



TO: Members of the Joint Services Steering Committee

FROM: Gary King, CAO
Brian Horton, CAO

DATE: February 10, 2011

SUBJECT: Schedule for Joint Services Steering Committee Meetings for 2011

Recommendation

That the Joint Services Steering Committee approve the proposed schedule of meetings for 2011 Committee meetings in accordance with Articles 2.6 and 2.7 of the Consolidated Municipal Service Management Agreement (2009 – 2013):

Thursday, April 14, 2011
Thursday, June 9, 2011
Thursday, October 13, 2011

2.6 Frequency of meetings

The Joint Services Steering Committee may meet once each quarter. Additional meetings may be scheduled if issues arise which, in the opinion of the City Administrator and/or the County Administrator, need to be presented to the Committee.

2.7 Date of meetings

When required, meetings will be held on the 2nd Thursday of the month.

The City and County Administrators will continue to review agenda material and evaluate the need for meetings based on sufficient material and availability of a quorum.

Submitted by:

Brian Horton
CAO

Gary King
CAO