



**Committee of the Whole Minutes  
City of Peterborough  
April 20, 2015  
Draft Minutes Not Approved**

**Minutes of the Committee of the Whole Meeting held on April 20, 2015,  
in the Doris Room and the Council Chambers, City Hall.**

The meeting of Committee of the Whole was called to order at 5:30 p.m. in the Doris Room.

**Roll Call:**

Councillor Baldwin  
Councillor Beamer, Chair  
Councillor Clarke  
Councillor Haacke  
Councillor McWilliams  
Councillor Parnell  
Councillor Riel  
Councillor Therrien  
Councillor Vassiliadis  
Mayor Bennett

**Regrets:**

Councillor Pappas

Moved by Councillor Clarke

**That Committee move into Closed Session to discuss one item under the Municipal Act, 2001 Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board, and two items under Section 239(e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.**

**"CARRIED"**

Committee moved out of Closed Session at 6:54 p.m.

Committee reconvened in Open Session at 7:00 p.m. in the Council Chambers.

The Chair made the following comment regarding the reciting of the Lord Prayer:

As the Supreme Court of Canada has determined that reciting a prayer may contravene a municipal government's duty of neutrality on matters of religious belief, and as it will take some time to fully assess this lengthy decision, City Council will not say a prayer this evening and our legal representatives will be reviewing this practice to ensure that the City of Peterborough conforms to the Supreme Court's ruling.

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**Confirmation of Minutes – March 30 and April 13, 2015**

Moved by Councillor Parnell

**That the minutes of the meetings of Committee of the Whole held on March 30 and April 13, 2015 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

Councillor Parnell declared an Interest in agenda item 12, Report USEC15-007 - Budget Adjustments and Award of Tender T-03-15 for the Reconstruction of Riverside Drive from Monaghan Road to Cameron Street, as she lives in proximity to Riverside Drive.

**Report of Closed Session**

**Director, Planning and Development Services**

**PLPD15-027**

**Exchange of Property between D.J. Mac Limited**

**(971 Lansdowne Street West) and City of Peterborough**

Moved by Mayor Bennett

**That Council approve the recommendation outlined in Report PLPD15-027 dated April 20, 2015, of the Director, Planning and Development Services, as follows:**

**That a by-law be passed to authorize the exchange of approximately 0.94 acres of property owned by D.J. Mac Limited at the rear of 971 Lansdowne Street West for Part 2, Plan 45R-14563 owned by the City, as outlined in Report PLPD15-027, to facilitate the construction of the Lower Byersville Creek Floodplain Storage Node.**

“CARRIED”

**Consent Agenda**

Moved by Councillor Clarke

**That items 7, 8, 9, 11, 15, 16 and 17 be approved as part of the Consent Agenda.**

“CARRIED”

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**Chief Administrative Officer**  
**Report CA015-009**  
**Fire Negotiations Update**

Moved by Councillor Clarke

**That Council approve the recommendation outlined in Report CA015-009 dated April 20, 2015 of the Chief Administrative Officer as follows:**

**That Report CA015-009, informing Council that a Fire Arbitration Award dated March 20, 2015 has settled all outstanding issues between the City and the Peterborough Professional Fire Fighters Association (PPFFA #169), for the years 2013-2015, be received for information.**

**“CARRIED”**

**Chief Administrative Officer**  
**Report CA015-011**  
**CAO Recruitment Update and Temporary Appointments**

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report CA015-011 dated April 20, 2015 of the Chief Administrative Officer, as follows:**

- a) That Wayne Jackson be appointed as Acting Chief Administrative Officer effective May 1, 2015 until a new CAO has been hired.**
- b) That Blair Nelson be appointed as Acting Director of Utility Services / City Engineer effective May 1, 2015 until such time as a permanent Director of Utility Services / City Engineer has been hired.**

**“CARRIED”**

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**Director of Corporate Services**

**Report CPPS15-017**

**Award of RFP P-01-15 Courier Services for Internal Delivery of Mail and Supplies for the City of Peterborough and Related Agencies**

Moved by Councillor Clarke

**That Council approve the recommendation outlined in Report CPPS15-017, dated April 20, 2015, of the Director of Corporate Services as follows:**

