



City of  
**Peterborough**

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**To:** Members of the Committee of the Whole

**From:** Sandra Clancy, Director of Corporate Services

**Meeting Date:** November 30, 2015

**Subject:** Report CPFS15-058  
September 30, 2015 Financial Update Report (Unaudited)  
With Year End Projections for December 31, 2015

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## Purpose

A report to provide a financial update on the Operating Budget and Capital Works in Progress.

## Recommendations

That Council approve the recommendations outlined in Report CPFS15-058 dated November 30, 2015, of the Director of Corporate Services, as follows:

- a) That the September 30, 2015 Financial Update Report of the Operating Budget and Capital Works in Progress be received.
- b) That, in order to realign funding sources, the remaining \$433,870 of 07/08 Provincial Surplus funding from the following capital works and be transferred to the 2013 Various City Hall Renovations Capital Account and that the Capital Levy in the 2013 Various City Hall Renovations Capital Account be transferred to the following accounts:

Project	Residual Amount
Electronic Document Management System	\$133,255
Innovation Cluster	\$120,000
City Wide Storm Quality EA	\$91,420
Crawford Dr. Extension to Harper Road	\$59,472
Capital Levy Reserve	\$29,723
<b>Total</b>	<b>\$433,870</b>

- c) That the application, as approved by Council in recommendation c) of Report CSACH15-004 Museum 2016 Exterior Cladding and Window Project dated September 21, 2015, be amended and submitted to Canada Cultural Spaces Fund, Department of Canadian Heritage, requesting \$275,000 of financial support for the proposed Museum 2016 Exterior Cladding and Window Project.
- d) That By-law 13-056, being a by-law to finance \$300,000 from tax supported debentures for the 2013 portion of the City Wide Storm Water Quality Implementation Program, be repealed; and that a by-law be prepared to finance \$300,000 from tax supported debentures for the Reconstruction of Riverside Drive.
- e) That By-law 15-029, being a By-law to finance \$485,000 of the \$525,000 total cost of the 2015 portion of for the Upgrades at Utility Services buildings from tax-supported debentures, be reduced by \$250,000 from \$485,000 to \$235,000; and a new tax supported debenture By-law be prepared to finance \$250,000 of the City Hall Lower Level South and East Wing Renovation (Project 3-2.03 in the 2014 Capital Budget).
- f) That a new Capital project be created for the Trans Canada Trail Extension (Lansdowne to City Limits) Capital project in the amount of \$369,000 and that \$150,000 in Federal Gas Tax be transferred from the Trail Development Capital Project in addition to the previously unbudgeted \$140,000 grant from the Pan-Am Games and the \$79,000 grant from the Trans Canada Foundation.
- g) That the Bethune Street Project be increased by \$960,000 from \$26,127,300 to \$27,087,300 and that the \$960,000 be transferred from the Charlotte Street Renewal and Louis Street Urban Park project (2015 Capital Budget Reference 7-1.03).
- h) That By-law 13-067, being a by-law to finance \$350,000 from tax supported debentures for the 2013 portion of the Charlotte Street Renewal / Louis Street Urban Park project, be repealed; that By-law 15-015, being a By-law to finance \$800,000 of the \$800,000 total cost of the 2015 portion of for the Charlotte Street Renewal / Louis Street Urban Park project from tax-supported debentures, be reduced by \$610,000 from \$800,000 to \$190,000; and a new tax supported debenture By-law be prepared to finance \$960,000 of the Bethune Street Project.

## Budget and Financial Implications

There is no budget or financial implications to receiving the report.

Recommendations b), d), e), f), g) and h) have no net cost impact.

## Background

### Introduction

Schedules 1 and 2 of Appendix A, attached to this report, present a financial update with preliminary year-end estimates of the Operating Revenues and Expenditures to December 31, 2015.

Schedule 3 of Appendix A provides an update on Capital Works in Progress as of September 30, 2015.

Appendix B provides supplementary information in a graphical form that compares 2015 with the previous year. Where appropriate, budget levels have been included. The supplementary information reflects some of the key business drivers in the areas of Social Services, Building and Waste Management.

Chart 1 provides a summary of key financial highlights that, by their nature, are subject to a certain amount of budget risk. The items are difficult to budget in that they are subject to influences beyond staff control. Column 5 of the chart shows the potential net impact that any excess or shortfall in revenues may have on the City's 2015 Operating Budget.

**Chart 1**  
**Summary of Certain Key Financial Highlights**

Description Col 1	2015 Budget Col 2	YTD Actual Col 3	YTD % Col 4	Projected Actual Col 5	Projected Year End Variance Col 6	Estimated Net City Impact Col 7
Supplementary Taxes Revenue	900,000	964,095	107.1%	1,078,580	178,580	178,580
Investment Income	1,757,461	1,375,752	78.3%	1,800,000	42,539	42,539
Provincial Offences Revenue <sup>(1)</sup>	2,400,000	2,367,981	98.7%	2,712,000	312,000	232,370
Transit Revenue	4,793,400	2,923,918	61.0%	4,613,000	(180,400)	(180,400)
Recycling Revenue	1,060,500	666,600	62.9%	850,000	(210,500)	(210,500)
Landfill Tipping Fees Revenue <sup>(1)</sup>	2,565,400	1,599,786	62.4%	2,312,100	(253,300)	(46,970)
Building Fee Revenue	1,430,000	1,117,993	78.2%	1,430,000	-	-
Tax Remissions	1,300,000	463,535	35.7%	1,550,000	(250,000)	-
General Contingency Provision	488,897	343,747	70.3%	597,637	(108,740)	(108,740)
<b>Net Positive (Negative) Impact</b>					<b>(469,821)</b>	<b>(93,121)</b>

**Note:**

1) The Estimated Net City Impact includes assumptions related to expenses associated with the program activity.

## **Operating Budget**

Schedule 1 of Appendix A is the Summary of Operating Revenues and Expenditures along with Schedule 2, which provides more detail of Departmental Operating Expenses and includes projections to December 31, 2015.

The schedule shows a very preliminary overall surplus of \$0.1 million. The 2016 Draft Operating Budget has been prepared assuming a 2015 surplus of \$100,000 coming forward as revenue into 2016. If the surplus is greater than \$100,000, typically allocations to Unfunded Liabilities or the Capital Levy Reserve to finance future capital works, would be made based on the Council's decisions during the 2015 budget process.

