



City of  
**Peterborough**

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**To:** **Members of the Councillor Compensation Committee**

**From:** **John Kennedy, City Clerk**

**Meeting Date:** **September 1, 2016**

**Subject:** **Report COUCOM16-001  
Council Compensation Committee Work Plan**

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## **Purpose**

A report to gather information and direction from the Councillor Compensation Committee on the process they intend to follow to develop a report for Council consideration.

## **Recommendation**

That the Committee approve the recommendation outlined in Report COUCOM16-001 dated September 1, 2016, of the City Clerk, as follows:

That the Council Compensation Committee develop a work plan.

## **Budget and Financial Implications**

There is no budget or financial implications as a result of this report. The final report with recommendations from the Council Compensation Committee will go to City Council for consideration.

## Background

The purpose of the Committee is to develop a report on Councillor Compensation. The Committee must therefore determine how information will be gathered to assist them in their deliberations. This report is intended to be a starting point to assist in the discussion.

- 1. Information from Council Members.** Council member input can be obtained by conducting interviews after having developed a list of questions, or by generating a questionnaire that is provided to Council members for completion. The purpose of the interviews is to determine the time and effort Councillors provide to fulfill their duties. It is also necessary to learn what activities and committees they are involved with in relation to their current roles.
- 2. Comparator Municipalities.** The Committee needs to provide guidance to staff on the municipalities they would like comparisons made with. Information gathered could consist of the population, ratio of population to Council members, Council structure and remuneration, median income of residents, and average house prices. Additional information can also be collected at the request of the Committee.

The previous Councillor Compensation Committee looked at information from the City of Kingston, City of Kawartha Lakes, the Town of Milton and the Town of Newmarket. Appendix A contains an up-to-date version of this information.

- 3. Establishment of a Work Plan.** A final report is to be presented to Council with recommendations from the Committee. The Committee must therefore establish an overall work plan and timelines. The dates of future meetings may also be established.

Submitted by,

John Kennedy  
City Clerk

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