



City of
Peterborough

To: **Members of the General Committee**

From: **Wayne Jackson, Director of Utility Services**

Meeting Date: **February 20, 2018**

Subject: **Report USTR18-004**
Ontario Municipal Commuter Cycling Program Transfer
Payment Agreement

Purpose

A report to recommend the creation of two trail projects with associated budget transfers and a by-law be passed authorizing the execution of the Ontario Municipal Commuter Cycling Program Transfer Payment Agreement to implement the two trail projects.

Recommendations

That Council approve the recommendations outlined in Report USTR18-004 dated February 20, 2018, of the Director of Utility Services, as follows:

- a) That a by-law be passed authorizing the Mayor and Clerk to sign the Ontario Municipal Commuter Cycling (OMCC) Program transfer payment agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation and The Corporation of the City of Peterborough; to comply with program requirements, to utilize 2017/2018 OMCC funding only for eligible costs or eligible projects; and to commit to fund the 20% municipal share.
- b) That a capital project for the Lansdowne Street – River Road to Ashburnham Drive Project be created in the amount of \$530,000 and \$280,000 of the funds be transferred from the 2018 Various New Sidewalk Installation Project (Capital Budget Ref # 5-5.02) and the remaining \$250,000 be funded from the OMCC program grant; and

- c) That a capital project for the Crawford Trail Extension Project be created in the amount of \$1,000,000 and \$408,501 of the funds be transferred from the 2018 Various Multi-Use Trail Project (Capital Budget Ref # 5-5.01) and the remaining \$591,499 be funded from the OMCC program grant.

Budget and Financial Implications

The value of the Ontario Municipal Commuter Cycling Program funding in the 2017-18 provincial fiscal year is \$841,498.59.

The funding will support the implementation of the Cycling Network, which the City has budgeted for annually since the network was approved as part of the 2012 Comprehensive Transportation Plan.

The estimated net cost of the Lansdowne Street – River Road to Ashburnham Drive Project is \$530,000 and includes the budget required to complete design, tender and administer the work and the actual construction itself. The cost will be funded as described in Chart 1.

Chart 1

Proposed Funding for Lansdowne Street – River Road to Ashburnham Drive

Year	Funding Source Description	Budget
2018	Various New Sidewalk Installation Project (Capital Budget Ref # 5-5.02) – DCRF – Engineering Roads & Related	\$70,000
2018	Various New Sidewalk Installation Project (Capital Budget Ref # 5-5.02) – Federal Gas Tax	\$210,000
	Total Budget transfer from the 2018 Various New Sidewalk Installation Project	\$280,000
2018	OMCC Program grant	\$250,000
2018	Total Budget	\$530,000

The estimated net cost of the Crawford Trail Extension Project is \$1,000,000 and includes the budget required to provide consulting services to design, tender and administer the work and the actual construction itself for Phases 1, 2 and part of 3, as described below. The cost will be funded as described in Chart 2.

Chart 2

Proposed Funding for Crawford Trail Extension

Year	Funding Source Description	Budget
2018	Various New Multi-Use Trails Project (Capital Budget Ref # 5-5.01) – Debt – Tax Supported	\$306,300
2018	Various New Multi-Use Trails Project (Capital Budget Ref # 5-5.01) – DCRF – Engineering Roads and Related	\$102,201
	Total Budget transfer from the Various New Multi- Use Trails Project	\$408,501
2018	OMCC Program grant	\$591,499
2018	Total Budget	\$1,000,000

Background

The Ontario Municipal Commuter Cycling Program (OMCC) invests in commuter cycling infrastructure and is a key component in Ontario's Climate Change Action Plan. OMCC is a multi-year program with \$93M available in the first year. Funding for future years will be determined based on availability of cap and trade proceeds. All Ontario municipalities are eligible for annual OMCC funding to support up to 80% of costs associated with their implementation of eligible commuter cycling projects.

The purpose of this program is to provide direct, dedicated, annual funding to Ontario municipalities to support the implementation of commuter cycling infrastructure which will encourage people use bicycles for their daily commute and other transportation trips.

Municipal Declaration

Municipalities must declare their commitment to participate in OMCC annually and can choose to participate in the OMCC Program in any or all of the program years. A decision to participate or not participate in any given year of the program will neither oblige nor prevent a municipality from participating in future years. At its meeting of July 31, 2017, Council passed a resolution under Other Business which included the following excerpt:

“The City of Peterborough declares that it will participate in the Ontario Municipal Commuter Cycling Program (OMCC) for 2017 and requests funding to support the community cycling projects listed in this document.”