## **Schedule 1 – Summary of Net Operating Revenue and Expenditures**

### **Supplementary Tax**

All supplementary billings have been received, and based upon revenues billed, it is anticipated that the 2015 actual will be \$1.078 M, exceeding the \$900,000 budget by approximately \$178,500.

### **Investment Income**

The investment income of \$1.4 M (line reference #6) is 78.3% of budget at the end of the third quarter. Staff are optimistic that investment revenues will exceed the budget by approximately \$42,000.

## **Schedule 2 - Summary of the Departmental Net Operating Expenses**

### **Social Services - Healthy Kids Community Challenge**

On February 24, 2014, City Council approved the application for the Province's Healthy Kids Community Challenge on behalf of the City, County, Townships and First Nations through report CSSS14-002 - Healthy Kids Community Challenge (HKCC).

Peterborough is one of 45 communities that were successful in the application process and in September 2015 the first installment of funding was received.

HKCC is designed to improve the health of children aged 12 years and under across the province. This program aims to support community-based activities to promote healthier living as a key component of Ontario's Healthy Kids Strategy. The Ministry is providing funding, training, advice, social marketing tools and other resources to develop and implement community-based programs and activities that promote healthy lifestyles. There will be two areas of focus: physical activity and healthy eating.

The HKCC in Peterborough is under the umbrella of Sustainable Peterborough. Currently, there is a HKCC leadership group, co-chaired by Linda Mitchelson (City of Peterborough-Social Services Division) and Hallie Atter (PCCHU), and a broader HKCC Network comprised of individuals and agencies/groups. PCCHU has also hired a Project Coordinator who will coordinate all aspects of the Challenge.

The initiative has been approved for up to \$275,000 per year, for a total of \$825,000 ending March 31, 2018.

### Transfers from Contingency

The contingency budget is used to provide a funding source for unforeseen items that may arise during the year subsequent to budget approval such as outside legal fees, salary wage reclassifications and employee contract settlements, and amendments to, or the creation of, operating and capital budget provisions either within staff's delegated authority or by specific resolution of Council.

Some of the draws on contingency are made by actually reducing the contingency budget and increasing other budgets as required, while others are direct charges to the contingency budget.

Chart 2 summarizes the contingency budget activity since the June Financial Update Report.

The contingency budget is 90.6% spent. Although all potential items may not be spent in 2015, if they were, Contingency would be overspent at year end as shown in Chart 2.

### Chart 2 2015 Contingency Analysis As of September 30, 2015

Ref	Description	Amount Transfer (from) to	Balance
1	2015 Contingency Budget as previously reported on the June 30, 2015 quarterly report		\$488,897
2	<b>Transfers Approved since June 30, 2015</b>		
3	None		
4	<b>Transfers Recommended through this Financial Update Report</b>		
5	None		
6	<b>Adjusted 2015 Contingency Budget at Sept 30</b>		<b>\$488,897</b>
7	Less – Direct Net Charges to Sept 30		\$343,747
8	Less – Direct Net subsequent to Sept 30		\$99,313
9	Other potential charges		\$154,577
10	Other Year-end transfers and accruals <sup>(1)</sup> (projected)		\$0
11	<b>Balance Available – (Contingency Over spent)</b>		<b>\$-108,740</b>

## Note

- (1) The projected balance of Contingency yet to be expended is based upon year-end transfers as determined by Council during the 2015 budget process and potential liabilities which are yet to be recorded in the City's books.

### Schedule 3 - Summary of Capital Works in Progress

Schedule 3 of Appendix A is the Summary of Capital Works in Progress and includes projects approved in the 2015 Capital Budget as well as projects previously approved that are still ongoing. The schedule is as of September 30, 2015.

### Swap Capital Levy with 07/08 Provincial Surplus Monies

On March 31, 2008, the Province announced the introduction of the Investing in Ontario Act, 2008. Through the Act, and its related Regulations, all Ontario municipalities received grants in 2008, the amounts of which depended on the Province's fiscal results for 2007/08 year. The City's portion was \$7,126,416. At the time, staff recommended and Council approved, that the City's share be held in Reserve and distributed to various capital projects as approved by Council.

For various reasons, there remain four projects on the City's books where the Provincial Surplus funds have not yet been fully spent. It would be in the City's best interests to fully expend these funds.

The projects are:

Project	Residual Amount
Electronic Document Management System	\$133,255
Innovation Cluster	\$120,000
City Wide Storm Quality EA	\$91,420
Crawford Dr. Extension to Harper Road.	\$59,472
Unallocated	\$29,723
<b>Total</b>	<b>\$433,870</b>

Staff recommend substituting Provincial Surplus funding from the above noted projects to the 2013 Various City Hall Renovations Capital project account. There is more than sufficient Capital Levy in this one project to swap with the Provincial Surplus funds.

If approved, all of the Provincial Surplus funds would, in effect, be expended by the end of 2015. The surplus Capital Levy from the City Hall Renovations Capital Project of \$29,723 would be transferred to the Capital Levy reserve.

**Museum's CCSF application - Exterior Cladding and Window Project**

Report CSACH15-004 Museum 2016 Exterior Cladding and Window Project, dated September 21, 2015 requested authorization to submit an application to Canada Cultural Spaces Fund (CCSF), a Department of Canadian Heritage capital funding program, and to issue the Request for Tenders for the Museum 2016 Exterior Cladding and Window Project before funds were available, so that the application could include formal quotes.

Recommendation c) of the report requested that the application would be submitted in the amount of \$225,000. Subsequent to the September 21 report, staff were advised that the application could be submitted for upwards of 50% of eligible project costs, or \$275,000. To complete the required documentation, staff recommend that Council support the revised grant application.

**Repeal and Replace By-law 13-056**

At its December 10, 2012 meeting, Council adopted the 2013 Capital Budget which included project number 5-7.02 which was a \$300,000 project for the 2013 portion of the City Wide Storm Water Quality Implementation Program. The total \$300,000 cost of the project is to be financed from tax-supported debentures (By-law 13-056). A further \$200,000 was added to the program in the 2015 Capital Budget, funded by Capital Levy for a total of \$500,000.

