

Peterborough

То:	Members of the Committee of the Whole
From:	Sandra Clancy, Director of Corporate Services
Meeting Date:	April 18, 2016
Subject:	Report CPFS16-010 Development Charge Reserve Funds 2015 Annual Report – City and Peterborough Utilities Commission

# Purpose

A report to recommend that the Development Charge Reserve Funds (DCRFs) – 2015 Annual Report for the year ended December 31, 2015 for the City and Peterborough Utilities Commission (PUC), be received.

# Recommendations

That Council approve the recommendations outlined in report CPFS16-010 dated April 18, 2016 of the Director of Corporate Services as follows:

- a) That the Development Charge Reserve Funds 2015 Annual Report for the City of Peterborough, as presented in Report CPFS16-010, be received.
- b) That the Peterborough Utility Commission Report entitled Water Development Charges for the year ended December 31, 2015, appended to Report CPFS16-010 as Appendix B, be received.

# **Budget and Financial Implications**

There are no budget and financial implications to receiving the annual Development Charge Reports.

There is presently \$18.6 million of future commitments approved by Council against DCRFs that have a balance of \$8.2 million as of December 31, 2015. To ensure that the funds are not entirely depleted, the issuance of debt will continue to replace financing projects directly from the various DCRFs where appropriate. Future Development Charges collected will be directed towards the payment of debt principle and interest costs.

# Background

#### **Reserve Fund Report**

This report is presented to comply with Section 43 of the **Development Charges Act**, **1997** (the Act) and Regulation 82/98 (as amended), s.12 (1) which requires Municipalities to present an annual report regarding Development Charge Reserve Funds activity.

Development Charges are levied in accordance with various Development Charge bylaws that were approved in July 2012 and September 2014, all of which establish various Development Charge rates.

The current 2016 rates are set out in Schedule 1 attached to this report for reference.

Schedules 2 and 2A provide a summary of the activity in the DCRFs, for the various service categories, for the year ending December 31, 2015. The balance in the Reserve Funds on December 31, 2015 amounted to \$8.2 million, which is an increase of \$1.9 million over the previous year. Development Charges revenue for the year totaled \$5.4 million (2014 - \$3.2 million). The net interest credited to the Reserve Funds totaled \$68,456 (2014 - \$102,912).

As shown on the schedule, eight of the sub reserves have deficit (overdrawn) balances: Fire, Public Works, City Wide Engineering – Waste Water Treatment Plant, Carnegie East, Carnegie West, Chemong East, Chemong West and Lily Lake amounting to a total of \$7.5 million and are the result of expenditures being incurred in anticipation of development taking place. Interest is being charged on each of the overdrawn balances.

Schedule 3 provides a list of capital projects funded in whole or in part from the Development Charge Reserve Funds. During 2015, \$2.4 million was transferred to capital projects. Detailed information on Schedule 4 shows the opening balance at the beginning of the year, expenditures to the end of 2015, as well as all sources of financing (including Development Charge revenue) for each project.

Although the balance in the DCRFs, at December 31, 2015, was \$8.2 million, there are \$18.6 million in additional commitments that have already been approved in the 2015 and prior years' capital budgets requiring future Development Charges as set out in Schedule 5.

In addition to the \$18.6 million, there is \$22.4 million in existing debt issued and outstanding on growth related capital works already completed, however, future DCs collected will service the debt payments in future years.

#### Future of DCRFs a concern

The \$18.6 million of commitments referenced above refers only to those capital works approved in 2015 and prior years' budgets. The 2016 Budget approved a further \$9.2 million in capital works for a total amount of \$27.8 million in future commitments. The transfer of the funds will take place over time as the projects proceed. However, there will be insufficient funds in the DCRFs to cover the commitments as the projects are completed and the DCRFs will rely heavily on issuance of debt.

#### **PUC Annual Report**

The PUC's 2015 Annual Report is attached to Report CPFS16-010 as Appendix B.

The PUC collected \$254,154 (2014 - \$169,321) in development charges during the year. The value of 2015 capital expenditures eligible for financing from the reserve fund amounted to \$2,525,657 (2014 - \$2,338,771). The cash received during the year was transferred to the General Fund leaving an amount owing to the General Fund at December 31, 2015 in the amount of \$4,104,028 (2014 - \$1,833,235).

It is recommended Council receive the PUC Report.

#### Amendments to the DC Act – Bill 73 and O.Reg. 428/15

On May 25, 2015, through Report PLPD15-028 Bill 73 – An Act to amend the Development Charges Act, 1997 and the Planning Act, written to Members of the Planning Committee, staff informed Council of proposed amendments to the legislation and staff's response to each.

