



City of
Peterborough

To: **Members of the Committee of the Whole**

From: **Sandra Clancy, Director of Corporate Services**

Meeting Date: **June 19, 2017**

Subject: **Report CPFS17-034**
Quarterly Financial Report (Unaudited)
As of March 31, 2017

Purpose

A report to recommend the March 31, 2017 unaudited Quarterly Report be received.

Recommendations

That Council approve the recommendations outlined in Report CPFS17-034 dated June 19, 2017, of the Director of Corporate Services, as follows:

- a) That the March 31, 2017 Quarterly Financial Report (unaudited) attached as Appendix A to Report CPFS17-034, dated June 19, 2017, be received.
- b) That an amended 2017 Utility Services Waste Management Form 6 be approved to establish a \$15.00 fine for Not Weighing Out at the Peterborough County/City Waste Management Facility shown in Appendix C to Report CPFS17-034.
- c) That, as a matter of housekeeping, \$463,939 of Federal Gas Tax funding in the Chemong Road – Parkhill to Parkway Right-of Way Project (2012 Capital Budget Project #5-3.01) be swapped with \$463,939 Wastewater Reserve Funding in the Brealey – Lansdowne to Stenson Project (2016 Capital Budget Project #5-2.03).

Budget and Financial Implications

There is no budget or financial implications to receiving the report.

Background

This report presents the financial update as of March 31, 2017 and addresses any budget transfers that have been made up to the date of this report.

Appendix A to this report provides both a summary and supporting details of expenditures and revenues for the Operating Budget and a summary of expenditures and revenues for the Capital Budget. The format of the March Quarterly Financial Update is consistent with the presentation adopted in the 2017 Budget.

Operating Budget

Schedule 1 of Appendix A is the Summary of Net Operating Revenue and Expenses as of March 31, 2017 and Schedule 2 provides more details of Departmental Operating Expenses.

The year-to-date figures are based on a modified accrual basis where expenses and revenues are reported on a cash basis and then some adjusting items have been made.

Because expenditures and revenues are not necessarily incurred or received evenly throughout a year, many of the March 31 percentage variance figures are over or under the 25% figure that would otherwise be expected.

Schedule 1 – Summary of Net Operating Revenue and Expenditures

Lines 1 to 8 of Schedule 1 provide a highly summarized list of the Corporation's 2017 revenues that are not directly related to departmental expenses. Explanations of the more significant variances are:

Taxation Revenues

The Tax Levy revenues at 48.2% of budget as shown on Schedule 1 reflects the 2017 interim tax billing, the final tax billing will occur late in the month of June.

Supplementary Taxes

The Municipal Property Assessment Corporation has indicated that there will be monthly supplementary assessment rolls issued starting in May through to November. Staff expects to issue supplementary tax billings in the months of July, September and November.

Schedule 2 - Summary of the Departmental Net Operating Expenses

Additional Social Services Funding has been accepted under delegated authority of Section 10.1.3 of the City's Purchasing By-law 14-127.

Staff have committed to informing Council of any such additional 100% funding be received through subsequent quarterly financial updates. The City has been allocated the following 100% Provincial funds that were not included in the 2017 budget:

Social Services - Children's Services

The Ministry of Education is moving the management of Ontario Early Years Child and Family Centres to municipalities beginning January 1, 2018. To support planning for the implementation of this program, the Ministry has provided the City of Peterborough \$87,719 for the 2017 year to help cover costs such as staffing, consultation events, developing local service plans, etc. The money is to be used only for this purpose and cannot be used for any other child care program costs.

Waste Management – New Fine

The Waste Management Steering Committee, through Report WMC17-003, dated January 23, 2017, endorsed the recommendation that a fine of \$15.00 be levied on persons who do not weigh out at the Peterborough County/City Waste Management Facility effective January 1, 2017.

Each year about 120 people use the Peterborough County/City Waste Management Facility (the "Landfill") but fail to weigh out and pay as they leave. This number has been consistent over the last number of years. When this happens, the guilty party (vehicle) is logged in the Landfill financial system and when that party next comes to the Landfill, they are reminded that they did not weigh out the previous time and they must agree to weigh out before they are allowed to dump new material.

To deter people from doing this, to recover the administrative costs of logging those who do not weigh out and to recover lost tipping fees, a fine of \$15 is proposed in addition to what they would normally pay as a tipping fee. This fine would be levied the next time the vehicle comes to the Landfill.

The higher fee will be included in the Draft 2018 Operating Budget, however, implemented in 2017. An amended 2017 Utility Services – Waste Management Form 6 is attached as Appendix C.

Local Authority Services (LAS) Electricity Program

Based on report CPFS11-047 Electricity Price Hedging dated December 5, 2011, the City participates in a cooperative procurement program for the purchase of electricity. Approximately 107 Ontario municipalities participate in this program.

LAS, is a wholly owned subsidiary of the Association of Municipalities of Ontario. They developed the program to assist municipalities in achieving cost savings on electricity purchases by leveraging savings through group purchasing. By joining together in a pooled purchase, municipalities leverage economies-of-scale when they approach the market as larger tenders and attract better pricing from suppliers.

In participating in this procurement program, there is no impact to the Peterborough Utilities Group, our local distribution company (LDC). The City's LDC does not earn its revenue based on where electricity is purchased, so purchasing electricity from LAS or any other retailer will not affect their operating results of the organization. The City still receives its distribution of power from the LDC.

Savings for each municipality is dependent on the number of electricity accounts enrolled and the total kWh's consumed. Savings were first realized in October 2012 and based on the nine month reporting period ending June 2013, the City saved approximately \$201,700 by participating in LAS's program compared to the government regulated pricing plan and prevailing time-of-use rates that would have otherwise been applicable during that same period of time. Although there was a loss of \$83,592 recorded in 2016, the first quarter of 2017 saw a savings of \$64,976. It is estimated the City has realized net program savings to March 2017 of \$378,000.

