



City of
Peterborough

To: Members of the Committee of the Whole

From: Allan Seabrooke, Chief Administrative Officer

Meeting Date: October 13, 2015

Subject: Report CAO15-021
Emergency Management Program

Purpose

A report to inform Council that Jodi DeNoble, Manager, Emergency and Risk Management for the City of Peterborough, will attend the October 13, 2015 Committee of the Whole meeting to provide a presentation on the City's Emergency Management Program.

Recommendation

That Council approve the recommendation outlined in Report CAO15-021, dated October 13, 2015, of the Chief Administrative Officer, as follows:

That the presentation on the City's Emergency Management Program by Jodi DeNoble, Manager, Emergency and Risk Management for the City of Peterborough, be received for information.

Budget and Financial Implications

There are no budget and financial implications to receiving the report.

Background

At the July 27, 2015 Committee of the Whole meeting, Council considered the adoption of a revised Emergency Response Plan that incorporated the incident management system doctrine. At the July 27th meeting, Council added the following recommendation:

That staff prepare a presentation for a future Committee of the Whole meeting to familiarize Council with the Emergency Response Plan.

Report CAO15-017 was approved by Council at its meeting held August 4, 2015. As requested, staff have prepared a presentation for Council regarding the Emergency Management Program which includes the Emergency Response Plan.

Submitted by,

Allan Seabrooke
Chief Administrative Officer

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Appendix A: Emergency Management Presentation



Emergency Management: the City of Peterborough's Role



Jodi DeNoble
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What is an Emergency?



“A situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident or an act whether intentional or otherwise.”

Emergency Management and Civil Protection Act

These situations could threaten public safety, public health, the environment, property, critical infrastructure and economic stability.

Types and Classification of Emergencies



- Natural
- Technological
- Human Caused



Gradual (Predictable)
Sudden (Unexpected)

