



**Committee of the Whole Minutes
City of Peterborough
March 27, 2017
Draft Minutes Not Approved**

**Minutes of the Committee of the Whole Meeting held on March 27, 2017,
in the Council Chambers, City Hall.**

The meeting of Committee of the Whole was called to order at 6:30 p.m. in the Council Chambers, City Hall.

Roll Call:

Councillor Baldwin
Councillor Beamer, Chair
Councillor Clarke
Councillor Haacke
Councillor McWilliams
Councillor Pappas
Councillor Parnell
Councillor Riel
Councillor Therrien
Councillor Vassiliadis
Mayor Bennett

Confirmation of Minutes – February 27 and March 6, 2017

Moved by Councillor Clarke

That the minutes of the meetings of Committee of the Whole held on February 27 and March 6, 2017 be approved.

“CARRIED”

Disclosure of Pecuniary Interest

Councillor Haacke declared an interest in agenda item 6, Report CSACH17-003, Designation of Heritage Properties, as the applicant is a client of his.

Councillor Pappas declared an interest in agenda item 6, Report CSACH17-003, Designation of Heritage Properties, as he owns property in proximity to the properties identified in the report.

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Consent Agenda

Moved by Councillor Parnell

That items 9, 10, 11, 12, and 13 be approved as part of the consent agenda.

“CARRIED”

Director of Utility Services

Report USTR17-006

Contract Extension of Proposal P-31-13 for Routine Maintenance and Construction of Traffic Control Signals/Devices and Street Lights

Moved by Councillor Parnell

That Council, approve the recommendation outlined in Report USTR17-006 dated March 27, 2017, of the Director of Utility Services, as follows:

That a contract extension for Proposal P-31-13 for Routine Maintenance and Construction of Traffic Control Signals/Devices and Street Lights be awarded to Guild Electric Limited, 470 Midwest Road Toronto, Ontario M1P 4Y5 commencing April 4, 2017, on a month-to-month basis for a period of up to eighteen months at an estimated cost of \$1,014,543 plus \$131,890 HST for a total cost of \$1,146,433.

“CARRIED”

Director of Utility Services

Report USDIR17-001

Award of Sole Source Contract for the Design, Tender and Contract Administration to Rebuild Digester #4

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report USDIR17-001 dated March 27, 2017, of the Director of Utility Services, as follows:

That the Design, Tender and Contract Administration for the Rebuild of Digester #4 at the Wastewater Treatment Plant be awarded to MTE Consultants Inc., 520 Bingemans Centre Drive, Kitchener, ON N2B 3X9 at a cost of \$250,025.00 plus HST of \$32,503.25 for a total cost of \$282,528.25.

“CARRIED”

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**Director, Planning and Development Services
Report PLPD17-017**

Increase of Contract Award to Brook McIlroy Inc. for Trent Research and Innovation Park Master Plan and Phase 1 Detailed Engineering Design

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report PLPD17-017 dated March 27, 2017, of the Director, Planning and Development Services, as follows:

That RFP document P-32-16 for the Trent Research and Innovation Park Master Plan and Phase 1 Detailed Engineering Design awarded to Brook McIlroy Inc., 161 Spadina Avenue, 2nd Floor, Toronto, Ontario, M5V 2L6, be increased by \$80,515 from \$260,570 to \$341,085, plus \$44,341.05 for HST, for a total of \$385,426.05 including tax.

“CARRIED”

**Chief Administrative Officer
Report CAO17-003**

Peterborough Economic Development Board Appointments – 2017

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report CAO17-003 dated March 27, 2017 of the Chief Administrative Officer, as follows:

That the following individuals be appointed to the Peterborough Economic Development Board for a three-year term to expire April 30, 2020:

- i) Terry McCullough (new appointment)**
- ii) Sandra Dueck (re-appointment)**
- iii) Dana Empey (re-appointment)**

“CARRIED”

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City Clerk
Report CPCLK17-007
Revised 2017 Council Meeting Schedule

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report CPCLK17-007, dated March 27, 2017 of the City Clerk, as follows:

That the Council meeting scheduled for Monday, November 13 be changed to Tuesday, November 14, 2017.