Contingency

Chart 1 summarizes the changes that were made to the Contingency Budget during the 2017 Budget process and activity in the Contingency budget during the period of January 1 – March 31, 2017.

Chart 1
Transfers to/from 2017 Contingency
As of May 31, 2017

Ref	Description	Amount Transfer (from) to	Balance
1	2017 Contingency Available		\$475,417
2	Transfers Recommended through this Financial Update Report	none	
3	Direct Charges		
4	Direct charges to Contingency as at May 31, 2017	(\$76,903)	
5	Direct charges to Contingency subsequent to May 31, 2017	(\$54,624)	
6	Other Potential Commitments	none	
7	Balance Available		\$343,890

Schedule 3 - Summary of Capital Works in Progress

Schedule 3 of Appendix A is the Summary of Capital Works in Progress and provides a high level overview. The Summary reflects all capital works including projects approved in the 2017 Capital Budget as well as projects previously approved but are still ongoing.

Federal Gas Tax Funding Swap

The Chemong Road - Parkhill to Parkway Right-of Way project (2012 Capital Budget Project #5-3.01) is partially funded by Federal Gas Tax (FGT). Not all costs are eligible for FGT funding, including land and staff salaries and overhead. The majority of project expenditures to date are property acquisitions and in-house design costs. Originally the City intended to use an external consultant to design the project, but internal resources were reassigned to the project after the Parkway was put on hold. Based on the ineligibility of these costs, it is prudent to switch out the remaining budgeted FGT with another funding source.

Swapping the remaining \$463,939 of FGT funding from the Chemong Road – Parkhill to Parkway Right-of Way Project with \$463,939 from the Wastewater Reserve Fund (WWRF) from the Brealey Drive – Lansdowne Street to Stenson project (2016 Capital Budget Project #5-2.03)) is recommended to assure the proper use of FGT funding.

Transfers Made under Delegated Authority of Section 40 (1) of the City's Purchasing By-law 14-127

Certain budget transfers have been made under delegated authority as set out in Part 10.1.1 of the City's Purchasing By-law 14-127 which states the following:

"Other than when Section 10.1.2 applies, the Chief Administrative Officer, or the Director of Corporate Services, is authorized to transfer approved budgets, including any uncommitted General Contingency, or the Capital Levy Reserve where the net required transfer is equal to or less than \$50,000. All such transfers will be reported in the Quarterly Financial Report."

Chart 2 Transfers Made under Delegated Authority

Ref	Approval Date	By-Law 14-127 Ref	Approver	Description
1	January 19, 2017	10.1.1	CAO	Area Specific Development Charge By-law Study A \$50,000 non-tangible capital budget was established for the Area Specific Development Charge Study, \$45,000 to be funded from a Development Charges and \$5,000 from a transfer from the Capital Levy Reserve, as approved by the CAO.
2	February 27, 2017	10.1.1	Director of Corporate Services	Spillsbury Drive Outlet Oil and Grit Separator Installation (2016 Capital Budget Ref 5-7.01) Tender T-21-17 was awarded through Report USED17-005 dated March 1, 2017 to the Administrative Staff Committee. To be awarded the project budget required an additional \$45,000, which the Director of Corporate Services approved as a transfer from the City Wide Storm Water Quality Master Plan Implementation (2017 Capital Budget Item 5-7.01) to cover the shortfall.

Ref	Approval Date	By-Law 14-127 Ref	Approver	Description
3	February 27, 2017	10.1.1	Director of Corporate Services	Direct Foreign Investment (2016 Capital Budget Ref 7-3.02) The project exceeded the budget by \$1,760. The Director of Corporate Services has approved a transfer from the Capital Levy Reserve to cover the shortfall.
4	March 13, 2017	10.1.3 10.1.1	Director of Corporate Services	Marina Washroom Repair A \$10,000 capital budget was established for the repair of the Marina washroom. The project is to be funded from a transfer from the Capital Levy Reserve, as approved by the Director of Corporate Services.
5	March 13, 2017	10.1.1	Director of Corporate Services	Vehicle and Equipment Replacement and Enhancements (2017 Capital Budget Ref 5-8.02) The Asphalt Patching Trailer must be replaced earlier than anticipated due to the higher than expected use and success of the equipment. A transfer of \$40,000 from the Public Works Depreciation Reserve will fund the purchase, as approved by the Director of Corporate Services.
6	March 22, 2017	10.1.1	Director of Corporate Services	Evinrude Centre - Rear Entrance Canopy and Enclosure (2016 Capital Budget Ref 3-1.02 Item 9) The project exceeded the budget by \$5,000. The Director of Corporate Services has approved a transfer from the surplus balance of the Fire Station #1 Roof Replacement Project (2016 Capital Budget Ref 3-1.04 Item 2) to cover the shortfall.
7	March 24, 2017	10.1.1	Director of Corporate Services	City Hall Annex Cornice Replacement (2016 Capital Budget Ref 3-1.01 Item 10) The project exceeded the budget by \$9,350. The Director of Corporate Services has approved a transfer from the surplus balance of the Fire Station #1 Roof Replacement Project (2016 Capital Budget Ref 3-1.04 Item 2) to cover the shortfall.

