



City of
Peterborough

To: **Members of the Committee of the Whole**

From: **Sandra Clancy, Director of Corporate Services**

Meeting Date: **January 25, 2016**

Subject: **Report CPFS16-001
Insurance Program for 2016**

Purpose

A report to recommend the approval of the Municipal Insurance Program for the City of Peterborough for 2016.

Recommendation

That Council approve the recommendation outlined in Report CPFS16-001, dated January 25, 2016 of the Director of Corporate Services as follows:

That the Municipal Insurance Program, as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc, 181 University Avenue, Suite 1605, Toronto, Ontario, M5H 3M7, for a one year term from January 1, 2016 to December 31, 2016, be approved at an estimated cost of \$930,516 plus PST of \$55,061.30 for a total of \$985,577.30.

Budget and Financial Implications

The 2016 budget includes \$1,034,950 for insurance premiums. The total \$985,577.30 includes an amount of \$18,128.88 that will be recovered from other organizations leaving a City cost of \$967,448.42 which will be applied against the budget. The insurance premium budget will also be used for any additional insurance requirements during the year.

The overall increase in insurance premiums is 2.4%. Primary Liability rates have increased by 3%. However, this is offset by all other lines of coverage which were renewed with no increase in premiums.

Background

Through Report CPFS11-034, dated September 26, 2011, Council awarded RFP P-37-11 for a Professional Insurance Broker to BFL Canada Risk and Insurance Services Inc. (BFL) for a four year term from October 17, 2011 to November 16, 2015. The agreement was renewed to September 30, 2019 through Report CPFS-15-032, dated May 11, 2015. Part of the service BFL provides is to annually “shop” for an insurer who will provide comprehensive coverage for the City for all its properties, equipment and liability needs.

Through Report CPFS14-032, dated December 1, 2014, Council approved an insurance program that expired December 31, 2015. BFL has gathered quotes for the City's insurance program for 2016.

Each year as part of the budget process, any unused insurance balance at the end of a calendar year is transferred to the Insurance Reserve. The uncommitted balance in the reserve is \$1.3 million.

Submitted by,

Sandra Clancy
Director of Corporate Services

Contact Name:
Sandra Clancy
Director of Corporate Services
Phone: 705-742-7777, Extension 1863
Toll Free: 1-855-738-3755
Fax: 705-876-4607
E-mail: sclancy@peterborough.ca