On April 20, 2015, in considering Report USEC15-007 Budget Adjustments and Award of Tender T-03-15 for the Reconstruction of Riverside Drive from Monaghan Road to Cameron Street, Council approved recommendation d) which read as follows:

d) That additional funds in the amount of \$380,000 for this project be financed from the City Wide Storm Water Quality Master Plan Implementation (2015 Capital Budget Item 5-7.02)

As a matter of housekeeping, to carry out this recommendation, By-law 13-056 must be repealed and replaced with a new Tax Supported Debenture By-law for \$300,000 for the Riverside Drive project.

**Amend By-law 15-029**

At its February 2, 2015 meeting, Council adopted the 2015 Capital Budget which included project number 3-1.03 in the amount of \$525,000 for the Upgrades at Utility Services buildings. \$485,000 of the \$525,000 total cost of the 2015 portion of the project was to be financed from tax-supported debentures (By-law 15-029).

Based upon Report CPPS15-004 Budget Adjustment and Award of Request for Tenders (RFT) T-21-14 City Hall Lower Level South and East Wing Renovation, dated January 26, 2015, Council amended the budget for the City Hall Lower Level South and East Wing Renovation (Project 3-2.03 in the 2014 Capital Budget) to increase it by \$250,000 from \$309,000 to \$559,000. The \$250,000 was transferred from the Upgrades at Utility Services buildings project. As a matter of housekeeping, the original

debenture By-law 15-029 must be amended from \$485,000 to \$235,000 and a new debenture by-law approved for \$250,000 for the City Hall Lower Level South and East Wing Renovation Project. Staff will put forward the by-laws for approval at the next meeting of Council.

### **Award of Tender T-54-15 - Trans Canada Trail Extension**

The Administrative Staff Committee, through its delegated authority as set out in Section 8.2.2 b of the City's Purchasing By-law 14-127, approved the recommendations in Report USEC15-021 dated August 26, 2015 to award Tender T-54-15 for the Trans Canada Trail Extension to Tri-Land Excavating & Haulage. The funding for the \$369,000 project is shown in the following chart:

<b>Line</b>	<b>Description</b>	<b>Amount</b>
1	2015 Budget (Capital Budget Item 7-1.01)	\$ 150,000
2	Initial Pan Am Games Grant	\$ 100,000
3	Additional Pan-Am Games Grant	\$ 40,000
4	Trans Canada Trail Foundation Grant	\$ 79,000
5	<b>Total</b>	<b>\$ 369,000</b>

To manage the project more effectively, staff recommend creating a new capital project called the Trans Canada Trail Extension (Lansdowne to City Limits) project and that \$150,000 in Federal Gas Tax be transferred from the Trail Development Capital Project in addition to the previously unbudgeted \$140,000 grant from the Pan-Am Games and the \$79,000 grant from the Trans Canada Foundation.

### **Bethune Street Project**

Request for Proposals (RFP) P-14-15, for the Detailed Design and Contract Administration for the Jackson Creek Flood Diversion Sewer, Sanitary Sewer Upgrade and Townsend Street/Bethune Street Reconstruction included for planning, detailed design, and contract administration for implementation of a portion of the Charlotte Street Renewal and Louis Street Urban Park project, 2015 Capital Budget Reference #7-1.03, pages 438-439.

The Charlotte Street works included in the RFP are streetscape planning, detailed design and contract administration and site inspection, from Aylmer Street to Park Street. This work was included as there is an overlap of the above described limits with the Jackson Creek Diversion project. To minimize conflicts with consulting teams, ensure consistency throughout the project area and minimize design and construction costs and minimize the potential for costly design conflicts, it was decided to incorporate a portion of the Charlotte Street Renewal project into RFP P-14-15. Report USDIR 12-015 identified, in the "Budget" discussion a reference to the Charlotte Street Renewal project funding a portion of the costs of RFP P-14-15 as per the above decision.



At the time of the award of P-14-15, the exact costs of the project that could be attributed solely to the Charlotte Street Renewal project had not been determined, although the upset cost limit for the entire RFP included the Charlotte Street Renewal costs. Subsequent to Council's approval to award the project, AECOM has provided their detailed cost breakdown. The portion of the cost that can be attributed solely to the Charlotte Street Renewal project is \$299,430.84, after applicable HST rebates. In addition, \$660,000 is attributable to overhead utility relocates on Charlotte St. - Aylmer to Stewart. A transfer of \$960,000, funded by tax supported debentures, is required from the Charlotte Street Renewal project to the Bethune Street project and can be accommodated within the \$1.6 million approved budget for Charlotte Street renewal. Recommendation (h) sets out the necessary changes to corresponding debenture by-laws.

### **Transfers Made under Delegated Authority of Section 40 (1) of the City's Purchasing By-law 14-127**

Certain budget transfers have been made under delegated authority as set out in Part 10.1.1 of the City's Purchasing By-law 14-127 which states the following:

"Other than when Section 10.1.2 applies, the Chief Administrative Officer, or the Director of Corporate Services, is authorized to transfer approved budgets, including any uncommitted General Contingency, or the Capital Levy Reserve where the net required transfer is equal to or less than \$50,000. All such transfers will be reported in the Quarterly Financial Report."

<b>Ref</b>	<b>Approval Date</b>	<b>By-Law 10-132 Ref</b>	<b>Approver</b>	<b>Description</b>
1	September 8, 2015	40 (1)	Director of Corporate Services	<b>Software Upgrade</b>  From time to time there is a requirement to upgrade the City's financial software. The cost is estimated to be approximately \$90,100. Funds were budgeted in the 2015 Capital budget (Ref 3-3.03) however, given the estimated cost; an additional amount of \$27,200 is required. The Director of Corporate Services has approved a transfer from the Capital Levy Reserve to complete the work.