Ref	Approval Date	By-Law 14-127 Ref	Approver	Description
8	March 31, 2017	10.1.1	Director of Corporate Services	<p>General Aviation Expansion (2017 Capital Budget Ref 7-5.02)</p> <p>The revised estimated cost for construction of the Airport's expanded general aviation area is \$200,000. The project budget will require an addition of \$50,000. The Director of Corporate Services approved a transfer of \$50,000 from the Commercial and general Aviation Lot Preparation project (2017 Capital Budget Ref 7-5.01) to cover the shortfall.</p>
9	March 31, 2017	10.1.1	Director of Corporate Services	<p>Peterborough Sport and Wellness Centre – HVAC Upgrade (2016 Capital Budget Ref 6-9.01)</p> <p>Report CPPS17-014 dated April 5, 2017 to the Administrative Staff Committee authorized additional work for the HVAC upgrades. The Director of Corporate Services approved a transfer of \$6,000 from the PSWC Capital Reserve to cover the additional costs.</p>
10	April 10, 2017	10.1.3 10.1.1	Director of Corporate Services	<p>Outdoor Gym Equipment at Beavermead Park</p> <p>A \$90,000 capital budget was established for the construction of outdoor gym equipment at Beavermead Park, \$50,000 to be funded from a Peterborough-Kawartha Rotary Club grant and \$40,000 from a transfer from the Capital Levy Reserve, as approved by the Director of Corporate Services.</p>

Submitted by,

Sandra Clancy
Director of Corporate Services

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Attachments:

Appendix A
Schedule 1 Summary of Operating Revenues and Expenditures
Schedule 2 Summary of the Departmental Operating Expenses
Schedule 3 Capital Works in Progress by Function

Appendix B
Supplemental Information

Appendix C
Utility Services – Waste Management
Amended Form 6 User Fee Information - 2017

Appendix A

**City of Peterborough
Financial Update Report (Unaudited)
As At March 31, 2017**

Schedule 1
City of Peterborough
Summary of Net Operating Revenue and Expenditures
As at March 31, 2017 (Unaudited)

REF C1	Description C2	2017 Net Budget C3	% of Total Budget C4	Actual Net To Date C5	Budget Remaining C6	Actuals To Date as a % of Budget C7
1	<u>NET REVENUES</u>					
2	Tax Levy	124,164,726	91.2%	59,839,785	64,324,941	48.2%
3	Supplementary Taxes	900,000	0.7%		900,000	
4	Payments In Lieu	3,284,467	2.4%	1,217,203	2,067,264	37.1%
5	COPHI Dividends	5,552,688	4.1%	1,388,500	4,164,188	25.0%
6	Investment Income	2,100,000	1.5%	324,873	1,775,127	15.5%
7	Other Revenues	204,480	0.2%	16,771	187,709	8.2%
8		136,206,361	100%	62,787,132	73,419,229	46.1%
9	<u>NET EXPENDITURES (Schedule 2)</u>					
10	City Council	533,842	0.4%	156,605	377,237	29.3%
11	Chief Administrative Officer (including Fire Services)	16,738,510	12.3%	3,632,539	13,105,971	21.7%
12	Corporate Services	7,409,386	5.4%	1,081,874	6,327,512	14.6%
13	Legal Services	435,206	0.3%	39,491	395,715	9.1%
14	Utility Services	25,974,103	19.1%	6,953,303	19,020,800	26.8%
15	Community Services	16,649,394	12.2%	3,697,586	12,951,808	22.2%
16	Planning and Development	9,377,265	6.9%	1,938,549	7,438,716	20.7%
17	Financial Services - Other	25,329,545	18.6%	15,382,182	9,947,363	60.7%
18	Transfers to Organizations for Provision of Services	33,759,110	24.8%	7,270,022	26,489,088	21.5%
19		136,206,361	100%	40,152,151	96,054,210	29.5%

Schedule 2
City of Peterborough
Departmental Operating Expenses
As at March 31, 2017 (Unaudited)

