



City of
Peterborough

To: Members of the Committee of the Whole

From: Sandra Clancy, Director of Corporate Service

Date: February 6, 2017

Subject: Report CPFS17-001
Risk Management Policy

Purpose

A report to recommend approval of a Risk Management Policy.

Recommendation

That Council approve the recommendation outlined in Report CPFS17-001 dated February 6, 2017 of the Director of Corporate Services as follows:

That the Risk Management Policy, as set out in Appendix A to report CPFS17-001, be approved.

Budget and Financial Implications

There are no Budget and Financial Implications to approving this Policy.

Background

The purpose of a Risk Management Policy is to provide direction to proactively manage the City's risk and minimize potential losses. The City has a Risk Management Committee that includes staff from all departments. The Committee meets once a month to discuss insurance and risk management issues in Peterborough and other municipalities, the number of incident, claims and associated trends in Peterborough, and new processes and procedures that will reduce risk for the City of Peterborough staff, patrons and property.

Upon approval of the Policy, staff will develop specific procedures within the overall policy to give further direction to staff on identifying, reporting and managing risks. For instance, what to do when there is an incident, what to do when they see a pot-hole, street light or traffic light out, how the City ensures we always have a current WSIB clearance and valid insurance information for contractors, etc.

Summary

The City has many processes in place and keeps improving them in the area of Risk Management. The development of the Risk Management Policy and Procedures will solidify those processes to ensure all current staff and new staff have access to and can easily find out the City's expectations in various circumstances.

Submitted by,

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Director of Corporate Services

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Attachments:

Appendix A: Risk Management Policy

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Risk Management Policy