



**Committee of the Whole Minutes
City of Peterborough
September 5, 2017
Draft Minutes Not Approved**

Minutes of the Committee of the Whole Meeting held on September 5, 2017, in the Doris Room and Council Chambers, City Hall.

The meeting of Committee of the Whole was called to order at 5:45 p.m. in the Doris Room, City Hall.

Roll Call:

Councillor Baldwin
Councillor Beamer, Chair
Councillor Clarke
Councillor Haacke
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Therrien
Councillor Vassiliadis
Mayor Bennett

Resolution to Meet in Closed Session

Moved by Councillor Clarke

That Committee move into Closed Session to discuss five items under Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board.

“CARRIED”

Councillor Haacke left the meeting at 5:49 p.m. due to a pecuniary interest and returned to the meeting at 5:50 p.m.

Committee adjourned closed session at 6:25 p.m.

Committee convened in open session at 6:33 p.m.

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 2**

Confirmation of Minutes – July 24, 2017

Moved by Councillor Parnell

That the minutes of the meeting of Committee of the Whole held on July 24, 2017 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

There were no disclosures of Interest.

**Report of Closed Session
City Solicitor and Director of Legal Services
Report OCSRE17-020
Acquisition of Property at 817 Fairbairn Street**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report OCSRE17-020 dated September 5, 2017, of the City Solicitor and Director of Legal Services as follows:

That a by-law be passed to authorize the acquisition of 817 Fairbairn Street, for \$255,000 plus HST, plus legal costs of \$1,500, moving expenses of \$1,500 and land transfer tax of \$2,345 for a total of \$260,345.

“CARRIED”

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 3**

**Report of Closed Session
City Solicitor and Director of Legal Services
Report OCSRE17-021
Purchase of partial frontage at 883 Chemong Road**

Councillor Haacke declared an interest in Report OCSRE17-021 as the owner of the property is a client. He did not discuss or vote on the matter.

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report OCSRE17-021 dated September 5, 2017, of the City Solicitor and Director of Legal Services as follows:

That a by-law be passed to authorize the purchase of partial frontage at 883 Chemong Road, described as Part 3 on Reference Plan 45R-6400 for \$17,000 and the purchase of a Temporary Construction Easement over the remaining property for \$10,200 plus land transfer tax of \$136 for a total of \$27,336.

“CARRIED”

**Report of Closed Session
City Solicitor and Director of Legal Services
Report OCSRE17-022
Sale of surplus land between 570 and 572 Neal Drive to 1731303 Ontario Ltd.**

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report OCSRE17-022 dated September 5, 2017, of the City Solicitor and Director of Legal Services, as follows:

That a by-law be passed to declare Parts 3 and 4 on 45R-1987 (as shown on Appendix “A” attached) being the land between 570 and 572 Neal Drive, as surplus to the needs of the Municipality and be sold to 1731303 Ontario Ltd. for \$22,750.

“CARRIED”

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 4**

**Report of Closed Session
City Solicitor and Director of Legal Services
Report OCSRE17-024
Purchase of an Obstacle Protection Easement over 1094 Airport Road**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report OCSRE17-024, dated September 5, 2017 of the City Solicitor and Director of Legal Services, as follows:

- a) **That a by-law be passed to authorize the purchase of an Obstacle Protection Easement over 1094 Airport Road for the purchase price of \$100,000 plus Land Transfer Tax of \$825.**
- b) **That the City pay an additional \$10,000 to the owners for them to perform landscaping and tree replanting on their property.**

“CARRIED”

Consent Agenda

Moved by Councillor Clarke

That items 11, 12, 14, 15 and 16 be approved as part of the consent agenda.

“CARRIED”

**Director of Community Services
Report CSRS17-005
Disbursement of 2015-16 Tollington Parks Endowment Fund**

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report CSRS17-005 dated September 5, 2017, of the Director of Community Services, as follows:

That the 2015 and 2016 disbursements of the Tollington Parks Endowment Fund, in the amount of \$166,158.73, be designated to support the realignment of the Rotary Greenway Trail and installing a mid-block pedestrian signal at Parkhill Road.