**Bill 73, Smart Growth for Our Communities Act, 2015** has now received royal assent and effectively amended sections of the Development Charges Act, 1997 (DCA), dealing with: discounted services, timing of payments, voluntary payment charges, and ineligible services, among other areas.

The following commentary provides a brief summary of the key changes made:

# 1. DC Background Study Must Now Be Available 60 Days Before Passage of the DC By-law

The previous DCA required that the DC Background Study and proposed by-law be made available to the public at least two weeks prior to the statutory public meeting.

The 60 days in the new provision refers to the date of passage not the date of the public meeting as per the old DCA; there is no requirement that the proposed DC by-law be released together with the Background Study; and the Background Study must remain available on the municipality's website during the life of the DC by-law.

While not a significant change, this will add several weeks to the DC process.

#### 2. Timing of DC Collection: Multiple Building Permits and Multiple Phases

A new subsection was added under Bill 73 to address the timing and collection of DCs for buildings that require multiple permits. The Bill requires that if a development consists of one building that requires more than one building permit, the development charge would be payable when the first permit was issued. If a development consists of two or more phases that will not be constructed concurrently and are anticipated to be completed in different years, each phase of the development is deemed to be a separate development for the purposes of collection.

It is not anticipated that the legislated changes would impact any special payment arrangements that the development community may have with the City.

A new Regulation, O. Reg. 428/15, relating to the changes to the DCA under Bill 73, was released on Friday, December 18, 2015. The new Regulation amended O. Reg 82/98. The following provides a brief overview of the main components:

#### 1. Ineligible Services

Section 2 of the Regulation provides the list of services ineligible for development charge funding. This section was moved from the DCA to the Regulations as part of the Bill 73 changes. This will allow the Province to more easily make changes on eligibility in the future. An important change has been made to the list:

The definition of waste management services has been changed so that only the provision of "landfill sites and services" and "facilities and services for the incineration of waste" remain ineligible. It appears that DC funding for the collection of solid waste, organics, and recycling, as well as the treatment and management of organics and recyclables, will now be permitted.

#### 2. Prescribed Services for Planned Level of Service: Transit

All Transit services are to be considered a prescribed service under the DCA, which means, that DCs for Transit are to be based on a planned level of service, rather than the 10-year historical level of service.

At this point in time, only Transit services will be based on a planned level of service and can only include service that is intended to benefit anticipated development within the 10-year period immediately following the Background Study.

#### 3. Asset Management Plan Requirements

For all services except transit, the background study will deal with all assets proposed in the study and demonstrate that these assets are financially feasible over their full life cycle.

The legislation came into effect January 1, 2016 and as such, any new by-laws (or amending by-laws) must conform to these new changes. For the City, those impacted first will be the existing by-laws associated with the Planning Area-Specific DC Background Study that expires in July, 2017.

Submitted by,

Sandra Clancy Director of Corporate Services

Contact Name:

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Attachments:

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Appendix A	
Schedule 1	- Development Charge Rates in Effect - January 1, 2016
Schedule 2	- Development Charge Reserve Funds Statement of Continuity
Schedule 3	- Development Charge Reserve Fund Amounts Transferred to Capital Fund
Schedule 4	<ul> <li>Analysis of 2015 Capital Projects Financed in Whole, or in Part, From Development Charges</li> </ul>
Schedule 5	- Future Draws Against Development Charge Reserve Funds

#### Appendix B

Peterborough Utilities Commission Report - Water Development Charges for the Year Ending December 31, 2015

Appendix A

- Schedule 1 Development Charge Rates in Effect January 1, 2016
- Schedule 2 Development Charge Reserve Funds Statement of Continuity
- Schedule 3 Development Charge Reserve Fund Amounts Transferred to Capital Fund
- Schedule 4 Analysis of 2015 Capital Projects Financed in Whole, or in Part, From Development Charges
- Schedule 5 Future Draws Against Development Charge Reserve Funds

