



City of
Peterborough

To: Members of the Museum & Archives Advisory Committee

From: Susan Neale, Museum Director

Meeting Date: February 8, 2018

Subject: Report MAAC18-002
Peterborough Museum & Archives: Archaeology Policy

Purpose

A report to recommend that Committee approve a revision to the Peterborough Museum & Archives' Archaeology Policy.

Recommendation

That the Museum & Archives Advisory Committee approve the recommendation outlined in Report MAAC18-002 dated February 8, 2018, of the Museum Director, as follows:

That the revised Archaeology Policy, attached as Appendix A, be approved.

Budget and Financial Implications

The PMA's Archaeology Policy includes a fee schedule, to be reviewed during the City's annual budgetary process. Any Licensed Archaeologist is required to pay a fee per box to offset the long-term costs of processing, conservation and safe storage of archaeological materials.

Background

The Peterborough Museum & Archives (PMA) Policy Manual is submitted to the Ministry of Tourism, Culture and Sport as a compulsory component of the annual Community Museum Operating Grant application. Policies are assessed for compliance with

federal, provincial and municipal legislation as well as international professional standards with the goal to ensure ethical museum and archives practices.

The **Ontario Heritage Act**, Regulation 170/04, defines archaeological materials as “any object, material or substance that is made, modified, used, deposited or affected by human action and is of cultural heritage value or interest”. Archaeological materials remain the property of the Licensed Archaeologist, unless otherwise agreed upon.

As a steward of Peterborough’s heritage, the PMA’s curatorial collection includes archaeological materials. PMA staff anticipate the future acquisition of archaeological materials, specifically those that are the result of accidental and/or intentional archaeological excavations on City properties.

The PMA’s Archaeology Policy includes Parameters for Acceptance (Item 3). The Archaeology Policy has been revised to include the following Parameter of Acceptance:

“**3.4** Archaeological remains shall be delivered clean, labelled and appropriately packaged in standard strength (or better) storage boxes, such as bankers boxes.”

Summary

The Peterborough Museum & Archives (PMA) Archaeology Policy has been revised to ensure the proper long-term care of archaeological materials.

Submitted by,

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Attachments

Appendix A - Archaeology Policy