2	October 16, 2015	40 (1)	Director of Corporate Services	<p><b>Boy Scouts Building. 610 Parkhill West</b></p> <p>During 2015, it was realized that this building needs to be demolished and that it could be included in a Request for Tenders for other demolition work rather than waiting for the 2016 budget. The Director of Corporate Services has approved a transfer of up to \$30,000 from the Capital Levy Reserve to complete the work in 2015.</p>
3	October 16, 2015	40 (1)	Director of Corporate Services	<p><b>Demolition and Construction of a New Washroom Building in King Edward Park – T-63-15</b></p> <p>A \$45,000 transfer was required to enable Tender T-63-15, for the demolition and construction of the King Edward Washroom Building, to be awarded which was done by the Administrative Staff Committee through Report CPFS15-053 dated October 21, 2015. The Director of Corporate Services has approved the transfer from the Capital Levy Reserve.</p>
4	October 28, 2015	40 (1)	Director of Corporate Services	<p><b>Collection of Municipal Hazardous or Special Waste (MHSW)</b></p> <p>The City collects MHSW at the Pido Road Household Hazardous Waste Depot. The transportation and disposal is contracted to Buckham Transport Ltd. The City is collecting a greater volume of MHSW than predicted and it is estimated that the \$85,000 contract will be short by \$25,000. Pricing was based on an assumed quantity of material coming into the facility which was based on previous year's quantities.</p> <p>The Director of Corporate Services has approved a transfer of \$25,000 from the Waste Management Reserve Fund.</p>

Submitted by,

Sandra Clancy  
Director of Corporate Services

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Attachments:

Appendix A:

Schedule 1 Summary of Operating Revenues and Expenditures  
Schedule 2 Summary of the Departmental Operating Expenses  
Schedule 3 Capital Works in Progress by Function

Appendix B:

Supplemental Information

Appendix A

**City of Peterborough 2015 Financial Update Report  
(Unaudited) With Year End Projections for December 31, 2015**

**Schedule 1**  
**City of Peterborough**  
**Summary of Net Operating Revenue and Expenditures**  
**With Projected Actuals to December 31, 2015**

REF C1	Description C2	2015 Net Budget C3	% of Total Budget C4	Projected Actuals C5	Variance Budget vs. Projected C6	Projected Actuals as a % of Budget C7
1	<b><u>NET REVENUES</u></b>					
2	Tax Levy	115,856,633	90.8%	115,869,217	12,584	100.0%
3	Supplementary Taxes	900,000	0.7%	1,078,578	178,578	119.8%
4	Payments In Lieu	3,030,479	2.4%	3,122,718	92,239	103.0%
5	COPHI Dividends	5,232,000	4.1%	5,335,000	103,000	102.0%
6	Investment Income	1,757,461	1.4%	1,800,000	42,539	102.4%
7	Other Revenues	818,500	0.6%	815,391	-3,109	99.6%
8		<b>127,595,073</b>	<b>100%</b>	<b>128,020,904</b>	<b>425,831</b>	<b>100.3%</b>
9	<b><u>NET EXPENDITURES (Schedule 2)</u></b>					
10	City Council	603,555	0.5%	545,772	57,783	90.4%
11	Chief Administrative Officer (including Fire Services)	15,971,970	12.5%	16,004,912	-32,942	100.2%
12	Corporate Services	6,802,258	5.3%	6,625,746	176,512	97.4%
13	Legal Services	295,683	0.2%	41,063	254,620	13.9%
14	Utility Services	20,698,343	16.2%	20,525,506	172,837	99.2%
15	Community Services	16,745,455	13.1%	16,497,090	248,365	98.5%
16	Planning and Development	8,909,702	7.0%	8,921,964	-12,262	100.1%
17	Financial Services - Other	26,175,013	20.5%	27,564,349	-1,389,336	105.3%
18	Transfers to Organizations for Provision of Services	31,393,094	24.6%	31,174,476	218,618	99.3%
19		<b>127,595,073</b>	<b>100%</b>	<b>127,900,878</b>	<b>-305,805</b>	<b>100.2%</b>
20	<b><u>PROJECTED SURPLUS</u></b>	<b>-</b>		<b>120,027</b>	<b>120,027</b>	

**Schedule 2**  
**City of Peterborough**  
**Departmental Operating Expenses**  
With Projected Actuals to December 31, 2015