Ref	Service, program, transfers	Budget			Actuals			Variance	
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net To Date	Budget Remaining	% of Budget Spent
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
1	City Council								
2	Mayors Office and Council	533,842		533,842	156,605	-	156,605	377,237	29.30%
3	Chief Administrative Officer								
4	Office of the Chief Administrative Officer	479,009	-	479,009	107,149	-	107,149	371,860	22.40%
5	Fire Services	16,506,467	(685,308)	15,821,159	3,606,834	(169,135)	3,437,699	12,383,460	21.70%
6	Emergency and Risk Management	470,342	(32,000)	438,342	87,691	-	87,691	350,651	20.00%
		17,455,818	(717,308)	16,738,510	3,801,674	(169,135)	3,632,539	13,105,971	21.70%
7	Corporate Services								
8	City Clerk - Administration	1,035,719	(326,590)	709,129	212,182	(50,252)	161,930	547,199	22.80%
9	Election Expense	190,415	(190,415)	-	-	-	-	-	0.00%
10	Financial Services	2,820,303	(366,688)	2,453,615	660,581	(139,282)	521,299	1,932,316	21.20%
11	City Buildings and Police Station Properties	1,167,693		1,167,693	181,626	-	181,626	986,067	15.60%
12	Rental Properties	690,314	(748,817)	(58,503)	172,229	(203,564)	(31,335)	(27,168)	53.60%
13	Human Resources	1,092,281	-	1,092,281	170,581	-	170,581	921,700	15.60%
14	Corporate Information Services	2,002,440	(83,154)	1,919,286	57,688	(8,769)	48,919	1,870,367	2.50%
15	Facilities and Planning Initiatives	125,885		125,885	28,854	-	28,854	97,031	22.90%
		9,125,050	(1,715,664)	7,409,386	1,483,741	(401,867)	1,081,874	6,327,512	14.60%
17	Legal Services								
18	Office of the City Solicitor	709,030	(30,325)	678,705	162,912	(10,405)	152,507	526,198	22.50%
19	Provincial Offences	1,257,213	(1,865,906)	(608,693)	248,074	(454,601)	(206,527)	(402,166)	33.90%
20	Peterborough Humane Society	365,194		365,194	93,511	-	93,511	271,683	25.60%
		2,331,437	(1,896,231)	435,206	504,497	(465,006)	39,491	395,715	9.10%
22	UTILITY SERVICES								
23	Administration	791,778	(385,752)	406,026	153,383	-	153,383	252,643	37.80%
24	Engineering	1,273,614	(1,273,614)	-	295,587	(3,750)	291,837	(291,837)	0.00%
25	Infrastructure Planning	859,102	(832,631)	26,471	166,836	(86,697)	80,139	(53,668)	302.70%
26	Street Light Maintenance	1,767,735	-	1,767,735	294,522	-	294,522	1,473,213	16.70%
27	Public Works	11,415,443	(1,329,965)	10,085,478	2,983,044	(182,479)	2,800,565	7,284,913	27.80%
28	Parking	1,923,967	(2,365,200)	(441,233)	356,761	(606,706)	(249,945)	(191,288)	56.60%
29	Traffic Operations/Transportation Planning	2,096,741	(2,500)	2,094,241	303,424	(300)	303,124	1,791,117	14.50%
30	Public Transit Operations	14,405,755	(7,379,848)	7,025,907	3,502,498	(1,191,205)	2,311,293	4,714,614	32.90%
31	Environmental Protection	15,779,875	(13,753,039)	2,026,836	3,538,613	(3,197,185)	341,428	1,685,408	16.80%
32	Waste Management	8,649,559	(5,666,917)	2,982,642	1,255,471	(628,514)	626,957	2,355,685	21.00%
		58,963,569	(32,989,466)	25,974,103	12,850,139	(5,896,836)	6,953,303	19,020,800	26.80%
34	COMMUNITY SERVICES								
35	Community Services Administration	560,385	-	560,385	122,920	-	122,920	437,465	21.90%
36	Recreation	4,254,440	(3,239,834)	1,014,606	997,100	(700,708)	296,392	718,214	29.20%
37	Market Hall, Marina & Beavermead	346,460	(354,171)	(7,711)	22,755	(4,407)	18,348	(26,059)	-237.90%
38	Arts, Culture and Heritage Administration	1,924,890	(48,290)	1,876,600	1,018,289	(17,985)	1,000,304	876,296	53.30%
39	Museum	858,937	(206,183)	652,754	189,916	(18,968)	170,948	481,806	26.20%
40	Library	2,775,177		2,775,177	758,294	-	758,294	2,016,883	27.30%
41	Art Gallery of Peterborough	544,868		544,868	129,021	-	129,021	415,847	23.70%
42	Arenas	6,427,376	(4,363,518)	2,063,858	1,522,447	(1,261,714)	260,733	1,803,125	12.60%
		17,692,533	(8,211,996)	9,480,537	4,760,742	(2,003,782)	2,756,960	6,723,577	29.10%

Schedule 2
City of Peterborough
Departmental Operating Expenses
As at March 31, 2017 (Unaudited)

Ref	Service, program, transfers	Budget			Actuals			Variance	
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net To Date	Budget Remaining	% of Budget Spent
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
44	Social Services Division								
45	Ontario Works Administration	11,447,793	(7,858,532)	3,589,261	2,592,273	(2,557,451)	34,822	3,554,439	1.00%
46	Ontario Works Benefits	34,670,000	(33,242,766)	1,427,234	8,484,270	(7,567,704)	916,566	510,668	64.20%
47	Community Partnerships and Family Services	12,597,068	(11,011,943)	1,585,125	2,665,530	(2,721,713)	(56,183)	1,641,308	-3.50%
48	Other Social Services	4,733,425	(4,166,188)	567,237	972,371	(926,950)	45,421	521,816	8.00%
49		63,448,286	(56,279,429)	7,168,857	14,714,444	(13,773,818)	940,626	6,228,231	13.10%
50	Total Community Services	81,140,819	(64,491,425)	16,649,394	19,475,186	(15,777,600)	3,697,586	12,951,808	22.20%
51	PLANNING & DEVELOPMENT SERVICES								
52	Planning	1,510,543	(180,600)	1,329,943	367,138	(32,866)	334,272	995,671	25.10%
53	Geomatics	685,326	-	685,326	224,395	-	224,395	460,931	32.70%
54	Housing	15,878,754	(11,251,477)	4,627,277	2,667,437	(1,765,826)	901,611	3,725,666	19.50%
55	Airport	2,940,787	(652,100)	2,288,687	593,912	(222,660)	371,252	1,917,435	16.20%
56	Building	2,054,759	(1,608,727)	446,032	1,031,693	(924,674)	107,019	339,013	24.00%
57		23,070,169	(13,692,904)	9,377,265	4,884,575	(2,946,026)	1,938,549	7,438,716	20.70%
58	FINANCIAL SERVICES - OTHER								
59	Tax-supported debt servicing charges	9,299,255		9,299,255	3,415,854	-	3,415,854	5,883,401	36.70%
60	Capital Levy	9,537,018		9,537,018	9,537,018	-	9,537,018	-	100.00%
61	Transfers to/from Reserves	3,687,000	(2,151,900)	1,535,100	921,750	(596,025)	325,725	1,209,375	21.20%
62	Property Taxation Costs	3,305,784		3,305,784	1,017,329	-	1,017,329	2,288,455	30.80%
63	Other Expenditures	1,309,707		1,309,707	1,009,353	-	1,009,353	300,354	77.10%
64	Contingency	342,681	-	342,681	76,903	-	76,903	265,778	22.40%
65		27,481,445	(2,151,900)	25,329,545	15,978,207	(596,025)	15,382,182	9,947,363	60.70%
66	Transfers to Organizations for Provision of Services								
67	Police Services	26,942,090	(2,509,162)	24,432,928	5,969,045	(617,734)	5,351,311	19,081,617	21.90%
68	Ptbo County/City Paramedics Service	4,666,843	-	4,666,843	765,030	(5,226)	759,804	3,907,039	16.30%
69	Otonabee Region Conservation Authority	737,813		737,813	178,558	-	178,558	559,255	24.20%
70	County City Health Unit	1,205,956		1,205,956	301,489	-	301,489	904,467	25.00%
71	Peterborough Economic Development	949,364		949,364	237,342	-	237,342	712,022	25.00%
72	Fairhaven Debt and Operating Support	1,745,794		1,745,794	436,415	-	436,415	1,309,379	25.00%
73	Primary Healthcare Services	20,412		20,412	5,103	-	5,103	15,309	25.00%
74		36,268,272	(2,509,162)	33,759,110	7,892,982	(622,960)	7,270,022	26,489,088	21.50%
75	Total expenditures	256,370,421	(120,164,060)	136,206,361	67,027,606	(26,875,455)	40,152,151	96,054,210	29.50%