### Schedule 1 City of Peterborough Development Charge Rates - January 1, 2016 - December 31, 2016

		Reside	ntial Charge Po	
		Residential A -	Residential B -	Residential C
	Planning Area	Total	Total	Total
01		Charge	Charge	Charge
C1	C2	C3	C4	C5
	City-Wide Dev. Area	\$20,869	\$16,580	\$12,
	Growth Areas			
1.	Jackson	\$23,731	\$19,047	\$13,
2.	Carnegie East	\$26,040	\$21,038	\$15,
3.	Carnegie West	\$24,628	\$19,820	\$14,;
4.	Lily Lake	\$27,198	\$22,035	\$15,
5.	Chemong East	\$27,619	\$22,399	\$16,
6.	Chemong West	\$30,324	\$24,732	\$17,
7.	Liftlock	\$27,649	\$22,425	\$16,
8.	Coldspring	\$24,288	\$19,528	\$14,
	Average	\$25,816	\$20,845	\$15,
on-Re	esidential Development Charge			
	All Areas of The City	Non-Residential Charge (\$/sq.m)		
		\$82.79		

# Schedule 2

City of Peterborough Development Charge Reserve Funds Statement of Continuity For The Year Ended December 31, 2015

Description C1	Total C2	General Government C3	Police Service C4	Transit C5	Indoor Recreation C6	Library Service C7	Fire Service C8	Park Dev and Facilities C9	Parking C10	Public Works C11	City Wide Engineering Roads C12	City Wide Engineering WWTP C13	Affordable Housing C14	Growth Areas <sup>(1)</sup> C15
<sup>1</sup> Balance - January 1, 2015	6,287,403	73,676	63,327	441,986	203,070	1,656,679	-333,451	334,964	737,082	-261,673	6,820,202	-1,219,989		-2,228,470
2 <u>Revenue for the year 2015</u>														
3 Development Charges	5,361,194	23,977		89,139	511,713	198,387	164,205	287,084	113,638	87,055	3,455,890	240,660	53,533	135,913
4 Debenture Proceeds														
5 Received/Receivable														
6 Interest Earned	68,456	722	580	4,716	3,674	11,686	-3,540	4,255	7,758	-2,385	79,112	-14,671	171	-23,622
7	5,429,650	24,699	580	93,855	515,387	210,073	160,665	291,339	121,396	84,670	3,535,002	225,989	53,704	112,291
Transfers for the year 2015														
8 Transferred to the Capital Fund	-2,417,431	-77,313	-15,780			-555,000	-216,000	-29,059			-1,426,907			-97,371
9 Transferred from the Capital Fund														
10 Current Year Debt Principle and Interest	-1,094,044										-40,507	-588,892		-464,645
11 Amounts allocated (To) From Other Services														
12 Subtotal net transfers	-3,511,475	-77,313	-15,780			-555,000	-216,000	-29,059			-1,467,414	-588,892		-562,016
13 Balance - December 31, 2015	8,205,578	21,062	48,127	535,841	718,457	1,311,752	-388,786	597,244	858,478	-177,003	8,887,790	-1,582,892	53,704	-2,678,195
14 Less Future Capital Works	-18,616,967	-166,755	-21,720	-58,600	-219,000	-625,500	-73,000	-584,691		-504,000	-11,685,930		-90,000	-4,587,771
15 Current Balance less Future Capital Works	-10,411,388	-145,693	26,407	477,241	499,457	686,252	-461,786	12,553	858,478	-681,003	-2,798,140	-1,582,892	-36,296	-7,265,966
Note: 1) For the detail of the various Growth Area sub reserves, refer to Schedule 2 A														

# Schedule 2 A

City of Peterborough Growth Areas Development Charge Reserve Funds Statement of Continuity For The Year Ended December 31, 2015

Description C1	Jackson Growth Area C2	Carnegie East Growth Area C3	Carnegie West Growth Area C4	Chemong East Growth Area C5	Chemong West Growth Area C6	Liftlock Growth Area C7	Coldspring Growth Area C8	Lily Lake Growth Area C9	City Wide Growth Area C10	Total C11
1 Balance - January 1, 2015	2,351,313	-2,151,619	4,301	-200,332	-888,064	8,583				-2,228,470
2 Revenue for the year 2015										
3 Development Charges		75,554		57,269		6,060			-2,970	135,913
4 Debenture Proceeds										
5 Received/Receivable										
6 Interest Earned	23,369	-21,225	34	-2,100	-9,769	116	244	-17,543	3,252	-23,622
7	23,369	54,329	34	55,169	-9,769	6,176	244	-17,543	282	112,291
Transfers for the year 2015										
8 Transferred to the Capital Fund		-10,295	-5,424	-31,845	-49,808					-97,371
9 Transferred from the Capital Fund										
10 Current Year Debt Principle and Interest	-74,801			-90,325	-141,278			-158,241		-464,645
11 Amounts allocated (To) From Other Services										
12 Subtotal net transfers	-74,801	-10,295	-5,424	-122,170	-191,086			-158,241		-562,016
13 Balance - December 31, 2015	2,299,881	-2,107,585	-1,089	-267,333	-1,088,919	14,759	24,522	-1,878,619	326,187	-2,678,195
14 Less Future Capital Works	-1,516,685	-456,855	-196,176	-286,330	-369,645	-25,000	-30,000	-1,429,600	-277,480	-4,587,771
15 Current Balance less Future Capital Works	783,196	-2,564,440	-197,265	-553,663	-1,458,564	-10,241	-5,478	-3,308,219	48,707	-7,265,966