Ref	Service, program, transfers	Budget			Year End Projections				
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net	\$ Variance	% of Net Budget
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
1	<b>City Council</b>								
2	Mayors Office and Council	603,555		603,555	545,772		545,772	57,783	90.40%
3	<b>Chief Administrative Officer</b>								
4	Office of the Chief Administrative Officer	468,487	-	468,487	468,487		468,487	-	100.00%
5	Fire Services	15,536,436	(315,084)	15,221,352	15,606,385	(329,230)	15,277,155	(55,803)	100.40%
6	Emergency Risk Management	313,731	(31,600)	282,131	290,820	(31,550)	259,270	22,861	91.90%
		<b>16,318,654</b>	<b>(346,684)</b>	<b>15,971,970</b>	<b>16,365,692</b>	<b>(360,780)</b>	<b>16,004,912</b>	<b>(32,942)</b>	<b>100.20%</b>
7	<b>Corporate Services</b>								
8	Financial Services	2,680,302	(138,699)	2,541,603	2,649,726	(163,270)	2,486,456	55,147	97.80%
9	City Clerk - Administration	875,755	(282,030)	593,725	868,974	(325,136)	543,838	49,887	91.60%
10	City Buildings and Police Station Properties	998,247		998,247	941,487		941,487	56,760	94.30%
11	Rental Properties	613,028	(662,348)	(49,320)	669,938	(769,278)	(99,340)	50,020	201.40%
12	Corporate Information Services	1,766,952	(79,229)	1,687,723	1,720,773	(33,050)	1,687,723	-	100.00%
13	Human Resources	1,030,280	-	1,030,280	1,065,582		1,065,582	(35,302)	103.40%
14		<b>7,964,564</b>	<b>(1,162,306)</b>	<b>6,802,258</b>	<b>7,916,480</b>	<b>(1,290,734)</b>	<b>6,625,746</b>	<b>176,512</b>	<b>97.40%</b>
15	<b>Legal Services</b>								
16	Office of the City Solicitor	521,551	(30,000)	491,551	504,127	(34,830)	469,297	22,254	95.50%
17	Provincial Offences	1,241,156	(1,774,224)	(533,068)	1,058,795	(1,824,229)	(765,434)	232,366	143.60%
18	Peterborough Humane Society	337,200		337,200	337,200		337,200	-	100.00%
19		<b>2,099,907</b>	<b>(1,804,224)</b>	<b>295,683</b>	<b>1,900,122</b>	<b>(1,859,059)</b>	<b>41,063</b>	<b>254,620</b>	<b>13.90%</b>
20	<b>UTILITY SERVICES</b>								
21	Administration	720,001	(380,300)	339,701	624,425	(300,300)	324,125	15,576	95.40%
22	Engineering	1,185,931	(1,183,225)	2,706	1,092,310	(1,092,310)	-	2,706	0.00%
23	Infrastructure Planning	704,949	(471,293)	233,656	564,950	(330,241)	234,709	(1,053)	100.50%
24	Street Light Maintenance	1,478,534	-	1,478,534	1,426,590	-	1,426,590	51,944	96.50%
25	Public Works	12,237,908	(1,108,489)	11,129,419	11,950,687	(936,726)	11,013,961	115,458	99.00%
26	Parking	2,528,157	(2,113,200)	414,957	2,506,556	(2,035,220)	471,336	(56,379)	113.60%
27	Traffic Operations/Transportation Planning	1,825,782		1,825,782	1,679,561		1,679,561	146,221	92.00%
28	Transportation Demand Management	218,403		218,403	230,650		230,650	(12,247)	105.60%
29	Public Transit Operations	12,908,826	(6,497,132)	6,411,694	12,834,110	(6,342,085)	6,492,025	(80,331)	101.30%
30	Environmental Protection	11,598,699	(1,035,050)	10,563,649	11,229,929	(701,939)	10,527,990	35,659	99.70%
31	Waste Management	7,958,692	(4,745,850)	3,212,842	7,566,941	(4,309,383)	3,257,558	(44,716)	101.40%
32	Sewer Surcharge		(15,133,000)	(15,133,000)		(15,133,000)	(15,133,000)	-	100.00%
33		<b>53,365,882</b>	<b>(32,667,539)</b>	<b>20,698,343</b>	<b>51,706,710</b>	<b>(31,181,204)</b>	<b>20,525,506</b>	<b>172,837</b>	<b>99.20%</b>
34	<b>COMMUNITY SERVICES</b>								
35	Community Services Administration	510,088	-	510,088	496,830	-	496,830	13,258	97.40%
36	Recreation	4,189,560	(3,264,178)	925,382	4,163,838	(3,276,407)	887,430	37,952	95.90%
37	Market Hall, Marina & Beavermead	333,539	(325,110)	8,429	331,503	(337,907)	(6,404)	14,833	-76.00%
38	Arts, Culture and Heritage Administration	1,628,115	(6,900)	1,621,215	1,510,133	(9,300)	1,500,833	120,382	92.60%
39	Museum	807,653	(199,033)	608,620	820,559	(210,813)	609,745	(1,125)	100.20%
40	Library	2,857,681		2,857,681	2,857,681		2,857,681	-	100.00%
41	Art Gallery of Peterborough	431,472		431,472	431,472		431,472	-	100.00%
42	Arenas	6,266,330	(4,704,916)	1,561,414	6,249,904	(4,528,120)	1,721,784	(160,370)	110.30%
43		<b>17,024,438</b>	<b>(8,500,137)</b>	<b>8,524,301</b>	<b>16,861,919</b>	<b>(8,362,548)</b>	<b>8,499,372</b>	<b>24,929</b>	<b>99.70%</b>

**Schedule 2**  
**City of Peterborough**  
**Departmental Operating Expenses**  
With Projected Actuals to December 31, 2015

Ref	Service, program, transfers	Budget			Year End Projections				
		Expenditures	Revenues	Net Requirement	Expenditures	Revenues	Net	\$ Variance	% of Net Budget
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
44	<b>Social Services Division</b>								
45	Ontario Works Administration	10,753,255	(7,300,477)	3,452,778	10,760,495	(7,460,016)	3,300,479	152,299	95.60%
46	Ontario Works Benefits	34,209,796	(31,404,165)	2,805,631	33,902,951	(31,125,378)	2,777,573	28,058	99.00%
47	Community Partnerships and Family Services	11,183,415	(9,737,025)	1,446,390	10,992,846	(9,580,913)	1,411,933	34,457	97.60%
48	Other Social Services	4,680,146	(4,163,791)	516,355	4,845,277	(4,337,544)	507,733	8,622	98.30%
49		<b>60,826,612</b>	<b>(52,605,458)</b>	<b>8,221,154</b>	<b>60,501,569</b>	<b>(52,503,851)</b>	<b>7,997,718</b>	<b>223,436</b>	<b>97.30%</b>
50	<b>Total Community Services</b>	<b>77,851,050</b>	<b>(61,105,595)</b>	<b>16,745,455</b>	<b>77,363,488</b>	<b>(60,866,398)</b>	<b>16,497,090</b>	<b>248,365</b>	<b>98.50%</b>
51	<b>PLANNING &amp; DEVELOPMENT SERVICES</b>								
52	Planning	1,599,841	(177,600)	1,422,241	1,554,891	(141,670)	1,413,221	9,020	99.40%
53	Land Information	550,222	(800)	549,422	599,820		599,820	(50,398)	109.20%
54	Social Housing	14,237,581	(9,862,673)	4,374,908	14,412,599	(10,057,606)	4,354,993	19,915	99.50%
55	Airport	2,737,838	(577,000)	2,160,838	2,578,200	(406,300)	2,171,900	(11,062)	100.50%
56	Building	1,956,293	(1,554,000)	402,293	1,932,977	(1,550,947)	382,030	20,263	95.00%
57		<b>21,081,775</b>	<b>(12,172,073)</b>	<b>8,909,702</b>	<b>21,078,487</b>	<b>(12,156,523)</b>	<b>8,921,964</b>	<b>(12,262)</b>	<b>100.10%</b>
58	<b>FINANCIAL SERVICES - OTHER</b>								
59	Tax-supported debt servicing charges	7,816,746		7,816,746	9,266,746		9,266,746	(1,450,000)	118.50%
60	Capital Levy	8,328,833		8,328,833	8,328,833		8,328,833	-	100.00%
61	Transfer to Reserves and Reserve Funds	4,850,540		4,850,540	4,850,540		4,850,540	-	100.00%
62	Property Taxation Costs	3,214,395		3,214,395	3,133,374		3,133,374	81,021	97.50%
63	Other Expenditures	1,475,602		1,475,602	1,387,218		1,387,218	88,384	94.00%
64	Contingency	488,897		488,897	597,637		597,637	(108,740)	122.20%
65		<b>26,175,013</b>	<b>-</b>	<b>26,175,013</b>	<b>27,564,349</b>	<b>-</b>	<b>27,564,349</b>	<b>(1,389,336)</b>	<b>105.30%</b>
66	<b>Transfers to Organizations for Provision of Services</b>								
67	Police Services	25,056,600	(1,847,692)	23,208,908	24,416,728	(1,426,438)	22,990,290	218,618	99.10%
68	Ptbo County/City Paramedics Service	4,337,255	-	4,337,255	4,337,255	-	4,337,255	-	100.00%
69	Otonabee Region Conservation Authority	668,916		668,916	668,916		668,916	-	100.00%
70	County City Health Unit	1,194,381		1,194,381	1,194,381		1,194,381	-	100.00%
71	Peterborough Economic Development	962,499		962,499	962,499		962,499	-	100.00%
72	Fairhaven Debt and Operating Support	1,012,387		1,012,387	1,012,387		1,012,387	-	100.00%
73	Primary Healthcare Services	8,748		8,748	8,748		8,748	-	100.00%
74		<b>33,240,786</b>	<b>(1,847,692)</b>	<b>31,393,094</b>	<b>32,600,914</b>	<b>(1,426,438)</b>	<b>31,174,476</b>	<b>218,618</b>	<b>99.30%</b>
75	<b>Total expenditures</b>	<b>238,701,186</b>	<b>(111,106,113)</b>	<b>127,595,073</b>	<b>237,042,014</b>	<b>(109,141,136)</b>	<b>127,900,878</b>	<b>(305,805)</b>	<b>100.20%</b>