Schedule 3

City of Peterborough

Capital Works in Progress by Function

As at March 31, 2017 (Unaudited)

Project Description	Number of Active Projects	Total Project Budgets	Gross Expenditures Paid & Committed To Date	Gross Expenditures Compared to Budget (Over) Under	Gross Expenditures As a % To Budget	Other Revenues or Recoveries	Net Project Expenditures	Net Expenditures as a % of Budget	Approved Capital Budget Remaining (Unfinanced Expenditures)
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Chief Administrative Officer									
Fire Services	7	1,868,996	875,613	993,383	47.00%	(38,426)	837,188	44.80%	1,031,808
Emergency Management	1	353,355	152,373	200,982	0	-	152,373	43.10%	200,982
Total	8	2,222,351	1,027,987	1,194,365	46.00%	(38,426)	989,561	44.50%	1,232,790
Corporate Services									
Information Services	11	4,440,032	947,408	3,492,624	21.00%	0	947,409	21.30%	3,492,624
Property	56	15,429,176	9,470,734	5,958,443	61.00%	(9,005)	9,461,729	61.30%	5,967,448
Other	17	8,980,057	3,338,058	5,641,998	37.00%	(24,670)	3,313,388	36.90%	5,666,669
Total	84	28,849,265	13,756,201	15,093,065	48.00%	(33,675)	13,722,526	47.60%	15,126,741
Police									
	5	622,673	122,899	499,775	20.00%	(3,161)	119,738	19.20%	502,935

Schedule 3

City of Peterborough

Capital Works in Progress by Function

As at March 31, 2017 (Unaudited)

Project Description	Number of Active Projects	Total Project Budgets	Gross Expenditures Paid & Committed To Date	Gross Expenditures Compared to Budget (Over) Under	Gross Expenditures As a % To Budget	Other Revenues or Recoveries	Net Project Expenditures	Net Expenditures as a % of Budget	Approved Capital Budget Remaining (Unfinanced Expenditures)
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Utility Services									
Public Works	15	27,799,279	6,528,333	21,270,946	23.00%	(28,755)	6,499,579	23.40%	21,299,700
Arterial	22	61,688,854	41,979,238	19,709,615	68.00%	136,792	42,116,031	68.30%	19,572,823
Collector & Local	10	12,425,452	4,845,225	7,580,227	39.00%	(2,019)	4,843,206	39.00%	7,582,246
Bridges	10	4,697,000	719,945	3,977,055	15.00%	-	719,945	15.30%	3,977,055
Sidewalks	8	3,392,327	1,314,818	2,077,510	39.00%	(43,750)	1,271,067	37.50%	2,121,260
Sanitary Sewers	12	10,733,681	4,345,678	6,388,003	40.00%	0	4,345,678	40.50%	6,388,003
Storm Sewers	6	2,878,872	1,744,378	1,134,493	61.00%	(0)	1,744,378	60.60%	1,134,494
Environmental Protection Services	10	41,755,138	28,999,976	12,755,162	69.00%	-	28,996,904	69.40%	12,758,235
Environment Waste Management	10	13,898,000	6,277,955	7,620,044	45.00%	3,000	6,280,956	45.20%	7,617,044
Transit	12	14,707,046	9,625,758	5,081,288	65.00%	(50,490)	9,575,268	65.10%	5,131,778
Parking	7	3,259,424	3,073,970	185,454	94.00%	-	3,073,970	94.30%	185,454
Traffic	10	2,929,700	883,702	2,045,998	30.00%	(0)	883,703	30.20%	2,045,997
Demand Management	3	1,318,853	180,673	1,138,180	14.00%	(0)	180,673	13.70%	1,138,180
Utility Services - Administration	4	1,578,427	286,250	1,292,177	18.00%	0	286,250	18.10%	1,292,177
Flood Reduction Master Plan Projects	21	60,516,232	22,919,429	37,596,804	38.00%	(70,791)	22,848,638	37.80%	37,667,595
Total	160	263,578,285	133,725,328	129,852,956	51.00%	(56,014)	133,666,246	50.70%	129,912,041

Schedule 3

City of Peterborough

Capital Works in Progress by Function

As at March 31, 2017 (Unaudited)