## Schedule 3

City of Peterborough

Development Charge Reserve Funds Amounts Transferred to Capital Fund For The Year Ended December 31, 2015

	Amount
General Government	10 5 15
Vision 2025 Strategic Plan	40,545
Retail Market Analysis Update	35,615
Development charge study update	<u> </u>
Police	11,010
Police Services Business Plan	15,780
Library	
Materials purchases	77,400
Additional Library Space	477,600
Fire	555,000
Fire Apparatus Replacement/Additions	216,000
	216,000
City Wide Engineering	210,000
Lansdowne St Kaw Hts to City Limits	231,505
Parkhill - Wallis to City Limits	1,018,511
Brealey - Lansdowne to Sherbrooke	30,952
Various New Multi-Use Trails	145,939
	1,426,907
Park Development & Facilities	
Park Facilities Development	29,059
Growth Areas	
Bethune Street	42,844
Hilliard Sanitary Trunk Sewer	54,527
	97,371
Total Net Transfers	2,417,431

#### Schedule 4

City of Peterborough Analysis of 2015 Capital Projects Financed In Whole Or In Part From Development Charges

(1)	(2)	(2)	(3)	(4)	(5)	(6)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
									2015 - Total	Revenues			
		(Unexpended)		Transfers	0.1	<b>T</b>		Federal/	Financing		01		(Unexpended)
Service/Description	Reference	Unfinanced Jan 01/15	Expenditures	to reserves	Other transfers	Total Applications	Capital Levy	Provincial Grants	From DC Reserve Funds	Long Term Debt	Other Revenue	Total Revenue	Unfinanced at Dec. 31, 2015
General Government	Reference	Jan 01/15	Experiatures	reserves	uansiers	Applications	Capital Levy	Grants	Reserve Funds	Dept	Revenue	Total Revenue	at Dec. 31, 2015
Vision 2025 Strategic Plan	105-15-522		52,544			52,544	-12,000		-40,545			-52,545	-1
Retail Market Analysis Update	105-15-815		52,763			52,763	-19,500		-35,615			-55,115	-2,352
Development charge study update	105-14-134		52,705	,		52,700	1,153		-1,153			00,110	2,002
Development enarge study update	100 14 104						1,100		1,100				
Police													
Police Services Business Plan	105-15-982		37,132	2		37,132			-15,780		-21,352	-37,132	
Library													
Materials purchases	602-15-734		471,397			471,397	-8,600		-77,400		-478,301	-564,301	-92,904
Additional Library Space	602-11-173	-1,785	194,517	,		194,517	45,000		-477,600		-75,000	-507,600	-314,868
<u>Fire</u>													
Fire Apparatus Replacement/Additions	102-14-166		332,089	)		332,089			-216,000		-116,089	-332,089	
City Wide Engineering													
Lansdowne St Kaw Hts to City Limits	102-02-187		231,505			231,505			-231,505			-231,505	
Parkhill - Wallis to City Limits	102-06-190		3,754,824			3,754,824			-1,018,512	-3,414,500		-4,433,012	-678,188
Brealey - Lansdowne to Sherbrooke	102-15-189		30,951			30,951			-30,952	-, ,		-30,952	-1
Various New Multi-Use Trails	102-15-360	-17,218	309,975			309,975	-257,500		-145,939			-403,439	-110,682
Park Development & Facilities													
Park Facilities Development	102-14-761	-302,849	435,805	i		435,805	-30,000		-29,059		-73,898	-132,957	-1
Growth Areas													
Bethune Street	102-15-426		42,843			42,843			-42,844			-42,844	-1
Hilliard Sanitary Trunk Sewer	102-11-379		54,527	,		54,527			-54,527			-54,527	
Total		-321,852	6,000,872	<u> </u>		6,000,872	-281,447		-2,417,431	-3,414,500	-764,640	-6,878,018	-1,198,998