“CARRIED”

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 5**

**Director of Corporate Services
Report CPFS17-047
Digital Signage Sponsorship – Final Agreement**

Moved by Councillor Clarke

That, in accordance with Section 7.1.3 d) of the City’s Sponsorship, Naming Rights and Advertising Policy, Council approve the recommendations outlined in Report CPFS17-047, dated September 5, 2017, of the Director of Corporate Services, as follows:

- a) That the City of Peterborough enters into a sponsorship agreement with Movingmedia Ltd., 1049 Crawford Drive, Peterborough, Ontario, K9J 6X6, for supply, installation, software set-up, operation, and on-going maintenance of a new outdoor digital sign at the Evinrude Centre to replace the current, non-functioning sign per the details presented in Report CPFS17-047; and**
- b) That the City of Peterborough enters into a sponsorship agreement with Movingmedia Ltd., 1049 Crawford Drive, Peterborough, Ontario, K9J 6X6, for the supply, installation, software set-up, operation, and on-going maintenance of an indoor digital signage (displays) network per the details presented in Report CPFS17-047.**

“CARRIED”

**Director of Corporate Services
Report CPFS17-046
Quarterly Financial Report (Unaudited)
As of June 30, 2017**

Moved by Councillor Clarke

That Council approve the recommendations outlined in Report CPFS17-046 dated September 5, 2017, of the Director of Corporate Services, as follows:

- a) That the June 30, 2017 Quarterly Financial Report (unaudited) attached as Appendix A to Report CPFS17-046, dated September 5, 2017, be received.**
- b) That an amended 2017 Art Gallery Form 6 be approved, effective September 1, 2017, to extend memberships for two years at a 10% discount and to add higher levels of membership including the Curator’s Circle, Director’s Circle and the Benefactor’s Circle shown in Appendix C to Report CPFS17-046.**

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 6**

- c) **That, as a matter of housekeeping, \$54,000 of the Parking Garage Renovations Project (2015 Capital Budget Projects 5-12.02 and 5-12.03) be funded through a transfer from the Parking Reserve and that the corresponding \$54,000 of user fee supported debentures, originally budgeted, not be issued.**
- d) **That a 2017 Capital Project for Professional Fees Associated with the Sale of Peterborough Distribution Inc. be created for an amount of \$750,000 and that it be funded from a transfer from the Capital Levy Reserve.**

“CARRIED”

**Director of Corporate Services
Report CPHR17-002
Award of Request for Proposals P-09-17 Recruitment Firm of Record**

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report CPHR17-002 dated September 5, 2017, of the Director of Corporate Services as follows:

That Request for Proposals P-09-17 for a Recruitment Firm of Record for a five year period from September 15, 2017 to September 14, 2022, with the option to extend for an additional 5 years, be awarded to The Phelps Group Inc., at a total estimated cost of \$162,500 and HST of \$21,125 for a total of \$183,625.

“CARRIED”

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 7**

**Director of Utility Services
Report USEP17-005
Award of RFP P-20-17 for the Supply and Delivery of a new Sludge
Collection System**

Moved by Councillor Clarke

That Council approve the recommendation outlined in Report USEP17-005 dated September 5, 2017, of the Director of Utility Services, as follows:

That RFP P-20-17 for the Supply and Delivery of new Sludge Collection systems for the Wastewater Treatment Plant be awarded to ENV Treatment Systems Inc. 70 High St, Etobicoke, ON M8Y 3N9 at a cost of \$967,700.00 plus HST of \$125,801.00 for a total cost of \$1,093,501.00.

“CARRIED”

**Board Chair, Peterborough & the Kawarthas Economic Development
President & CEO, Peterborough & the Kawarthas Economic
Development
Report PKED17-003
PKED 2017 Second Quarter Report**

Rhonda Keenan, President & CEO, Peterborough & the Kawarthas Economic Development, provided a presentation on their Second Quarter Report.

Moved by Councillor Therrien

That Council approve the recommendation outlined in Report PKED17-003 dated September 5, 2017 of the Board Chair and President & CEO of Peterborough & the Kawarthas Economic Development, as follows:

That Report PKED17-003 and supporting presentation, providing the Peterborough & the Kawarthas Economic Development 2017 Second Quarter Report be received.

“CARRIED”

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 8**

**Director, Planning and Development Services
Report PLPD17-002
Urban Park Development**

Brian Bouchardt, Planner, Urban Design, provided a presentation on Report PLPD17-002.