“CARRIED”

City Clerk
Report CPCLK17-005
Rotary Club - Environment Committee “Earth Day”

Gunther Shubert and Dan Grady of the Rotary Club made a presentation on “Earth Day”.

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report CPCLK17-005 dated March 27, 2017, of the City Clerk, as follows:

That the presentation from the Rotary Club – Environment Committee be received for information.

“CARRIED”

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City Clerk

Report CPCLK17-006

Otonabee Region Conservation Authority – Strategic Plan Presentation

Dan Marinigh, Chief Administrative Officer/Secretary-Treasurer, Otonabee Region Conservation Authority, made a presentation on their Strategic Plan.

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report CPCLK17-006 dated March 27, 2017, of the City Clerk, as follows:

That the presentation from the Otonabee Region Conservation Authority on their 2017-2020 Strategic Plan, be received for information.

“CARRIED”

Chief Administrative Officer

Report CAO17-004

2016 Year-In-Review Presentation and Corporate Work Plan Update

Moved by Councillor Parnell

That Council approve the recommendation outlined in Report CAO17-004, dated March 27, 2017, of the Chief Administrative Officer as follows:

That Report CAO17-004 and the presentation by Chief Administrative Officer, Allan Seabrooke, regarding the 2016 year-in-review and corporate work plan update be received for information.

“CARRIED”

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City Solicitor and Director of Legal Services
Report OCS17-004
Transit Advertising

Moved by Councillor Therrien

That Council approve the recommendation outlined in Report OCS17-004 dated March 27, 2017, of the City Solicitor and Director of Legal Services, as follows:

- a) That Report OCS17-004 be received for information.**
- b) That staff proceed with Option 2, as outlined in Report OCS17-004, to revise the Advertising Policy to include a provision for a community standard.**

“CARRIED”

Director of Community Services
Report CSACH17-003
Designation of Heritage Properties

Councillors Haacke and Pappas, due to their previously declared interest, did not discuss or vote on the matter.

Moved by Councillor McWilliams

- a) That Report CSASH17-003 be received for information.**
- b) That staff work with the developer to maintain a heritage design on both buildings and report back to Council as soon as possible with an update on the design.**

“CARRIED”

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Director of Corporate Services
Report CPFS17-013
Public Capital Requests

Moved by Councillor Clarke

- a) That Report CPFS17-013 identifying the ten year average contribution to public capital requests be received for information.
- b) That staff prepare a policy on Public Capital Requests for Council consideration that includes topics such as the eligible organizations and projects, criteria for assessment, how the City might contribute, eligible costs and accountability.

“CARRIED”

City Solicitor and Director of Legal Services
Report OCSRE17-004
Purchase of 551 Harper Road from Canadian Pacific Railway (CPR)

Moved by Councillor Parnell

That Council approve the recommendations outlined in Report OCSRE17-004 dated March 27, 2017, of the City Solicitor and Director of Legal Services, as follows:

- a) That a by-law be passed to authorize the purchase of the Canadian Pacific Railway (CPR) industrial lands and rail spur at 551 Harper Road for utility and other municipal purposes for \$400,000.00 plus HST of \$7,040.00 and land transfer tax of \$4,475.00 totaling \$411,515.00; and
- b) Concurrent with the acquisition of the portion described in red on Appendix B, that the area in blue be leased back to Canadian Pacific Railway (CPR) for a nominal annual fee.

“CARRIED”

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Other Business

Veteran's Affairs Office Move

Moved by Councillor Clarke

That staff review the transportation implications of Veteran's Affairs moving out of the downtown and report back to Council.

"CARRIED"

Cycling and Trails Presentation to Council

Moved by Councillor Pappas

That staff prepare a report and presentation to Council on the cycling and trails portion of the Transportation Master Plan.

"CARRIED"

Property Tax Incentive Program – Place of Assembly

Moved by Mayor Bennett

That staff report back to Council with recommendations on the creation of a property tax incentive program that provides for temporary relief from increased property taxes that stem from the construction of a place of assembly for at least 1,500 people.

"CARRIED"

Adjournment

Moved by Councillor Pappas

That this meeting of Committee of the Whole adjourn at 9:22 p.m.

"CARRIED"

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John Kennedy
City Clerk

Councillor Beamer
Chair