General Covernment         Official Plan Review         Little Lake Master Plan Implementation         Vision 2025 Strategic Plan         Retail Market Analysis Update         Police         Police Services Business Plan         Transit Stop Shelters         Public Works Relocation Project         Indeor Recreation         New Arena Facility Build         Library         Library renovation         Fire         Fire Station Relocations/Construction         City Wide Engineering - Roads and Related         Kaw Hts Detention Pond         Extension of Crawford Drive         Charlotte - Clonsilla to Rubidge         Parkhill - Wallis to City Limits         Sherbrooke/Wallis Intersection         Extension of Crawford Drive         Chywide Transit Operations         TV Road over Withaw Creek         Sherbrook St - Glenforest to W City Limits         Chemorg Rd - Parkhill to Parkway ROW         Parkway Corridor Extension         Braley - Lansdowne to Stenson         Various New Multi-Use Trails         Armour Road - Nassau Mills         SCF Bethune St. Eligible         Park Development & Facilities         Park Development and Facilities         Pa	Possible Further Draws 29,500 64,915 67,455 4,885 166,755 21,720 22,600 36,000 58,600 219,000 625,500 73,000 73,000 227,000 288,917
Official Plan Review Little Lake Master Plan Implementation Vision 2025 Strategic Plan Retail Market Analysis Update Police Police Services Business Plan Transit Transit Stop Shelters Public Works Relocation Project Indoor Recreation New Arena Facility Build Library Library renovation Fire Fire Station Relocations/Construction City Wide Engineering - Roads and Related Kaw Hts Detention Pond Extension of Crawford Drive Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook S1 - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development A Facilities Park Facilities Development Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	29,500 64,915 67,455 4,885 166,755 21,720 22,600 36,000 58,600 219,000 625,500 73,000 73,000 227,000
Official Plan Review Little Lake Master Plan Implementation Vision 2025 Strategic Plan Retail Market Analysis Update Police Police Services Business Plan Transit Transit Stop Shelters Public Works Relocation Project Indoor Recreation New Arena Facility Build Library Library renovation Fire Fire Station Relocations/Construction City Wide Engineering - Roads and Related Kaw Hts Detention Pond Extension of Crawford Drive Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook S1 - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development A Facilities Park Facilities Development Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	64,915 67,455 4,885 166,755 21,720 22,600 36,000 58,600 219,000 625,500 73,000 73,000 227,000
Vision 2025 Strategic Plan Retail Market Analysis Update Police Police Services Business Plan Transit Stop Shelters Public Works Relocation Project Indoor Recreation New Arena Facility Build Library Library renovation Fire Fire Station Relocations/Construction Kaw Hts Detention Pond Extension of Crawford Drive Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrooks St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development A Facilities Park Development and Facilities Park Pacelopment and Facilities Park Facilities Development Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Jackson Growth Area	64,915 67,455 4,885 166,755 21,720 22,600 36,000 58,600 219,000 625,500 73,000 73,000 227,000
Retail Market Analysis Update Police Police Services Business Plan Police Services Business Plan Public Works Relocation Project Public Works Relocation Project Police Performance Price Fire Fire Station Relocations/Construction Fire Kaw Hts Detention Pond Extension of Crawford Drive Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Fublic Works Relocation Project Citywices For Affordable Housing Growth Area	4,885 166,755 21,720 22,600 36,000 58,600 219,000 625,500 73,000 73,000 227,000
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Police Services Business Plan         Transit         Transit Stop Shelters         Public Works Relocation Project         Indoor Recreation         New Arena Facility Build         Library         Library         Library         Tree Station Relocations/Construction         Street         Chy Wide Engineering - Roads and Related         Kaw Hts Detention Pond         Extension of Crawford Drive         Charlotte - Clonsilla to Rubidge         Parkhill - Wallis to City Limits         Sherbrooke/Wallis Intersection         Extension of Crawford Drive         Citywide Transit Operations         TV Road over Witlaw Creek         Sherbrook St - Glenforest to W City Limits         Chemong Rd - Parkhill to Parkway ROW         Parkway Corridor Extension         Brealey - Lansdowne to Stenson         Various New Multi-Use Trails         Armour Road - Nassau Mills         SCF Bethune St. Eligible         Parkland Development Assistance         Little Lake Master Plan Implementation         Park Development and Facilities         Park Accilities Development         Park Development and Facilities         Park Development and Facilities         Park	22,600 36,000 58,600 219,000 625,500 73,000 73,000 227,000
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Indoor Recreation New Arena Facility Build Library Library renovation Fire Fire Station Relocations/Construction Caty Wide Engineering - Roads and Related Kaw Hts Detention Pond Extension of Crawford Drive Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Medic Works Relocation Project Affordable Housing Growth Areas Jackson Growth Area	58,600 219,000 625,500 73,000 73,000 227,000
New Arena Facility Build         Library         Library renovation         Eire         Fire Station Relocations/Construction         City Wide Engineering - Roads and Related         Kaw Hts Detention Pond         Extension of Crawford Drive         Charlotte - Clonsilla to Rubidge         Parkhill - Wallis to City Limits         Sherbrooke/Wallis Intersection         Extension of Crawford Drive         Citywide Transit Operations         TV Road over Witlaw Creek         Sherbrook St - Glenforest to W City Limits         Chermong Rd - Parkhill to Parkway ROW         Parkway Corridor Extension         Brealey - Lansdowne to Stenson         Various New Multi-Use Trails         Armour Road - Nassau Mills         SCF Bethune St. Eligible         Parkland Development Assistance         Little Lake Master Plan Implementation         Park Development and Facilities         Park Facilities Development         Park Development and Facilities         Park Facilities Development         Public Works         Relocation Project         Affordable Housing         Growth Areas	219,000 625,500 73,000 73,000 227,000
