



City of  
**Peterborough**

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**TO: Members of the Joint Services Steering Committee**

**FROM: Ken Doherty, Director of Community Services**

**MEETING DATE: October 8, 2009**

**SUBJECT: Report CSSSJSSC09-017  
Addiction Services Initiative, Contract Renewal with  
Four Counties Addiction Services Team**

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## **PURPOSE**

A report to the Joint Services Steering Committee requesting endorsement of a contract renewal with Four Counties Addiction Services Team Inc. (FourCAST) for the Social Services Division Addiction Services Initiative.

## **RECOMMENDATIONS**

That the Joint Services Steering Committee endorse the recommendations outlined in Report CSSSJSSC09-017 dated October 8, 2009, of the Director of Community Services, as follows:

- a) That the contract with Four Counties Addictions Services Team Inc. (FourCAST), 130 Hunter Street West, Peterborough, Ontario, K9H 2K8, be renewed for a three-year term from January 1, 2010 to December 31, 2012 to provide various Addiction Services for City and County Ontario Works and Ontario Disability Support Program recipients for a total cost of \$510,000 (\$170,000 per year).
- b) That a formal Request for Proposal Document not be issued to secure the services on the basis FourCAST is the only provider that the Ministry of Health and Long-Term Care will fund and, accordingly, can be considered a "sole source" as described in Section 29(8) of the City's Purchasing By-law 06-175.

- c) That a by-law be prepared authorizing the agreement to be signed by the Mayor and Clerk.

## **BUDGET AND FINANCIAL IMPLICATIONS**

The annual cost of contracted Assessment and Treatment services with FourCAST for the Social Assistance Addiction Services program is \$170,000. Funding for Assessment and Treatment services is 100% funded by the Ministry of Community and Social Services.

## **BACKGROUND**

The City of Peterborough has been involved in the Provincial Addiction Services Initiative since 2003. The program has evolved since 2003 to include a shelter outreach component in addition to office-based support.

The Ministry recommends that municipalities develop partnerships with Addiction Treatment Service Providers operated under the auspices of the Ministry of Health and Long-Term Care. In this region, FourCAST is the only Ministry of Health and Long-Term Care funded service provider, and has been providing the service under contract since 2003. A formal Request for Proposal process was not conducted as FourCAST is recognized as a “sole source provider” under Section 29(8) of By-law No. 06-175 (The Purchasing By-law – City of Peterborough).

FourCAST continues to provide responsive services to our participants and collaborates well with the Social Services office.

Submitted by,

Ken Doherty  
Director of Community Services

Linda Mitchelson  
Social Services Division Head

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Attachments: Appendix A - Proposed bylaw and sample agreement with FourCAST