



**Committee of the Whole Minutes
City of Peterborough
October 16, 2017
Draft Minutes Not Approved**

Minutes of the Committee of the Whole Meeting held on October 16, 2017, in the Council Chambers, City Hall.

The meeting of Committee of the Whole was called to order at 6:30 p.m. in the Council Chambers, City Hall.

Roll Call:

Councillor Baldwin
Councillor Beamer, Chair
Councillor Clarke
Councillor Haacke
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Therrien
Councillor Vassiliadis
Mayor Bennett

Confirmation of Minutes – September 25, 2017

Moved by Councillor Riel

That the minutes of the meetings of Committee of the Whole held on September 25, 2017 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no declarations of Interest.

Consent Agenda

Moved by Councillor Parnell

That items 6, 7 and 8 be approved as part of the consent agenda.

“CARRIED”

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**Director of Community Services
Report CSRS17-008
2018 Special Olympics Ontario School Championships**

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report CSRS17-008 dated October 16, 2017, of the Director of Community Services, as follows:

That a financial contribution of \$40,000 be provided to support the 2018 Special Olympics Ontario School Championships, to be funded from the 2017 Capital Levy Reserve.

“CARRIED”

**Director of Corporate Services
Report CPFS17-063
Community Major Capital Funding Requests Policy**

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report CPFS17-063 dated October 16, 2017, of the Director of Corporate Services, as follows:

That the Community Major Capital Funding Requests Policy attached to Report CPFS17-063 as Appendix A, be approved.

“CARRIED”

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City Clerk
Report CPCLK17-020
Citizen Appointments

Moved by Councillor Parnell

That Council approve the recommendations outlined in Report CPCLK17-020, dated October 16, 2017, of the City Clerk, as follows:

- a) **That Lynda Staples be appointed to the Accessibility Advisory Committee for term ending November 30, 2021;**
- b) **That Pete Dalliday and Ashley Matheson-Vititoe be appointed to the Arenas, Parks and Recreation Advisory Committee for terms ending November 30, 2021; and,**
- c) **That Amber Groeneweg be appointed to the Property Standards Committee for a term ending on August 31, 2018.**

“CARRIED”

City Clerk
Report CPCLK17-019
Peterborough Police Services Board Business Plan Presentation

Bob Hall, Chair and Ken East, Peterborough Police Service Board, made a presentation.

Moved by Councillor Haacke

That Council approve the recommendation outlined in Report CPCLK17-019 dated October 16, 2017, of the City Clerk, as follows:

That the presentation from the Peterborough Police Service Board be received for information.

“CARRIED”

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Director of Utility Services
Report USDIR17-008A
Replacing Private Trees as Part of Tree Conservation By-laws

Moved by Councillor Clarke

That Council approve the recommendations outlined in Supplemental Report USDIR17-008A, dated October 16, 2017 of the Director of Utility Services as follows:

- a) That the existing Tree By-law 97-68, be repealed;**
- b) That Paragraph 1 of Schedule C of the Tree Replacement By-law (Appendix A to Report USDIR17-008) be replaced with the following:**

“Permitted removal of a Tree/s or a Stature Tree/s in a healthy condition, not subject to an exemption under the Planning Act, shall be replaced at the following ratios:

Trunk Diameter of Healthy Tree Removed	Number of Replacement Trees Required
15 – 30 cm (DBH)	One
31 – 40 cm (DBH)	Two
41 – 50 cm (DBH)	Three
Greater than 50 cm (DBH)	Four

On properties not subject to an exemption under the Planning Act in Part IV of this by-law the minimum size of replacement tree will be 6ft (2m) in height (20 mm caliper) for deciduous trees and 4ft (1.3m) for coniferous trees.

Where there is insufficient space to plant on the Owners property then the Owner shall pay to the City its prior year average contracted tree planting cost to purchase and plant the required number of Replacement Trees on publicly-owned property in accordance with City Tree Planting Specification CP801.01.”