**That Request for Proposals Document P-01-15 for Courier Services for Internal Delivery of Mail and Supplies for the City of Peterborough and Related Agencies, be awarded to Hartnett Transport Ltd., 1378 Moore Drive, Cavan, Ontario, L0A 1C0 for the five year term of May 1, 2015 to April 30, 2020 at a total cost of \$325,950 plus HST of \$42,374 for a total cost of \$368,324 with the option of one five year extension subject to satisfactory performance and price.**

**“CARRIED”**

**Director of Utility Services**

**Report USWM15-006**

**Award of Proposal P-06-15 for the Transportation and Processing of Landfill Recyclables from Peterborough Waste Management Facilities**

Moved by Councillor Clarke

**That the Council approve the recommendations as outlined in Report USWM15-006 dated April 20, 2015, of the Director of Utility Services as follows:**

- a) That P-06-15 for the Transportation and Processing of Landfill Recyclables from Peterborough Waste Management Facilities be awarded as a two-year contract beginning May 16, 2015 until May 15, 2017 with an option to extend the contract under the same terms and conditions for two additional one year terms, upon mutual agreement by the City and the Contractor, to:**
  - i. Peterborough Iron and Metal Inc., 40 Erskine Avenue, Peterborough, Ontario K9J 5T9 for the transportation, processing and supply of roll-off depot bins for scrap metal at a revenue of \$180.00 per tonne, exclusive of applicable taxes, or an estimated revenue of \$58,680.00 per year.**

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- ii. **Index Environmental Corporation Group of Companies, 113 Warren Road, Whitby, Ontario L1N 2C4 for the transportation, diversion and supply of roll-off depot bins for drywall waste at a cost of \$84.21 per tonne exclusive of applicable taxes, or an estimated cost of \$50,526.00 per year;**
  - iii. **Index Environmental Corporation Group of Companies, 113 Warren Road, Whitby, Ontario L1N 2C4 for the transportation, processing and supply of roll-off depot bins for construction and demolition wastes at a cost of \$69.27 per tonne exclusive of applicable taxes, or an estimated cost of \$270,000.00 per year;**
- b) **That staff be granted permission to approve an additional two year extension under the same terms and conditions for each contractor listed in a).**

**“CARRIED”**

**Director, Planning & Development Services  
Report PLPD15-022**

**Purchase of Part of Lot 5, Concession 8 Township of Cavan Monaghan (Moncrief Line) and 1050 Airport Road**

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report PLPD15-022 dated April 20, 2015, of the Director, Planning and Development Services, as follows:**

- a) **That a by-law be passed to authorize the acquisition of 42 acres of property legally described as Part of Lot 5 Concession 8 in the Township of Cavan Monaghan for a total compensation of \$378,720 plus land transfer tax of \$4,148 and the purchase be comprised of an Obstacle Protection Easement valued at \$100,000 for an unlimited right to remove trees in 2015 and a further \$278,720 to obtain ownership of the property in 2016.**
- b) **That a by-law be passed to authorize the purchase of 1050 Airport Road at a purchase price of \$750,000 plus land transfer tax of \$11,475 subject to a satisfactory cost sharing arrangement with the County of Peterborough.**

**“CARRIED”**

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**Director, Planning and Development Services  
Report PLPD15-023  
Purchase and Resale of 238 Greenwood Road, Township of Otonabee  
South Monaghan**

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report PLPD15-023 dated April, 20, 2015, of the Director, Planning and Development Services, as follows:**

- a) That a by-law be passed to authorize the purchase of 238 Greenwood Road for \$205,000 plus land transfer tax of \$1,775.**
- b) That following the purchase any trees that conflict with the Obstacle Limitation Surface of the Peterborough Airport be removed and that an Obstacle Protection Easement and warning clause acknowledging the proximity of the airport be registered on title.**
- c) That following the purchase the property be deemed surplus to the needs of the City and immediately offered for sale.**
- d) That a by-law be passed to authorize the Administrative Staff Committee to purchase easements or purchase and resell other cottage properties on Greenwood Road, retaining Obstacle Protection Easements, where such acquisitions are in the interests of the City and can be accommodated within an approved budget.**
- e) That Council be apprised of all easement purchases or property purchase and resale activities that take place under the authority of recommendation d) through the Administrative Staff Committee minutes.**