New Arena Facility Build         Library         Library renovation         Eire         Fire Station Relocations/Construction         City Wide Engineering - Roads and Related         Kaw Hts Detention Pond         Extension of Crawford Drive         Charlotte - Clonsilla to Rubidge         Parkhill - Wallis to City Limits         Sherbrooke/Wallis Intersection         Extension of Crawford Drive         Citywide Transit Operations         TV Road over Witlaw Creek         Sherbrook St - Glenforest to W City Limits         Chermong Rd - Parkhill to Parkway ROW         Parkway Corridor Extension         Brealey - Lansdowne to Stenson         Various New Multi-Use Trails         Armour Road - Nassau Mills         SCF Bethune St. Eligible         Parkland Development Assistance         Little Lake Master Plan Implementation         Park Development and Facilities         Park Facilities Development         Park Development and Facilities         Park Facilities Development         Public Works         Relocation Project         Affordable Housing         Growth Areas	625,500 73,000 73,000 227,000
Library Library renovation Fire Fire Station Relocations/Construction City Wide Engineering - Roads and Related Kaw Hts Detention Pond Extension of Crawford Drive Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	625,500 73,000 73,000 227,000
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Fire Station Relocations/Construction         City Wide Engineering - Roads and Related         Kaw Hts Detention Pond         Extension of Crawford Drive         Charlotte - Clonsilla to Rubidge         Parkhill - Wallis to City Limits         Sherbrooke/Wallis Intersection         Extension of Crawford Drive         Citywide Transit Operations         TV Road over Witlaw Creek         Sherbrook St - Glenforest to W City Limits         Chemong Rd - Parkhill to Parkway ROW         Parkway Corridor Extension         Brealey - Lansdowne to Stenson         Various New Multi-Use Trails         Armour Road - Nassau Mills         SCF Bethune St. Eligible         Parkland Development Assistance         Little Lake Master Plan Implementation         Park Development and Facilities         Park Facilities Development         Public Works         Public Works Relocation Project         Affordable Housing         Incentives For Affordable Housing         Growth Areas	73,000
Fire Station Relocations/Construction         City Wide Engineering - Roads and Related         Kaw Hts Detention Pond         Extension of Crawford Drive         Charlotte - Clonsilla to Rubidge         Parkhill - Wallis to City Limits         Sherbrooke/Wallis Intersection         Extension of Crawford Drive         Citywide Transit Operations         TV Road over Witlaw Creek         Sherbrook St - Glenforest to W City Limits         Chemong Rd - Parkhill to Parkway ROW         Parkway Corridor Extension         Brealey - Lansdowne to Stenson         Various New Multi-Use Trails         Armour Road - Nassau Mills         SCF Bethune St. Eligible         Parkland Development Assistance         Little Lake Master Plan Implementation         Park Development and Facilities         Park Facilities Development         Public Works         Public Works Relocation Project         Affordable Housing         Incentives For Affordable Housing         Growth Areas	73,000
Kaw Hts Detention Pond Extension of Crawford Drive Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	227,000
Kaw Hts Detention Pond Extension of Crawford Drive Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	
Extension of Crawford Drive Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development & Facilities Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	
Charlotte - Clonsilla to Rubidge Parkhill - Wallis to City Limits Sherbrooke/Wallis Intersection Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development & Facilities Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	200.91/
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Extension of Crawford Drive Citywide Transit Operations TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Growth Areas Jackson Growth Area	927,154
Citywide Transit Operations TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development & Facilities Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	290,000
TV Road over Witlaw Creek Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development & Facilities Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	58,500
Sherbrook St - Glenforest to W City Limits Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development & Facilities Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	112,250
Chemong Rd - Parkhill to Parkway ROW Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development & Facilities Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	787,000 1,285,000
Parkway Corridor Extension Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development & Facilities Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	500,000
Brealey - Lansdowne to Stenson Various New Multi-Use Trails Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development & Facilities Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	4,451,100
Armour Road - Nassau Mills SCF Bethune St. Eligible Park Development & Facilities Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	134,048
SCF Bethune St. Eligible          Park Development & Facilities         Parkland Development Assistance         Little Lake Master Plan Implementation         Park Development and Facilities         Park Development and Facilities         Park Facilities Development         Public Works         Public Works Relocation Project         Affordable Housing         Incentives For Affordable Housing         Growth Areas         Jackson Growth Area	36,961
Park Development & Facilities         Parkland Development Assistance         Little Lake Master Plan Implementation         Park Development and Facilities         Park Development and Facilities         Park Facilities Development         Public Works         Public Works Relocation Project         Affordable Housing         Incentives For Affordable Housing         Growth Areas         Jackson Growth Area	429,000
Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	<u>887,000</u> 11,685,930
Parkland Development Assistance Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Little Lake Master Plan Implementation Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	140,000
Park Development and Facilities Park Facilities Development Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	17,900
Public Works Public Works Relocation Project Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	118,350
Public Works Relocation Project <u>Affordable Housing</u> Incentives For Affordable Housing <u>Growth Areas</u> Jackson Growth Area	308,441
Public Works Relocation Project <u>Affordable Housing</u> Incentives For Affordable Housing <u>Growth Areas</u> Jackson Growth Area	584,691
Affordable Housing Incentives For Affordable Housing Growth Areas Jackson Growth Area	504,000
Incentives For Affordable Housing <u>Growth Areas</u> Jackson Growth Area	
Jackson Growth Area	90,000
Camegie East Growin Area	1,516,685
Carnegie West Growth Area	456,855 196,176
Chemong East Growth Area	286,330
Chemong West Growth Area	
Coldsprings Growth Area	369,645
Lily Lake Growth Area	
Liftlock Growth Area	369,645
City Wide Growth Area	369,645 30,000
	369,645 30,000 1,429,600

