief Administrative Officer, County of Peterborough

MEETING DATE: June 9, 2011

SUBJECT: Report CAOJSSC11-002
Joint Services Steering Committee Agendas

PURPOSE

To recommend that consent agendas not be used at meetings of the Joint Services Steering Committee.

RECOMMENDATION

That Joint Services Steering Committee approve the recommendation outlined in Report CAOJSSC11-002 dated June 9, 2011 of the Chief Administrative Officers of the City of Peterborough and County of Peterborough as follows:

That a consent agenda not be used at meetings of the Joint Services Steering Committee.

BUDGET AND FINANCIAL IMPLICATIONS

There are no budget or financial implications arising from this recommendation.

BACKGROUND

At its meeting held April 14, 2011, after County members raised some concerns about meeting procedures, the Joint Services Steering Committee approved the following motion:

“That the Chief Administrative Officers of both the City and County, the Mayor and the Warden meet, and provide a report at the June Joint Services Steering Committee

meeting, with some recommendations on revising the Joint Services Steering Committee agreement.”

The Chief Administrative Officers met on May 5 to discuss the motion. The County CAO indicated he had some further discussion with the County politicians, and the only thing they wished to change was that a consent agenda not be used.

At the meeting of the Joint Services Steering Committee held October 23, 2008, committee members had decided that the use of a consent agenda would be appropriate for committee meetings. The current Consolidated Municipal Service Management Agreement (2009-2013), however, makes no reference to a consent agenda, but simply states under section 2.11 “Meetings will be conducted in accordance with the Municipal Act 2001 requirements and relevant regulations.” Accordingly, there is no need to amend the agreement, and the CAOs, Mayor and Warden all have agreed to recommend a consent agenda no longer be used.

Submitted by,

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Chief Administrative Officer
City of Peterborough

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