



City of
Peterborough

Accessibility Advisory Committee (AAC)

Built Environment Sub-Committee

January 30, 2018

Draft Minutes not Approved

A meeting of the AAC Built Environment Sub-Committee was called to order at 10:02 a.m. by Amanda Motyer in the Doris Room, City Hall.

Present:

Amanda Motyer – Chair

Leanne Carpenter

Andrea Dodsworth

Allison Seiderer

Sioux Lily – Vice Chair

Regrets:

Jeff Chalmers

Neil Campbell

Janet Dawson

Staff:

Mark Buffone, Accessibility Compliance Coordinator

Sadie Norrad, Accessibility and Communication Specialist

Keith Payne, Urban Design Technologist

Susan Morrison, Permit Technician

Disclosure of Pecuniary Interest

No disclosure of pecuniary interest

Approval of Agenda

Moved by Allison Seiderer

That the agenda for the AAC Built Environment Sub-Committee meeting dated January 30, 2018 be approved.

“Carried”

Approval of Previous Minutes

Moved by Sioux Lily

That the minutes of the AAC Built Environment Sub-Committee meeting held on December 19, 2017 be approved.

“Carried”

Accessibility Reviews

a) Application for Site Plan Approval, SPC-947, 33 Leahy’s Lane (proposed construction of a three storey residential apartment buildings with total of 42 dwelling units)

Presented by Keith Payne, Urban Design Technologist

Summary of recommendations from the Built Environment Sub-Committee:

1. Provide mobility scooter parking and storage
2. Increase size of elevator to enhance accessibility (e.g. fit a mobility device)
3. Include transfer space in the bathroom adjacent to the toilet in the accessible suites
4. Washrooms in accessible suites should strive to meet the requirements of commercial standards for accessible washrooms
5. Reinforce wall corners in accessible suites
6. Consider moving the entrance door in the accessible suites closer to the kitchen to create a clear path of travel
7. Ensure clear path of travel along walkways, free from overhanging car bumpers
8. Consider poured concrete patios, in lieu of 2x2 patio slabs
9. Include tactile indicators where access aisles intersect with the walkway
10. Provide no step connection from patio to accessible suites
11. Do not incorporate sliding glass patio doors in accessible units
12. Make sure electrical outlets raised and light switches lowered in accessible units. Put light switches at 1100 mm. Receptacles 600 mm above the floor
13. Include one accessible receptacle in all units
14. Include strobe lights on all smoke alarms in the units.
15. Ensure there is an accessible path of travel to the City’s sidewalk
16. Ground floor common room entrance exterior patio door requires clear space of travel on latch side of the door

Business Arising from the Previous Minutes

a) Accessibility Site Plan Checklists

Sadie Norrad, Accessibility and Communication Specialist presented a draft Accessibility Site Plan Checklists to the Committee

The Committee provided staff with feedback. Staff will provide an updated Accessibility Site Plan Checklist at the next meeting.

b) Committee Contact Information

Sadie Norrad, Accessibility and Communication Specialist provided a Committee contact list. Staff will make appropriate changes to the contact list and provide to the Committee via email.

c) Update on Floor Plan Request

Mark Buffone, Accessibility and Communication Specialist presented legislation from the Planning Act that allows the Committee to review floor plans for interior walkways, stairs, elevators and escalators. Section 41 (4.1) of the Planning Act.

Other Business

a) Meeting Schedule

Sadie Norrad, Accessibility and Communication Specialist proposed a time change for the 2018 Built Environment Sub-Committee meetings to accommodate an additional member from the AAC Committee.

Next Meeting

The next meeting will be on Tuesday, March 20, 2018 in the **Doris Room**. Time of meeting will be confirmed by email.

Adjournment

Moved by Allison Seiderer

That the meeting of the AAC Built Environment Sub-Committee adjourn at 11:31 a.m.

“Carried”