Appendix B

Peterborough Utilities Commission Report - Water Development Charges - For the Year Ending December 31, 2015

# Appendix B

# PETERBOROUGH UTILITIES COMMISSION REPORT

March 23, 2016

File: F40

COMMISSION AGENDA 2015:03:31

#### WATER DEVELOPMENT CHARGES FOR THE YEAR ENDING DECEMBER 31, 2015

#### **INFORMATION**

This report is presented for the Commission's information.

Prepared by: Kyle Davis, Manager Financial Planning & Reporting

Submitted by: Byron Thompson, Chief Financial Officer

Approved for Submission by: \_\_\_\_\_

President & CEO

#### Background

Development charges (*Development Charges Act, 1997, S.O.*) provide a mechanism for funding additional major system capacity to service new growth. All new users contribute on an equitable basis to fund new service through additions to the citywide utility system or expansions to existing services. Future capacity includes changes to the treatment plant, pumping and booster stations, reservoirs and trunk mains. These funds are not used to pay for ongoing operations or maintenance, or replacement capital of existing facilities, unless capacity is being increased, and then only to fund the portion relating to the increase.

#### Management Discussion

Attached to this report is a copy of the Statement of Continuity of Reserve Funds for Development Charges (DCA) and supporting statements summarizing cash receipts, balance due to general funds and eligible development costs incurred for the fiscal year ending December 31, 2015.

The DCA reserve fund had an opening balance on January 1, 2015 of nil. A total of \$254,154 was collected during the year and the fund earned interest of \$711. The value of 2015 capital expenditures eligible for financing from the reserve fund amounted to \$2,525,657. Of this amount, the total available for transfer of \$254,865 was transferred from the reserve fund to the general fund. The reserve fund balance at December 31, 2015 was nil.

A copy of this report will be submitted to Sandra Clancy, Director of Corporate Services, for presentation to City Council. The *Development Charges Act, 1997,* states that the Treasurer of the Municipality shall furnish to Council statements in respect of each Reserve Fund. The Treasurer must also forward this information to the Minister of Municipal Affairs and Housing within 60 days of the DCA statements being reported to City Council.