Eligible Projects

As OMCC is supported by proceeds from Ontario’s cap and trade program, only eligible cycling infrastructure projects that improve or support commuter cycling are eligible for OMCC funding. Funding can be applied to both new commuter cycling infrastructure and to enhancements to existing cycling infrastructure to better support commuting cyclists.

City of Peterborough OMCC Allocation

On December 4, 2017, the City of Peterborough was advised that its allocation for year one of the OMCC is \$841,498.59. The OMCC provides up to 80% of the total Eligible Project Costs incurred.

Of the \$841,498.59 funding, \$250,000 will be allocated to the multi-use trail on the south side of Lansdowne Street between River Road and Ashburnham Drive and \$591,499 will be allocated to the extension of the Crawford Trail. These projects were selected because they are close to being ready to be implemented and are not funded through other programs.

Chart 3 shows how the funding from the first year of the OMCC Program will be allocated.

Chart 3: Allocation of OMCC Program Funding in Year 1

Project	OMCC Program Allocation – Year 1	City Contribution	Total
Lansdowne Street - River Road to Ashburnham Drive	\$250,000	\$280,000	\$530,000
Crawford Trail Extension	\$591,499	\$408,501	\$1,000,000
Total	\$841,499	\$688,501	\$1,530,000

Detailed design is nearing completion for the Lansdowne Street project. This project will provide a new multi-use trail on the south side of Lansdowne Street, between River Road and Ashburnham Drive, and will connect with the recently constructed trail between Ashburnham Drive and Willowcreek Plaza. This trail will also facilitate connections to the TransCanada Trail serving the Technology Drive Industrial Park and the multi-use trail along Ashburnham Drive to the north. Future trail projects that will increase connectivity in this area of the City include:

- A trail through the Navy Club property, linking to Beavermead Park and a future trail bridge across the Otonabee River on the newly acquired rail corridor; and
- A trail across the dam at Lock 19, a project of the Trent-Severn Waterway.

The Crawford Trail extension involves converting the recently acquired rail line between Monaghan Road and Townsend Street to a multi-use trail. This project has several phases:

Phase 1: Design and construction of trail between Romaine Street and Perry Street (2018)

Phase 2: Design of railway crossing and trail between Perry Street and Townsend Street (2018 design and approvals, construction 2019)

Phase 3: Monaghan Road to Romaine Street, including trail crossings of Monaghan Road and Lansdowne Street (2019)

The funding from Year 1 of the OMCC program will be used to complete Phases 1 and 2 and part of Phase 3. The costs for the railway crossing, which will be determined by the design and approvals process, will determine how much funding will be available for Phase 3. Details about the concept for the Crawford Trail project will be provided to Council in an upcoming report.

The project(s) for year 2 of the OMCC funding have not yet been identified. There are 20 projects that the City has pre-approval to use the funding for, all of which are identified in the Cycling Network of the 2012 Comprehensive Transportation Plan. Which project to apply the funding towards will depend on the amount of funding received and project readiness.

Timing and Reporting

The funding agreement requires the City to submit a number of reports including an Annual Financial Report, Annual Implementation Report, Annual Eligible Projects Declaration and a Final Report. There are other reporting requirements, including post-project evaluations that will also be completed and submitted, as required. This report is being brought forward at a Special General Committee meeting and if supported by Council, the appropriate by-law can be passed in order to meet the Provincial deadline of February 23, 2018.

Summary

The OMCC funding announcement represents a significant cash infusion into the City's commuter trail development program, which will be instrumental in completing the Cycling Network and achieving our targets for increased cycling and walking as outlined in the 2012 Comprehensive Transportation Plan. The first requirement is passing a by-

law to authorize the Mayor and Clerk to sign the Transfer Payment Agreement to allow the flow of OMCC funds, which will allow the City to complete design work and implement the selected trails over the next 2 years.

Submitted by,

W. H. Jackson, P. Eng.
Director Utility Services

Contact Name:

Susan Sauve
Transportation Demand Management Planner
Phone: 705-742-7777, Extension 1485
Toll Free: 1-855-738-3755
Fax: 705-876-4621
E-mail: ssauve@peterborough.ca