Project Description	Number of Active Projects	Total Project Budgets	Gross Expenditures Paid & Committed To Date	Gross Expenditures Compared to Budget (Over) Under	Gross Expenditures As a % To Budget	Other Revenues or Recoveries	Net Project Expenditures	Net Expenditures as a % of Budget	Approved Capital Budget Remaining (Unfinanced Expenditures)
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Community Services									
Recreation	16	3,249,160	3,792,498	(543,337)	117.00%	(1,077,281)	2,715,217	83.60%	533,943
Culture & Heritage	6	9,765,955	9,389,281	376,674	96.00%	(30,867)	9,358,415	95.80%	407,540
Museum	2	30,000	2,750	27,250	9.00%	-	2,750	9.20%	27,250
Library	0	-	-	-	0.00%	-	-	0.00%	-
Art Gallery	2	-	39,770	(39,770)		(55,400)	(15,630)	0.00%	15,630
Arenas	15	6,827,950	5,568,193	1,259,756	82.00%	(106,041)	5,462,153	80.00%	1,365,797
Memorial Centre	7	1,416,124	883,990	532,134	62.00%	(22,164)	861,827	60.90%	554,297
Marina	1	800,000	786,044	13,956	98.00%	(16,300)	769,744	96.20%	30,256
Facilities and Special Projects	3	1,075,000	778,248	296,752	72.00%	(224,552)	553,696	51.50%	521,304
Administration	9	6,825,891	6,027,904	797,988	88.00%	(5,635)	6,022,269	88.20%	803,622
Total	61	29,990,080	27,268,679	2,721,403	91.00%	(1,538,240)	25,730,441	85.80%	4,259,639

Schedule 3

City of Peterborough

Capital Works in Progress by Function

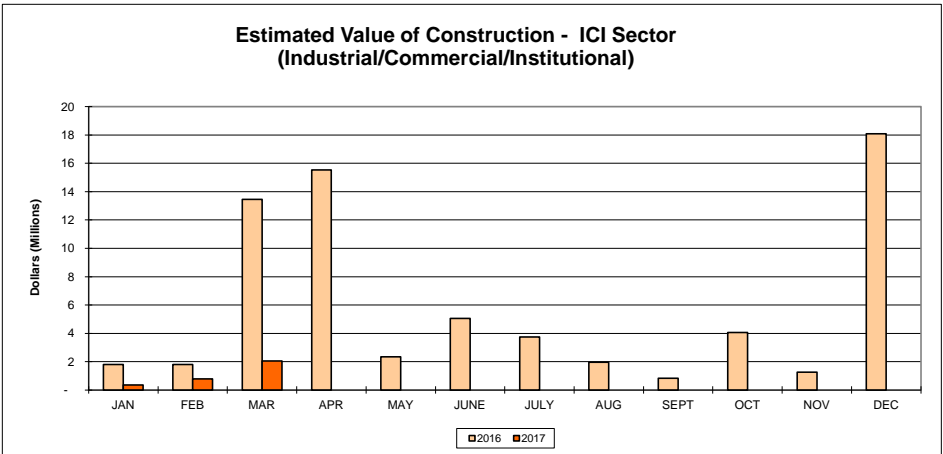
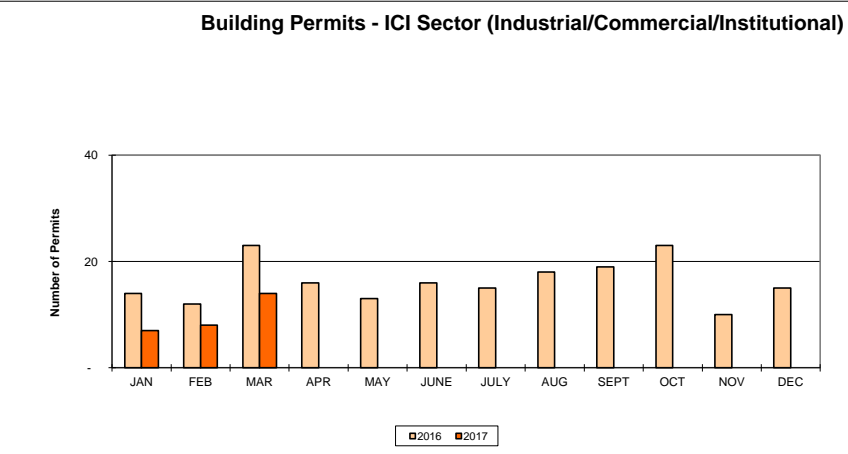
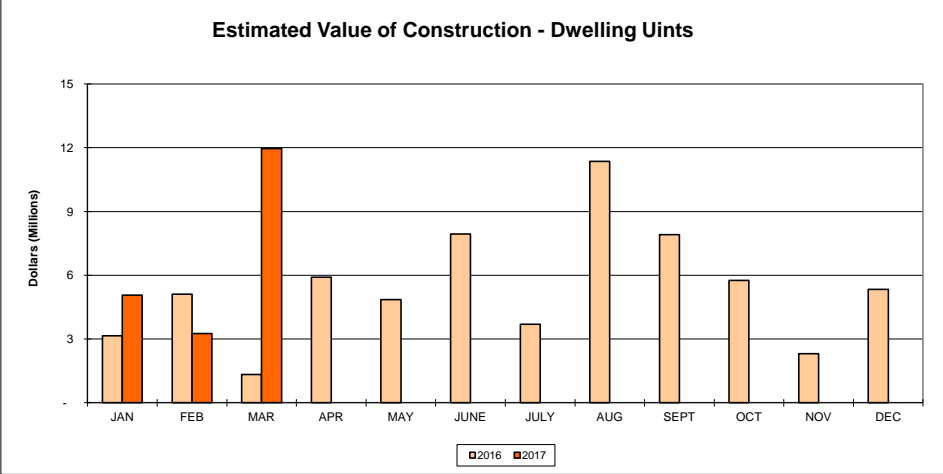
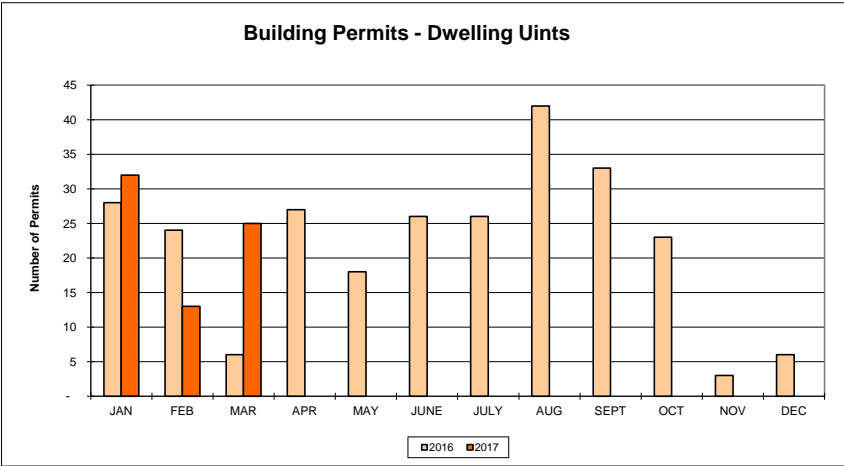
As at March 31, 2017 (Unaudited)