A Development Charges Background Study dated October 18, 2013 was prepared by Hemson Consulting Ltd. and By-law 13-174 was passed establishing Development Charges for the City of Peterborough related to water services. The by-law was effective January 1, 2014 and will expire five years from the effective date.

#### **Budget and Financial Implications\***

There is no budget or financial implications as this report summarizes the prior year transactions affecting the Development Charges Reserve Fund.

#### **Risk Evaluation\***

None. This report is provided as a status update to the Commission.

#### PETERBOROUGH UTILITIES COMMISSION WATER DEVELOPMENT CHARGES ANNUAL STATEMENTS For the Year ended December 31, 2015

_	Page
Continuity of Reserve Fund	2
Summary of Cash Receipts	3
2015 Summary of Development Costs	4
Background information:	
Development Charges – Fee Schedule	5

#### PETERBOROUGH UTILITIES COMMISSION WATER DEVELOPMENT CHARGES STATEMENT OF CONTINUITY OF RESERVE FUND FOR THE YEAR ENDING DECEMBER 31, 2015

	<u>2015</u>	<u>2014</u>
Balance at January 1,	\$ -	\$ 330,727
Plus:		
Cash Receipts	\$ 254,154	\$ 169,321
Interest Earned	\$ 711	\$ 5,488
	\$ 254,865	\$ 174,809
Total Available	\$ 254,865	\$ 505,536
Less: Contributions to Capital Operations	\$ 254,865	\$ 505,536
Balance at December 31,	\$ -	\$ 
Balance due to General Funds:	<u>2015</u>	<u>2014</u>
Beginning of year	\$ 1,833,236	\$ -
Eligible expenditures	\$ 2,525,657	\$ 2,338,771
Transferred to General Funds	(\$254,865)	(\$505,535)
End of Year	\$ 4,104,028	\$ 1,833,236

#### PETERBOROUGH UTILITIES COMMISSION WATER DEVELOPMENT CHARGES SUMMARY OF CASH RECEIPTS FOR THE YEAR ENDING DECEMBER 31, 2015

	<u>2015</u>	<u>2014</u>		
Residential	\$ 246,556	\$	162,422	
Non-residential	\$ 7,598	\$	6,899	
Total Cash Receipts	\$ 254,154	\$	169,321	

#### PETERBOROUGH UTILITIES COMMISSION WATER DEVELOPMENT CHARGES SUMMARY OF DEVELOPMENT COSTS

### FOR THE YEAR ENDING DECEMBER 31, 2015

					Gro	wth Related
			2015	Growth		Portion of
<u>Project #</u>	<b>Description</b>	<u>Ex</u>	<u>penditures</u>	<b>Factor</b>	<u>Expenditures</u>	
2170-3-1993	Water treatment plant clearwell	\$	3,759,467	67%	\$	2,518,843
2175-1-1270	Otonabee river crossing	\$	1,970	100%	\$	1,970
2173-3-2108	Greenhill Booster Pumping Station	\$	24,222	20%	\$	4,844
_	Total Expenditures	\$	3,785,659		\$	2,525,657

# PETERBOROUGH UTILITIES COMMISSION DEVELOPMENT ACT CHARGES BY-LAW 13-174 EFFECTIVE JANUARY 1, 2015

	Residential Development Charge by Unit Type						Non-Residential		
Planning Area	Residential A		Residential B		Residential C		Charge		
		Singles & Semis		Other Multiples		Apartments		(\$/square metre)	
1. Auburn North	\$	2,755	\$	2,375	\$	1,615	\$	5.99	
2. Jackson	\$	2,621	\$	2,260	\$	1,536	\$	5.99	
3. Carnegie West	\$	1,901	\$	1,639	\$	1,115	\$	5.99	
4. Chemong West	\$	1,644	\$	1,417	\$	964	\$	5.99	
5. Lily Lake	\$	3,409	\$	2,939	\$	1,998	\$	5.99	
6. Liftlock	\$	1,558	\$	1,343	\$	914	\$	5.99	
7. Coldsprings	\$	1,952	\$	1,683	\$	1,144	\$	5.99	
8. Outside Planning Areas	\$	1,372	\$	1,183	\$	805	\$	5.99	
9. Carnegie East	\$	695	\$	599	\$	407	\$	5.99	
10. Chemong East	\$	1,699	\$	1,465	\$	996	\$	5.99	