



City of
Peterborough

To: Members of the Committee of the Whole

From: W.H. Jackson, Director of Utility Services

Meeting Date: July 24, 2017

Subject: Report USEC17-020
Award of RFP P-03-17 for Debris Removal and Inspection of
Sanitary and Storm Sewers

Purpose

A report to award Request for Proposals P-03-17 for Debris Removal and Inspection of Sanitary and Storm Sewers.

Recommendations

That Council approve the recommendations outlined in Report USEC17-020 dated July 24, 2017, of the Director of Utility Services, as follows:

- a) That RFP P-03-17 for the Debris Removal and Inspection of Sanitary and Storm Sewers, be awarded to Pipetek Infrastructure Services Inc., 2250 Industrial Street, Burlington, ON, L7P 1A1 at a cost of \$284,296.54 plus \$36,958.55 HST for a total cost of \$321,255.09, for one year of service, with an option to extend service for one additional year, and
- b) That a provisional work value of \$150,000 be committed to the project and Utility Services be provided the authority to adjust the purchase order value to an upset limit of \$434,296.54 excluding HST as necessary to complete this project.

Budget and Financial Implications

The total project costs (net of the HST rebate) for Proposal P-03-17 are set out in the following table and can be accommodated within the uncommitted balance of the approved 2017 Capital Budget Item 5-15.19.

Table 1: Proposal P-03-17 Financial Breakdown Debris Removal and Inspection of Sanitary and Storm Sewers

Line	Description	Amount
1	Proposal P-03-17 Debris Removal and Inspection of Sanitary and Storm Sewers	\$284,296.54
2	HST Payable by the City	\$ 5,003.62
3	Provisional Work*	\$150,000.00
4	Sub-total	\$439,300.16
5	Engineering and Proposal Administration	\$ 75,000.00
6	Total Estimated Project Cost (Net of HST rebate)	\$514,300.16

* Work that may be required due to the uncertainty of the condition of the sewers and the heavy debris built up in the sewers, technical bypass setups, and the potential work on some private property access to sewer lines.

There are sufficient funds (\$1,400,000) available in the pre-approved and 2017 Capital Budget (Reference Item 5-15.19) to cover the assignment that is the subject of this report.

Background

Brief Description of the Work

The project involves the bypass, cleaning, and closed-circuit television inspection (CCTV) of various sewers within road allowances, easements, trails, private and public property within the City that have been deemed to require heavy debris removal. The works are required to identify the structural integrity of the subsurface sewer system, and ensure that any debris, obstructions, or operational deficiencies are identified so that the appropriate rehabilitation can then be scheduled. Due to the highly specialized work with respect to large diameter pipe, large by-pass volumes, large obstacles or objects etc, Staff selected to issue a Request for Proposal. The Contractor is to remove the debris by any means necessary; this will largely improve the sewer's flows and overall efficiency.

The provisional work items are due to the unknown volume of heavy debris built up in the sewers, technical bypass setups, as well as difficult access to the locations of some sewers.

RFP Details, Closing, Prepared by, Reviewed by

City Staff prepared and issued RFP P-03-17 on June 8, 2017 with a closing date of June 29, 2017 at 3:00 pm. The document was posted on Biddingo, four bids were received and were reviewed by the following evaluation team:

- Wastewater Collection Coordinator,
- Asset Management Administrator, and
- Engineering Design and Construction Technologist/Inspector.

RFP Statement

This solicitation process was an RFP where a number of criteria were used to evaluate submissions. The criteria and their relative weighting were clearly set out in the RFP document. Section 6.4.3.i of the City’s Purchasing By-law 14-127 states that “as price is only one of the criteria evaluated, the award report will show the rating summary for each proponent and the total points. The award report will disclose the price of the recommended Supplier but not the price submitted by other proponents.”

RFP Evaluation Chart

Chart 1 below provides a summary of the RFP results.

**Chart 1 - Bidder Submission Evaluation Chart
RFP P-03-17 Debris Removal and Inspection of Sanitary and Storm Sewers**

Evaluation Criteria	Maximum Score	Onsite Sewer Services	Clearwater Structures Inc.	Pipetek Infrastructure Services	Infrastructure Intelligence Services Inc.
Project Understanding and Approach	10	0	6.0	6.2	9.0
Work Plan	25	7.0	12.7	18.5	18.5
Project Manager	10	5.5	5.5	7.2	7.0
Project Team	10	3.3	5.7	6.7	6.5
Similar Work Experience	20	6.7	14.0	14.3	15.0
Sub-Total Technical	75	22.5	43.9	52.9	56.0
Price	25	19.0	25.0	24.1	15.5
Total	100	41.5	68.9	77.0	71.5

Recommended Bidder

Pipetek Infrastructure Services Inc. has provided the best overall submission. The proponent scored well on their project team, similar work experience, and price for the RFP. Pipetek Infrastructure Services Inc. has successfully worked with the City of

Peterborough in the past, and most recently this year for the City's standard annual Flush, Clean and CCTV contract.

The evaluation team felt Pipetek Infrastructure Services Inc. had a good understanding of what was required for RFP P-03-17 and had an appropriate work plan to complete the project.

Council Approval Required

Section 8.2.1 of the Purchasing By-law 14-127 states Council must approve an award where the expenditure is greater than \$100,000 and is not a Request for Tenders awarded to the lowest bidder (exception under Section 8.2.2.b.) RFP P-03-17 for the Debris Removal and Inspection of Sanitary and Storm Sewers meets this requirement and must be approved by Council.

Timelines

If the recommendations are approved, the purchase will be confirmed via an executed Contractor Services Agreement before the work commences.

Pipetek Infrastructure Services Inc. will begin work on the project early August, 2017. The completion date is anticipated to be by the end of 2017, that deadline is weather dependant.

Summary

RFP P-03-17 for the Debris Removal and Inspection of Sanitary and Storm Sewers has been issued in accordance with the City's Purchasing By-law 14-127 and can be awarded within approved budgets as recommended in this report.

Submitted by,

W.H. Jackson
Director Utility Services

Contact Name:
Jeremy Campbell
Wastewater Collection Coordinator
Phone: 705-742-7777, Extension 1812
Toll Free: 1-855-738-3755
Fax: 705-876-4621
E-mail: jcampbell@peterborough.ca