# Schedule 3

## City of Peterborough

### Capital Works in Progress by Function

As at September 30, 2015 (Unaudited)

Project Description	Number of Active Projects	Total Project Budgets	Gross Expenditures Paid & Committed To Date	Gross Expenditures Compared to Budget (Over) Under	Gross Expenditures As a % To Budget	Other Revenues or Recoveries	Net Project Expenditures	Net Expenditures as a % of Budget	Approved Capital Budget Remaining (Unfinanced Expenditures)
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
<b>Chief Administrative Officer</b>									
Fire Services	7	1,432,697	960,495	472,203	67.00%	(22,726)	937,768	65.50%	494,929
Emergency Management	2	373,355	168,303	205,052	0	-	168,303	45.10%	205,052
<b>Total</b>	<b>9</b>	<b>1,806,052</b>	<b>1,128,798</b>	<b>677,255</b>	<b>63.00%</b>	<b>(22,726)</b>	<b>1,106,071</b>	<b>61.20%</b>	<b>699,981</b>
<b>Corporate Services</b>									
Information Services	12	3,733,679	1,913,372	1,820,309	51.00%	(1)	1,913,369	51.20%	1,820,310
Property	18	12,688,464	10,544,579	2,143,885	83.00%	(9,398)	10,535,181	83.00%	2,153,283
Other	10	3,542,137	1,990,770	1,551,367	56.00%	-	1,990,771	56.20%	1,551,367
<b>Total</b>	<b>40</b>	<b>19,964,280</b>	<b>14,448,721</b>	<b>5,515,561</b>	<b>72.00%</b>	<b>(9,399)</b>	<b>14,439,321</b>	<b>72.30%</b>	<b>5,524,960</b>
<b>Police</b>									
	<b>5</b>	<b>1,530,788</b>	<b>1,116,681</b>	<b>414,107</b>	<b>73.00%</b>	<b>(15,699)</b>	<b>1,100,982</b>	<b>71.90%</b>	<b>429,806</b>



# Schedule 3

## City of Peterborough

### Capital Works in Progress by Function

As at September 30, 2015 (Unaudited)

Project Description	Number of Active Projects	Total Project Budgets	Gross Expenditures Paid & Committed To Date	Gross Expenditures Compared to Budget (Over) Under	Gross Expenditures As a % To Budget	Other Revenues or Recoveries	Net Project Expenditures	Net Expenditures as a % of Budget	Approved Capital Budget Remaining (Unfinanced Expenditures)
C1	C2	C3	C4	C5	C6	C7	C8	C9	C10
<b>Utility Services</b>									
Public Works	13	13,148,498	8,029,332	5,119,168	61.00%	(140,178)	7,889,154	60.00%	5,259,344
Arterial	18	57,510,354	47,552,051	9,958,303	83.00%	(890,156)	46,661,895	81.10%	10,848,459
Collector & Local	8	10,780,182	8,377,305	2,402,878	78.00%	(117,602)	8,259,701	76.60%	2,520,481
Bridges	6	16,223,534	13,553,275	2,670,260	84.00%	863,051	14,416,324	88.90%	1,807,210
Sidewalks	6	3,263,127	2,734,758	528,367	84.00%	49,250	2,784,010	85.30%	479,117
Sanitary Sewers	12	25,209,336	20,625,913	4,583,424	82.00%	(142,452)	20,483,461	81.30%	4,725,875
Storm Sewers	5	1,902,396	1,215,454	686,941	64.00%	-	1,215,455	63.90%	686,941
Environmental Protection Services	7	28,209,776	25,621,326	2,588,450	91.00%	-	25,618,254	90.80%	2,591,523
Environment Waste Management	7	9,758,096	6,693,083	3,065,013	69.00%	-	6,693,083	68.60%	3,065,013
Transit	8	6,544,946	5,284,577	1,260,371	81.00%	(30,012)	5,254,564	80.30%	1,290,382
Parking	4	2,619,624	1,702,299	917,325	65.00%	-	1,702,299	65.00%	917,325
Traffic	8	2,509,600	75,670	2,433,931	3.00%	(0)	75,670	3.00%	2,433,930
Demand Management	1	250,253	110,622	139,631	44.00%	(0)	110,622	44.20%	139,631
Other (Includes Public ODRAP)	3	898,427	142,427	756,000	16.00%	-	142,427	15.90%	756,000
Flood Reduction Master Plan Projects	18	51,450,732	9,934,182	41,516,551	19.00%	15,859,680	25,793,861	50.10%	25,656,871
<b>Total</b>	<b>124</b>	<b>230,278,881</b>	<b>151,652,274</b>	<b>78,626,613</b>	<b>66.00%</b>	<b>15,451,581</b>	<b>167,100,780</b>	<b>72.60%</b>	<b>63,178,102</b>