**"CARRIED"**

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**Director, Planning and Development Services  
Report PLPD15-025  
Land Exchange Between City and Fortis Properties Corp., 150 George  
Street N (Holiday Inn)**

Moved by Councillor Clarke

**That Council approve the recommendation outlined in Report PLPD15-025 dated April 20, 2015, of the Director, Planning and Development Services, as follows:**

**That a by-law be passed to authorize the exchange of property with Fortis Properties Corp as outlined in Report PLPD15-025 to recognize a longstanding encroachment of the improved amenity space associated with the Holiday Inn and to place the Otonabee River Trail and associated lands within City ownership.**

**“CARRIED”**

**Director of Utility Services  
Report USEC15-006  
Update on Extraneous Flows to Sanitary Sewer System and  
Amendments to Backflow Prevention and Foundation Drain  
Disconnection Subsidy Program**

Bruno Bianco, Manager of Infrastructure Planning and Mark Bassingthwaite of Cole Engineering made a presentation.

Moved by Councillor Therrien

**That Council approve the recommendations outlined in Report USEC15-006 dated April 20, 2015, of the Director of Utility Services, as follows:**

- a) That the presentation from staff of the City of Peterborough and Cole Engineering related to Extraneous Flows for Flood Reduction be received;**
- b) That by-law 05-104 and all previous by-laws which regulated the discharge of sewage and land drainage in the City of Peterborough be repealed and replaced with the updated by-law “Discharge of Sewage and Land Drainage in the City of Peterborough” appended to this report as Appendix A;**
- c) That by-law 05-106 be repealed and replaced with the updated by-law being a bylaw to appoint provincial offences officers appended to this report as Appendix B;**

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- d) That a new program called the “Flood Reduction Subsidy Program” as described in Appendix C of this report be introduced to replace the existing “Backflow Prevention and Foundation Drain Disconnection Subsidy Program” with funding initially approved for the Backflow Prevention and Foundation Drain Disconnection Subsidy Program to be reassigned to the Flood Reduction Subsidy Program; and
- e) That a new full time staff position to track down and shut off areas/locations of extraneous flows into the Sanitary Sewer System be established in the Utility Services Department as described in this report.

“CARRIED”

**Director of Community Services**  
**Report CSD15-004**  
**Arena Development Update**

Mary Gallop, Manager of Facilities and Special Projects, made a presentation.

Moved by Councillor Parnell

**That Council approves the recommendations outlined in Report CSD15-004 dated April 20, 2015, of the Director of Community Services, as follows:**

- a) That an arena update presentation by the Manager of Facilities and Special Projects on the new facility project be received;
- b) That the replacement facility for Northcrest Arena be designed and constructed by the traditional design, bid, build procurement and operated by the municipality and not as a private-public partnership;
- c) That Morrow Park not be considered as the location of the community arena and that this site be reserved for a facility of greater scale and significance;
- d) That the locations at Fleming College North and Fleming College South and Trent University remain as potential sites for further investigation;
- e) That the OHL Facility Study, scheduled for 2018 in the Development Charges Background Study, be moved up to 2016 and that no further initiation of the Morrow Park Master Plan be undertaken until the OHL Facility Study is complete and presented to Council;



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- f) That the building program be narrowed down to include a twin pad arena, an elevated running track, off-ice training centre, sport office space, administrative, multi-purpose and meeting facilities and commercial opportunities;
- g) That a small practice ice surface (e.g., 100' x 50') and a goalie/shooting ice training lane (e.g., 50' x 25') not be included in the building program;
- h) That further investigation take place into the viability of the competitive pool for Phase 1 development; and
- i) That staff report back at a later date with a recommended location, final facility plan and partners for a new community arena.

“CARRIED”

The Chair called for a brief recess at 9:04 p.m.

Committee reconvened at 9:14 p.m.