Moved by Mayor Bennett

That Council approve the recommendations outlined in Report PLPD17-002 dated September 5, 2017, of the Director, Planning and Development Services, as follows:

- a) **That the presentation on the Urban Park be received by Council.**
- b) **That the conceptual design of the Urban Park be approved, in accordance with Exhibit B attached to Report PLPD17-002;**
- c) **That Staff be authorized to prepare a Request for Proposals for a building fronting on King Street that contains space for private sector use and public space needed in support of the Urban Park; and**
- d) **That the Urban Park operating costs, including 1.3 FTE staff, be included in the 2019 budget.**

“CARRIED”

**Director, Planning and Development Services
Report PLPD17-038
Closure of a Portion of Louis Street**

Moved by Councillor Baldwin

That Council approve the recommendations outlined in Report PLPD17-038 dated September 5, 2017, of the Director, Planning and Development Services, as follows:

- a) **That a by-law be passed to stop up and close a portion of Louis Street, from Charlotte Street to the north limit of the driveway entrance serving the building at 191 Charlotte Street in accordance with Exhibit ‘C’ attached to Report PLPD17-038; and**
- b) **That a by-law be passed to convert the remaining portion of Louis Street to a two-way street.**

“CARRIED”

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 9**

**City Solicitor and Director of Legal Services
Report OCS17-005
Comprehensive Animal By-law Amendments**

Moved by Councillor Therrien

That Council approve the recommendations outlined in Report OCS17-005 dated September 5, 2017 of the City Solicitor and Director of Legal Services, as follows:

- a) That Animal By-law #16-079 and 1984-138 be repealed and a new by-law be enacted that permits the keeping of hens in residential zones in the City and amends the exotic animal provisions dealing with reptiles;
- b) That the agreement with the Peterborough Humane Society for the provision of animal control services, which expires December 31, 2021, be increased by \$53,800 annually, commencing January 1, 2018, from \$355,194 to \$408,994 for the provision of services and enforcement relating to hens and increased for a one-time amount of \$35,000 in 2018 for initial start-up costs, and
- c) That the Mayor and Clerk be authorized to execute the amending agreement between the City and the Peterborough Humane Society.

“LOST”

Moved by Councillor Haacke

- a) **That Animal By-laws #16-079 and 1984-138 be repealed;**
- b) **That the draft by-law as amended, as attached to Report OCS17-005, be adopted, which includes exotic animal provisions dealing with reptiles;**
- c) **That chickens be prohibited in the City except for in agricultural zones and that a provision be included allowing existing chickens for up to two years, from the date of passing of this by-law, be included in the by-law; and**
- d) **That Staff be directed to make the necessary revisions to the draft by-law attached to Report OCS17-005 to comply with Council's direction.**

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 10**

Moved by Councillor McWilliams

That the Rules of Order be suspended to allow Andrew Fraser, Executive Director, Peterborough Humane Society, to speak.

“CARRIED”

Upon the motion of Councillor Haacke, the motion carried.

**Director of Corporate Services
Report CPFS17-036
Award of RFP P-33-16 for an Enterprise Resource Planning Software
Solution**

Moved by Councillor Riel

That Council approve the recommendations outlined in Report CPFS17-036 dated September 5, 2017, of the Director of Corporate Services, as follows:

- a) **That RFP document P-33-16 for the supply and installation of an enterprise resources planning software solution be awarded to BlueIT Group Inc., 439 University Avenue, 5th Floor, Toronto, Ontario, M5G 2N8, at a total cost of \$3,876,849.00 plus \$503,990.37 HST for a total of \$4,380,839.37 for Phase One of the project.**
- b) **That SAP (SAP Canada Inc.) become the enterprise resource planning software solution of record.**
- c) **That the budget include a Contingency Provision in the amount of \$420,919 that may be added to the contract at the discretion of the Director of Corporate Services and a Staffing Backfill Provision in the amount of \$500,000.**
- d) **That staff provide an update report on Phase One and seek Council approval on Phases Two and Three.**

“CARRIED”

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 11**

**Chief Administrative Officer
Report CAO17-008
Business Improvement Area By-laws**

Moved by Councillor Pappas

That Council approve the recommendations outlined in Report CAO17-008 dated September 5, 2017, of the Chief Administrative Officer, as follows:

- a) **That By-laws 94-06, 1980-142, 1989-2 and Chapters 64 and 66 of the Peterborough Municipal Code be repealed; and**
- b) **That Council adopts By-law 17-095 attached as Appendix A, being a by-law to implement local policies to guide the operation and conduct of existing and new business improvement areas for the benefit of their members and the residents of Peterborough.**

Moved by Councillor Therrien,

That the matter be deferred two cycles of Council to permit the DBIA an opportunity to provide feedback on the draft by-law.

“LOST”

Upon the main motion of Councillor Pappas, the motion carried.

Other Business

Moved by Councillor Baldwin

That staff provide a report on the potential ramifications for the City, should the legalization of marijuana become law.

“CARRIED”

Adjournment

Moved by Councillor Pappas

That this meeting of Committee of the Whole adjourn at 8:33 p.m.

“CARRIED”

**Committee of the Whole Minutes
Meeting of September 5, 2017
Page 12**

John Kennedy
City Clerk

Councillor Beamer
Chair