# Schedule 3

## City of Peterborough

### Capital Works in Progress by Function

As at September 30, 2015 (Unaudited)

Project Description  C1	Number of Active Projects  C2	Total Project Budgets  C3	Gross Expenditures Paid & Committed To Date  C4	Gross Expenditures Compared to Budget (Over) Under  C5	Gross Expenditures As a % To Budget  C6	Other Revenues or Recoveries  C7	Net Project Expenditures  C8	Net Expenditures as a % of Budget  C9	Approved Capital Budget Remaining (Unfinanced Expenditures)  C10
<b>Community Services</b>									
Recreation	17	12,697,570	12,706,982	(9,413)	100.00%	(155,050)	12,551,934	98.90%	145,637
Culture & Heritage	5	9,423,329	9,308,538	114,790	99.00%	(76,236)	9,232,302	98.00%	191,027
Museum	1	3,372,607	3,345,462	27,145	99.00%	(26,827)	3,318,635	98.40%	53,972
Library	1	-	119,326	(119,326)	0.00%	(107,430)	11,896	0.00%	(11,896)
Art Gallery	2	400,000	354,886	45,114		-	354,886	88.70%	45,114
Arenas	10	3,591,800	2,886,029	705,771	80.00%	(13,501)	2,872,528	80.00%	719,272
Memorial Centre	8	2,415,059	1,687,951	727,107	70.00%	19,045	1,706,996	70.70%	708,063
Marina	1	800,000	780,047	19,953	98.00%	(16,300)	763,747	95.50%	36,253
Facilities and Special Projects	3	1,100,000	587,876	512,124	53.00%	(25,002)	562,874	51.20%	537,126
Administration	9	5,041,047	3,847,070	1,193,977	76.00%	(635)	3,846,435	76.30%	1,194,612
<b>Total</b>	<b>57</b>	<b>38,841,412</b>	<b>35,624,168</b>	<b>3,217,242</b>	<b>92.00%</b>	<b>(401,936)</b>	<b>35,222,233</b>	<b>90.70%</b>	<b>3,619,180</b>

# Schedule 3

## City of Peterborough

### Capital Works in Progress by Function

As at September 30, 2015 (Unaudited)

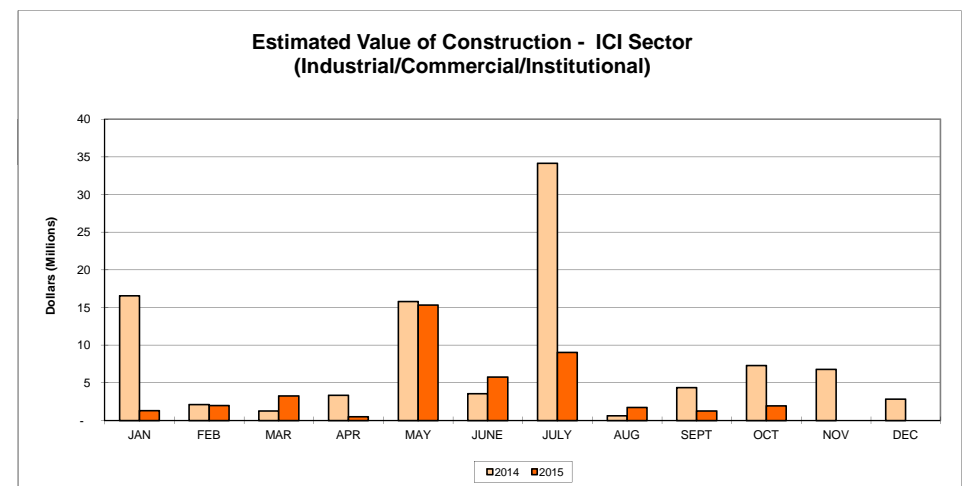
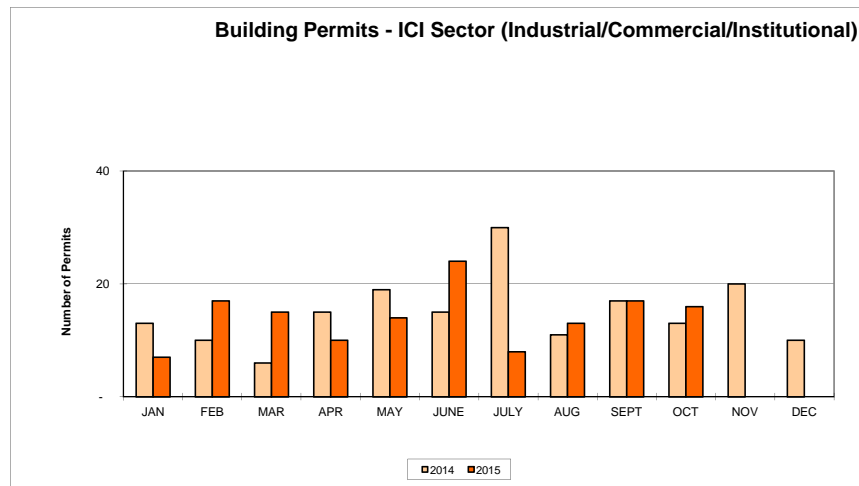
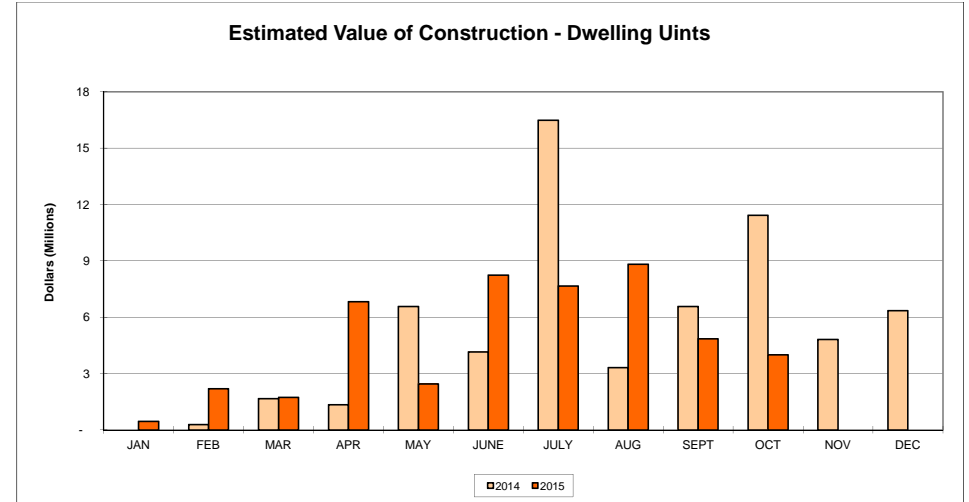
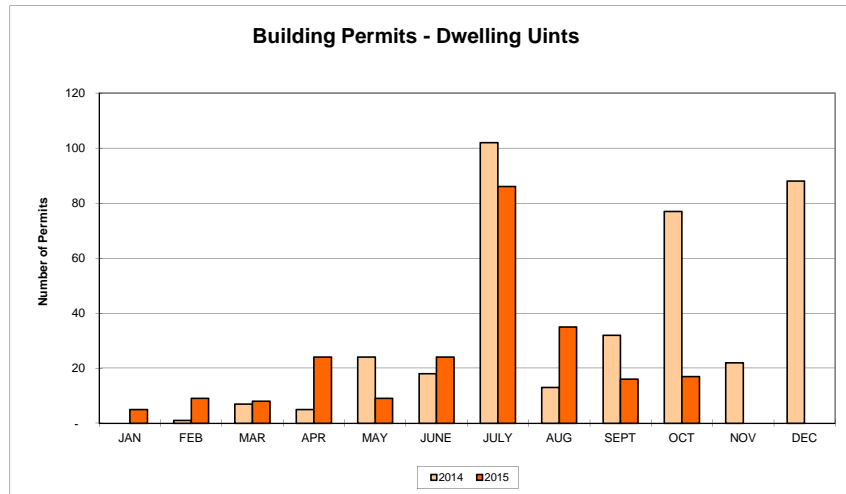
Project Description  C1	Number of Active Projects  C2	Total Project Budgets  C3	Gross Expenditures Paid & Committed To Date  C4	Gross Expenditures Compared to Budget (Over) Under  C5	Gross Expenditures As a % To Budget  C6	Other Revenues or Recoveries  C7	Net Project Expenditures  C8	Net Expenditures as a % of Budget  C9	Approved Capital Budget Remaining (Unfinanced Expenditures)  C10
<b>Planning &amp; Development Services</b>									
Planning	22	15,279,855	10,861,913	4,417,939	71.00%	(522,612)	10,339,304	67.70%	4,940,551
Growth Areas	10	4,125,003	2,915,089	1,209,914	71.00%	263,775	3,178,864	77.10%	946,139
Industrial Parks	4	2,394,933	633,024	1,761,909	26.00%	(0)	633,023	26.40%	1,761,910
Housing	4	2,704,700	281,310	2,423,390		-	281,310	10.40%	2,423,390
Airport	14	26,184,101	20,523,964	5,660,138	78.00%	3,370,331	23,894,294	91.30%	2,289,807
Land Information	4	368,516	345,467	23,049	94.00%	(1,000)	344,467	93.50%	24,049
Building	0	-	-	-		-	-	0.00%	-
<b>Total</b>	<b>58</b>	<b>51,057,108</b>	<b>35,560,766</b>	<b>15,496,339</b>	<b>70.00%</b>	<b>3,110,493</b>	<b>38,671,262</b>	<b>75.70%</b>	<b>12,385,846</b>
<b>Grand Total</b>	<b>293</b>	<b>343,478,521</b>	<b>239,531,408</b>	<b>103,947,117</b>	<b>70.00%</b>	<b>18,112,314</b>	<b>257,640,649</b>	<b>75.00%</b>	<b>85,837,875</b>