**Director of Utility Services**

**Report USTR15-006**

**Pedestrian Signal on Hilliard Street between Langton Street and Oriole Drive**

Moved by Councillor Haacke

**That Council approve the recommendation outlined in Report USTR15-006 dated April 20, 2015, of the Director of Utility Services, as follows:**

**That a Pedestrian Signal be implemented on Hilliard Street between Langton Street and Oriole Drive.**

“CARRIED”

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**Director of Utility Services**

**Report USEC15-007**

**Budget Adjustments and Award of Tender T-03-15 for the  
Reconstruction of Riverside Drive from Monaghan Road to Cameron  
Street**

Councillor Parnell, due to her previously declared interest, did not discuss or vote on the matter.

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report USEC15-007 dated April 20, 2015, of the Director of Utility Services, as follows:**

- a) That the 2015 Capital budget for the Riverside Drive Reconstruction (Item 5-6.03) and as amended in Report CPFS15-008 be increased by \$1,275,000 from \$1,775,000 to \$3,050,000;
- b) That additional funds in the amount of \$719,000 for this project be financed from the Sanitary Sewer Reserve Fund;
- c) That additional funds in the amount of \$170,000 for this project be financed from the Flood Reduction Master Plan - Capital Levy Reserve;
- d) That additional funds in the amount of \$380,000 for this project be financed from the City Wide Storm Water Quality Master Plan Implementation (2015 Capital Budget Item 5-7.02); and
- e) That RFT document T-03-15 for the Riverside Drive Reconstruction be awarded to Accurex Inc., 150 O'Carroll Avenue, Unit 1, Peterborough, ON, K9H 4V3 at a total cost of \$2,513,764.08 plus \$326,789.33 HST for a total of \$2,840,553.41.

"CARRIED"

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**Director, Planning & Development Services Department  
Report PLPD15-026  
Purchase of 250 Water Street (Downtown Harvey's)**

Moved by Councillor Therrien

**That Council approve the recommendations outlined in Report PLPD15-026 dated April 20, 2015, of the Director, Planning and Development Services, as follows:**

- a) That a by-law be passed to authorize the purchase of 250 Water Street from 2354775 Ontario Inc for a purchase price of \$1,200,000, plus land transfer tax of \$20,475.**
- b) That a capital budget of \$1,200,000 be established to purchase the property.**
- c) That a by-law be enacted to finance \$625,000 of the purchase price of the property through a loan from the Working Fund Reserve to be structured as follows:**
  - i) Term of loan not to exceed 15 years;**
  - ii) Loan permits for pre-payment of principal at any time; and**
  - iii) Annual interest rate over the term of the loan will be fixed at 2.5%.**

“CARRIED”

**Director, Planning and Development Services  
Report PLPD15-024  
Three (3) Year Extension of Airport Operations Contract with Loomex  
Property Management**

Moved by Mayor Bennett

**That Council approve the recommendations outlined in Report PLPD15-024 dated April 20, 2015, of the Director, Planning and Development Services, as follows:**

- a) That the contract with Loomex Property Management for the Management and Operations of the Peterborough Airport be extended for an additional 3 years (December 1, 2020 to November 30, 2023) at a cost of \$888,326 in the first year, \$910,534 in the second year and \$933,298 in the third year, net of taxes.**

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- b) That the contract with Loomex be amended to grant the Airport exclusive use of 3 bays in the new Loomex facility for the Airport's new Fire Crash Tender, sand/chemical storage, and the sweeper/truck combination commencing immediately and for the balance of the Loomex contract, including the optional extension terms, at no cost to the Airport, save and except operating costs.
- c) That the land lease payment associated with the space occupied/used by the Airport be abated for the duration of the City's occupation.

"CARRIED"

**Other Business**  
**Correspondence - Police Services Budget**

Moved By Mayor Bennett

**That the April 16, 2015 correspondence from the Peterborough Police Services Board regarding the 2015 budget request be referred back to the Police Services Board and the Director of Corporate Services to include the impact of the Cavan Monaghan contract in the 2015 budget and,**

**That the revised Budget be submitted to City staff no later than the first week of May to enable staff to prepare a Police Budget report for a May 11, 2015 Budget Committee meeting and Council's final approval at the May 19, 2015 Council meeting.**

"CARRIED"

**Adjournment**

Moved by Mayor Bennett

**That this meeting of Committee of the Whole adjourn at 9:32 p.m.**

"CARRIED"

John Kennedy  
City Clerk

Councillor Beamer  
Chair