Project Description	Number of Active Projects	Total Project Budgets	Gross Expenditures Paid & Committed To Date	Gross Expenditures Compared to Budget (Over) Under	Gross Expenditures As a % To Budget	Other Revenues or Recoveries	Net Project Expenditures	Net Expenditures as a % of Budget	Approved Capital Budget Remaining (Unfinanced Expenditures)
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
Planning & Development Services									
Planning	21	18,398,656	8,821,631	9,577,026	48.00%	(1,320,636)	7,500,995	40.80%	10,897,661
Growth Areas	10	4,125,003	2,920,423	1,204,580	71.00%	(56,225)	2,864,199	69.40%	1,260,804
Industrial Parks	5	4,709,933	1,950,454	2,759,478	41.00%	(200,000)	1,750,454	37.20%	2,959,479
Housing	4	4,325,000	558,369	3,766,631		-	558,369	12.90%	3,766,631
Airport	21	7,998,490	6,386,547	1,611,943	80.00%	(285,480)	6,101,068	76.30%	1,897,424
Land Information	8	635,000	222,297	412,703	35.00%	-	222,297	35.00%	412,703
Building	0	-	-	-		-	-	0.00%	-
Total	69	40,192,082	20,859,722	19,332,361	52.00%	(1,862,341)	18,997,382	47.30%	21,194,702
Grand Total	387	365,454,736	196,760,815	168,693,925	54.00%	(3,531,856)	193,225,894	52.90%	172,228,848