Appendix B

## **Supplemental Information**

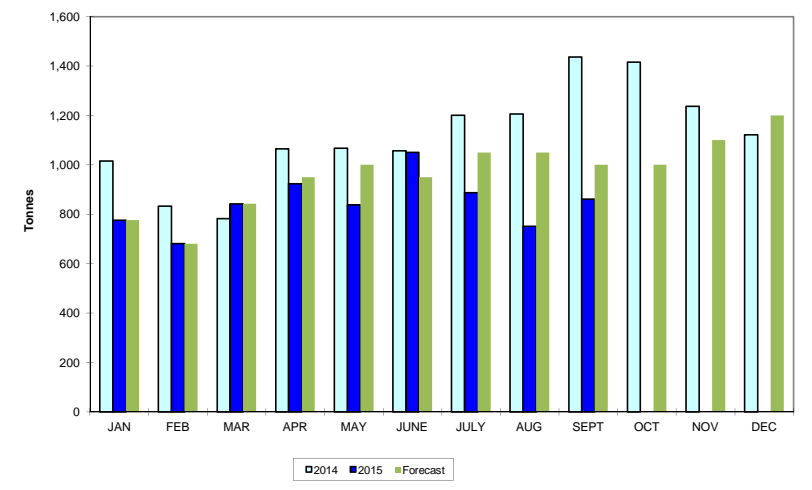
## Supplemental Information

### Building

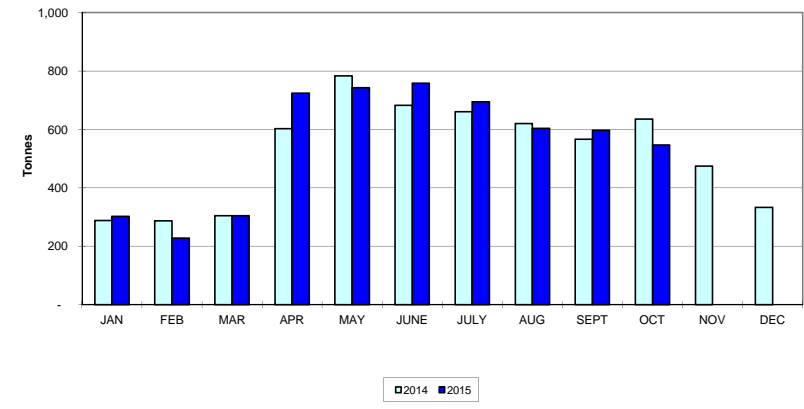


# Waste Management

Recycling - City Blue Box Program



Landfill Recyclables - Received as Garbage but Diverted



Garbage