- c) That the Tree Conservation By-law attached as Appendix A to Report USDIR17-008 and amended by Recommendation b) of Report USDIR17-008a be approved with a period of public education/consultation to follow for the reasons recommended in Report USDIR17-008;**
- d) That the Woodland Conservation By-law attached as Appendix B to Report USDIR17-008 be approved with a period of public education/consultation to follow for the reasons recommended in Report USDIR17-008;**

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- e) That Council pass a By-law appointing The Urban Forest Manager and Urban Forest Technologist as By-law Appointment Officers under Part XI of the Tree Conservation By-law and under Part VI of the Woodland Conservation By-law;
- f) That a committee be established by Council to conduct hearings regarding Tree and Woodland By-law Permit appeals, with such terms of reference as set out in Schedule “D” of both the Tree and Woodland By-laws;
- g) That the 2017 User Fee By-law be amended to include the Permit fees as detailed in Schedule E of the Tree Conservation By-law attached as Appendix A of this report;
- h) That the 2017 User Fee By-law be amended to include the Permit fees as detailed in Schedule C of the Woodland Conservation By-law attached as Appendix B of this report, and.
- i) That Staff undertake the public education/consultation identified in Recommendations c) and d) following the introduction of the by-laws and report back to Council in the spring of 2019 on the results of this process with any changes that may be required to the by-laws.

“CARRIED”

Director of Planning and Development Services
Report PLPD17-045
Peterborough Airport PCB Investigation Work Plan
Engineering Fee Increase for Phase 2

Moved by Councillor McWilliams

That Council approve the recommendations outlined in Report PLPD17-045 dated October 16, 2017, of the Director, Planning and Development Services, as follows:

- a) That the contract for consulting services with Cambium Inc., 52 Hunter Street East, Peterborough, Ontario K9H 1G5, be increased by \$35,000.00 from \$212,100.00 to \$247,100.00 to cover additional fees and expenses related to sampling, chemical analyses and project management for the Peterborough Airport PCB Sampling and Delineation Program Phase 2; and
- b) That staff report back on necessary further steps based on further review by the Ministry of the Environment and Climate Change (MOECC).

“CARRIED”

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Mayor Daryl Bennett
Report COU17-001
Council Appointments to Committees and Boards

Moved by Mayor Bennett

Councillor Pappas asked for a separate vote for the recommendation regarding the position of Chair of Planning Committee.

Upon the recommendation, the motion carried.

That Council approve the recommendations outlined in Report COU17-001, dated October 16, 2017, as follows:

That the following appointments of Members of Council to Committees, Portfolios and Boards be approved for a one-year term ending November 30, 2018, with the appointments as follow:

a) Standing committees

Budget Committee (all Members of Council)

Henry Clarke, Chair
Andrew Beamer, Vice Chair

Committee of the Whole (all Members of Council)

Andrew Beamer, Chair
Dean Pappas, Vice Chair

Planning Committee (all Members of Council)

Lesley Parnell, Chair
Dean Pappas, Vice Chair

Audit Committee

Daryl Bennett
Henry Clarke, Chair
Gary Baldwin, Vice Chair
Don Vassiliadis
Andrew Beamer

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Deputy Mayor

**Henry Clarke, First Deputy Mayor
Dan McWilliams, Second Deputy Mayor**

b) Portfolios

**Dean Pappas, Chair of Arts, Culture and Heritage Portfolio
Henry Clarke, Chair of Finance Portfolio
Dan McWilliams, Chair of Fire Services Portfolio
Don Vassiliadis, Vice-Chair of Fire Services Portfolio
Lesley Parnell, Chair of Public Works Portfolio
Keith Riel, Chair of Social Services Portfolio
Don Vassiliadis, Chair of Transportation Portfolio
Andrew Beamer, Chair of Waste Management Portfolio
Dean Pappas, Chair of Diversity Portfolio
Keith Riel, Chair of Seniors Portfolio
Dave Haacke, Chair of Arenas Portfolio
Gary Baldwin, Chair of Parks & Recreation Portfolio
Diane Therrien, Chair of Youth Portfolio
Dan McWilliams, Vice-Chair of Economic Development Portfolio**

Daryl Bennett, Chair of the following portfolios:

**Economic Development
Governance
Human Resources
Intergovernmental Relations
Public Relations
Strategic Initiatives
Specific committee appointments such as the Eastern Ontario Mayors'
Committee and legislative responsibilities.**

c) Advisory Committees

i) Affordable Housing Action Committee

Diane Therrien

ii) Arenas, Parks and Recreation Advisory Committee

**Dave Haacke
Gary Baldwin**

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iii) Arts, Culture and Heritage Advisory Committee

**Lesley Parnell
Dean Pappas**

iv) Boundary Committee

**Daryl Bennett
Andrew Beamer
Henry Clarke
Dan McWilliams**

v) Cenotaph Advisory Committee

Henry Clarke

vi) Citizen Appointment Selection Committee

**Andrew Beamer
Henry Clarke
Dave Haacke
Dan McWilliams
Dean Pappas**

vii) Community Investment Grants Advisory Committee

**Dan McWilliams
Keith Riel**

viii) Museum and Archives Advisory Committee

Keith Riel

ix) Procedural By-law Review Committee

**Daryl Bennett
Henry Clarke**

x) Youth Commission

Diane Therrien

xi) Age-friendly Peterborough Advisory Committee

Keith Riel

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d) Corporations and Legislatively Mandated Committees / Boards / Authorities

i) Accessibility Advisory Committee

Keith Riel

ii) City/County Waste Management Committee

**Andrew Beamer
Dean Pappas
Don Vassiliadis**

iii) City of Peterborough Holdings Inc.

**Daryl Bennett
Dan McWilliams**

iv) East City/Ashburnham Business Improvement Area

Keith Riel

v) Fairhaven Committee of Management

**Dave Haacke
Keith Riel**

vi) Joint Services Steering Committee

**Keith Riel
Andrew Beamer
Henry Clarke
Gary Baldwin**

vii) Peterborough Architectural Conservation Advisory Committee

Dean Pappas

viii) Otonabee Region Conservation Authority

**Daryl Bennett
Andrew Beamer
Don Vassiliadis**

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- ix) **Peterborough County-City Health Unit**

Gary Baldwin
Henry Clarke
Lesley Parnell
- x) **Peterborough Downtown Business Improvement Area**

Diane Therrien
- xi) **Peterborough Public Library Board**

Gary Baldwin
Keith Riel
- xii) **Peterborough Utilities Commission**

Daryl Bennett
Gary Baldwin
Dave Haacke
Lesley Parnell
Don Vassiliadis
- xiii) **Peterborough Police Services Board**

Daryl Bennett
Dan McWilliams
- e) **Liaison Committees**
 - i) **Art Gallery of Peterborough, Board of Directors**

Gary Baldwin
 - ii) **Downtown Action Committee**

Daryl Bennett
Diane Therrien
Dean Pappas
 - iii) **Greater Peterborough Chamber of Commerce**

Daryl Bennett

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iv) Liaison Committee with Fleming College

**Daryl Bennett
Diane Therrien
Lesley Parnell**

v) Liaison Committee with Trent University

**Daryl Bennett
Andrew Beamer
Dean Pappas
Don Vassiliadis**

vi) Multicultural Canada Day Committee

Dean Pappas

vii) Peterborough Agricultural Society

Dave Haacke

viii) Peterborough Housing Authority

Andrew Beamer

Upon the remainder of the recommendations, less the Chair of Planning, the motion carried.

City Clerk

Report CPCLK17-018

Award of RFP P-19-17, for Internet and Tabulator Voting Solution

Moved by Mayor Bennett

That Council approve the recommendation outlined in Report CPCLK17-018, dated October 16, 2017 of the City Clerk, as follows:

That RFP P-19-17 for an Internet and Tabulator Voting Solution for the City of Peterborough be awarded to Dominion Voting Systems Corporation, 200-215 Spadina Avenue, Toronto Ontario M5T 2C7, for a two election term, at a cost of \$269,816 plus H.S.T. of \$35,076.08, for a total of \$304,892.08.

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Other Business

Councillor Therrien indicated there will be a Town Hall Meeting for Ward 3 on October 28, 2017 at St. James United Church.

Moved by Councillor Haacke

That this meeting of Committee of the Whole adjourn at 7:46 p.m.

"CARRIED"

John Kennedy
City Clerk

Councillor Beamer
Chair