Appendix B

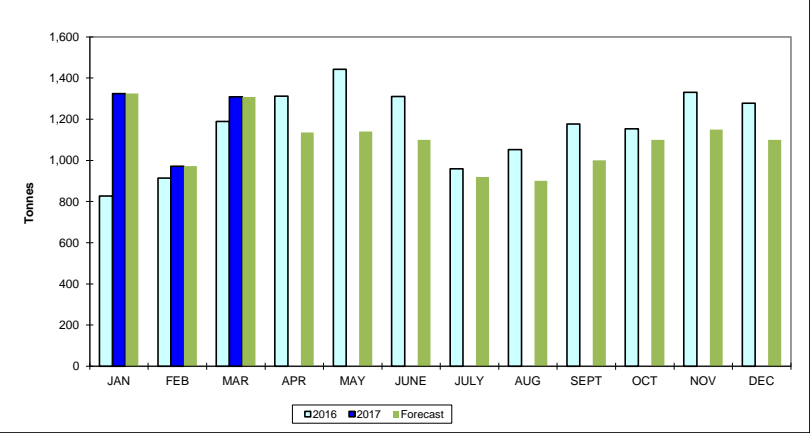
Supplemental Information

Building

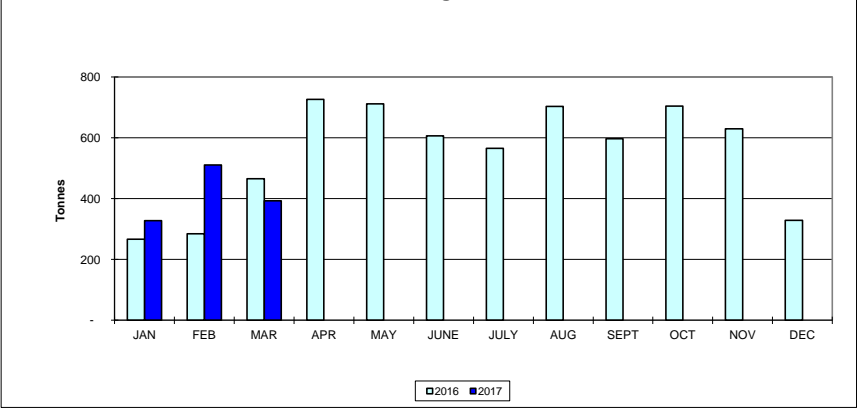


Waste Management

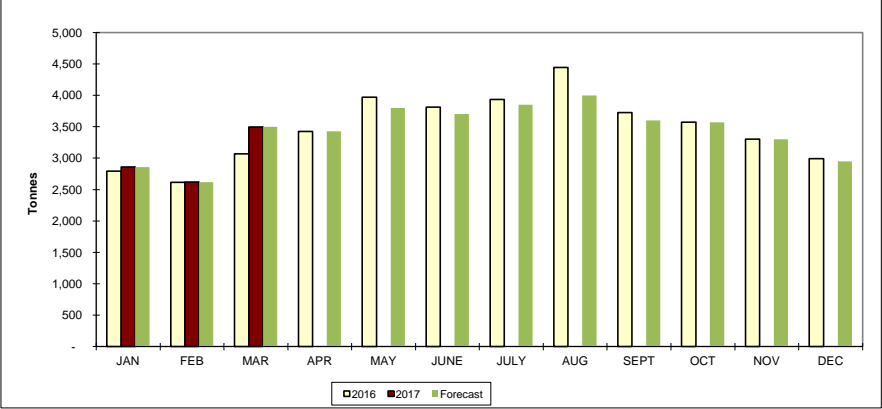
Recycling - City Blue Box Program



Landfill Recyclables - Received as Garbage but Diverted



Garbage



Appendix C

Utility Services – Waste Management Amended Form 6 User Fee Information - 2017

Form 6
User Fees and Charges - 2017

Department	Utility Services
Division	Waste Management
Activity	

G/L Account Number	User Fee Name and Description	Rationale for Fee (ie.Government mandated, recover all or part of cost to deliver service, recovery of admin charges, etc)	Unit Basis (Time/ participant etc)	Current Rate Presently In Effect	HST Y or N	2016 Total Budgeted Rev from fee	Date of Rate Change for 2017 if applicable	Proposed Rate as per 2017 Budget	2017 Total Budgeted Rev from fee
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
1014035310	Landfill Tipping Fee -Garbage includes shingles, construction & demolition material, contaminated soil	To partially recover operating costs of landfill site for garbage loads 100 kg or less.	per tonne	\$5 flat fee	N	\$143,000	01-Jan-17	\$7 flat fee	\$199,000
		To partially recover operating costs of landfill site for garbage loads 101 kg or more.	per tonne	\$90/tonne.	N	\$2,933,900	01-Mar-17	\$95/tonne	\$2,777,600
1014035310	Landfill Tipping Fee - Recyclables include green waste, scrap metal, and blue box materials	To partially recover operating costs of landfill site for mixed recyclable loads of 100 kg or less.	per tonne	Free	N			free	
		Mixed reyclable loads of 101 kg or more.	per tonne	\$45/tonne.	N			\$45/tonne	
1014035310	Drywall Tipping Fee	To partially recover costs to ship and recycle offsite, 101 kg or more.	per tonne	\$90/tonne	N			\$90/tonne	
1014035310	Mattress and Boxspring Recycling Fee	To partially recover cost of Mattress and Boxspring recycling program initiated by Council in 2014	per unit	\$10.00	N		01-Mar-17	\$11.00	
1014035310	Landfill Tipping Fee - Cover Materials	To partially recover operating costs of landfill site, and bring charges in line with other similar materials	per tonne	\$20/tonne	N		01-Jan-17	\$40/tonne	
1014035310	Landfill Tipping Fee - Contaminated Soils Approved for Fill	To partially recover operating costs of landfill site	per tonne	\$40.00/tonne	N			\$40.00/tonne	
1014035310	Landfill Tipping Fee - Asbestos	To partially recover operating costs of landfill site	per tonne	\$200/tonne.	N			\$200/tonne	
1014035310	Landfill Tipping Fee - Freon-based appliances	To partially recover operating costs of landfill site	per unit	\$15/unit	N			\$15/unit	
1014035310	Landfill fine - Fail to weigh out	To partially recover operating cost to administer / recover skipped tipping fees and to deter users from skipping weigh out	per unit	\$15/unit	N		01-Jan-17	\$15/unit	
1014055340	Compost and Wood Chips sold back to community	To partially recover operating costs of green waste processing. Delivered rates haven't increased for a number of years, despite steadily increasing trucking costs.	per cubic yard (picked up) or flat fee (delivery)	\$17/yd to pick-up at Harper Road; \$12/yd for large volume buyers; \$120/\$155/\$230 for 3.5/7.0/12 cubic yards delivered in the City only	Y	\$75,000	01-Jan-17	Trucked rates to \$150.00, \$200.00 and \$275.00 for compost; \$110, \$125, and \$145 for woodchip loads.	\$60,000
1014115340	Large Article Collection	To partially recover operating costs of large article collection	per unit	\$15 for 1st item; \$5 each additional item	N	\$4,000		\$15 for 1st item; \$5 each additional item	
1014115340	Large Article Collection - Mattresses/Box Springs	To cover the cost to collect and pay \$10 each to the landfill account for recycling costs	per unit	\$15 per unit	N	\$2,500		\$15 per unit	
1014165337	Blue boxes sold back to community	To reduce the administrative burden of trying to keep track of different prices for different scenarios, and to increase revenues, all blue boxes will now be one price, \$3.00. No free blue boxes.	per unit	\$4.42 for those blue boxes we receive payment for, which ranges between 30-50% depending on the year. The balance are distributed at no charge (new residents, broken blue boxes).	Y	\$3,550	01-Jan-17	\$2.65	\$6,500
1014165337	270 L Caddies sold back to the community	To recover the cost of recycling caddies supplied to apartments and businesses. All new caddies supplied will be charged \$75.00, all replacements for residential clients would be at no charge. This better encourages recycling, and drastically reduces administrative work.	per unit	\$66.37	Y	\$8,500		\$66.37	\$7,000
101 4055322	Backyard composters sold back to community	To partially recover the cost of backyard composters	per unit	\$30.00	Y	\$5,000		\$30.00	
1014095340	Commercial Fluorescent tubes	To recover the cost of commercially-generated fluorescent tubes at the HHW Depot, which are not covered by provincial funders	per unit	\$1 per tube over and above 12 per visit.	N	\$500	01-Jan-17	\$1 per tube over and above 12 per visit.	\$500
						\$3,175,950			\$3,050,600