



City of  
**Peterborough**

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**To:** **Members of the Committee of the Whole**

**From:** **Sandra Clancy, Director of Corporate Services**

**Meeting Date:** **December 4, 2017**

**Subject:** **Report CPPS17-040**  
**Contractor Single Source for the Market Hall Exterior Facade Repairs**

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## **Purpose**

A report to recommend that a contractor be single sourced for the Market Hall Exterior Facade Repairs.

## **Recommendation**

That Council approve the recommendation outlined in Report CPPS17-040, dated December 4, 2017 of the Director of Corporate Services as follows:

That Roof Tile Management, 360 Gibraltar Drive, Mississauga, Ontario, L5T 2P5, be single sourced for the Market Hall Exterior Facade Repairs up to a maximum value of \$316,500 plus HST of \$41,145 for a total of \$357,645.

## **Budget and Financial Implications**

The estimated cost of the Market Hall Exterior Repairs is \$322,070.40, net of the HST rebate, and can be accommodated within the unused portion of the \$225,000 set aside in the 2018 Capital Budget Project 3-1.01 (Corporate Services – Property Market Hall – Exterior Facade Repairs, including pre-approved), the \$32,500 residual balance from the Market Hall major renovation project and the \$68,000 Canada 150 Community Infrastructure Program Grant of 33% of the total project costs. This assumes that this project is approved in the 2018 Capital Budget which is scheduled to be approved on December 11, 2017, the same Council meeting as this report.

## **Background**

The City received a Canada 150 Community infrastructure Program Grant of 33% of the total project costs for the Market Hall Interior Lighting Upgrades. The Tender for the Interior Lighting project closed under budget leaving approximately \$68,000 of the grant unused. City staff has been working with the Canada 150 Community Infrastructure Program staff and were successful in securing the remainder of the grant for the Market Hall exterior facade repairs. The Canada 150 Community Infrastructure Program grant has a restriction that all funds must be spent by March 31, 2018.

Due to these time constraints, City staff is requesting that the exterior facade repair work be single sourced to the Heritage Restoration Contractor, Roof Tile Management. They completed the clock tower restoration work at City Hall in 2011, which is very similar work. Roof Tile Management has been performing heritage repair work since 1986 and has the knowledge, experience and equipment to perform the work at Market Hall within the tight time frame required. Roof Tile Management was the successful contractor for the City Hall Clock Tower Restoration through Tender T-51-11. The award was approved by the Administrative Staff Committee through Report CPFS11-039 dated October 12, 2011.

The work at Market Hall consists of restoring all decayed exterior items including wood trims, bricks and tuck pointing, ceramic tile, grout, substrate, concrete foundation repairs including parging, window sills, flashing and roofing ice guards. Existing wood components would be replaced with a composite material that would better stand up to the elements. Similarly existing ceramic tile and grout would be replaced with a stamped panel.

City staff engaged the Ventin Group to create restoration drawings for the west, south and east elevations. The suggested work in this report will deal with the west and south elevation and store fronts. The Ventin Group has reviewed the quote from the Contractor and is comfortable that it is a reasonable price. The remaining work will be included in future year's capital budgets.

## **Non-Competitive Process**

Part 9, Section 9.1.2 of the Purchasing By-law 14-127, allows for a non-competitive procurement when approved by the Director of Corporate Services in writing prior to any discussions with the supplier. City staff are requesting that this work at Market Hall be single sourced under Section 9.1.2 f) as there is insufficient time to issue and award a tender and have the specialized heritage restoration work completed by March 31, 2018.

## **Authority to Approve**

Part 8, Section 8.2.1 of the Purchasing By-law 14-127 requires Council to approve an Award where the expenditure is greater than \$100,000.

## Summary

If Council accepts the recommendation contained in this report, staff will proceed immediately with coordination of the work and contractor to start in early January 2018 with a completion date of early March 2018 to meet the requirements of the Canada 150 Community Infrastructure Program grant.

Submitted by

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Director of Corporate Services

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