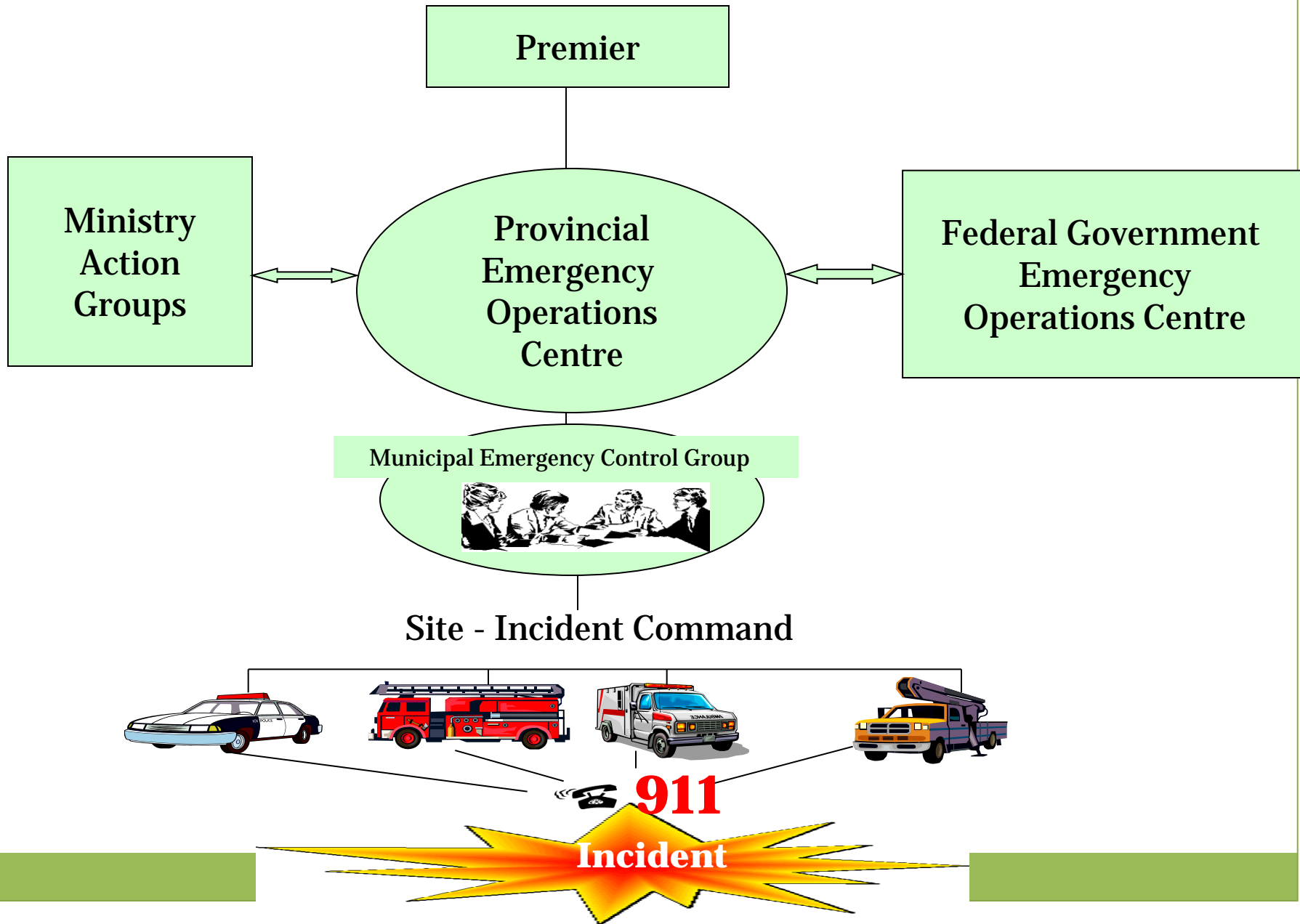
Provincial Hazards List



- Forest Fires / Other Fires
- Floods / Dam Failure
- Explosions / Chemical Spills
- Structural Collapse
- Industrial Accident / Mining Accident
- Land Subsidence
- Nuclear Accident
- Severe Weather / Storm
 - Windstorm/ Tornado
 - Hail / Freezing Rain
 - Snowstorm / Blizzard / Fog
 - Thunderstorm / Lightening
 - Hurricane / Earthquake
 - Extreme temperatures
- Epidemic/Pandemic
- Foreign /Farm Animal Disease
- Water Contamination
- Utility Outage / Interruption
- Transportation Emergency /Accident
- Civil Disorder
- Terrorism



Emergency Response Structure



Emergency Management Legislation & Standards



Federal:

- Emergencies Act
- Emergency Management Act
 - Government Operations Centre
 - Provincial Disaster Relief Assistance

Standards:

- C.S.A. Z1600 – Emergency Management and Business Continuity Programs

Emergency Management Legislation



Provincial:

- Emergency Management and Civil Protection Act R.S.O. 1990, Chapter E.9
- Regulation (380/04) – Emergency Management Standards for Ministries and Municipalities
- Order in Council (1157/2009) – Assigning specific hazards to Ministries
 - Provincial Emergency Operations Centre (P.E.O.C.)
 - Local State of Emergency Declaration
 - Ontario Disaster Relief Assistance Program

City's Legislated Requirements (E.M.C.P.A.)



- By-law to govern Emergency Management Program
- By-law to appoint Community Emergency Management Coordinator (C.E.M.C.) and Alternate C.E.M.C.
- By-law to adopt Emergency Plan
- Hazard, Risk, Vulnerability Assessment - Hazard Specific Plans
- Critical Infrastructure Identification and Planning
- Training and Exercise Drills
- Emergency Control Group
- Emergency Operations Centre (s)
- Emergency Information Plan
- Public Education Programs
- Establish priorities for restoring services /business continuity

Emergency Response Plan



- “All hazards” plan
- Guiding document – “How we will respond”
 - ✦ Activation of the Plan
 - ✦ Notification Procedures
 - ✦ Agencies Involved and Responsibilities
- Incorporates Incident Management System (I.M.S.) Doctrine
 - North American system -common terminology, principles & standards

Other Emergency Plans



- Hazard specific plans based on H.I.R.A. (i.e. Flood, Human-Health, Airport, etc.)
- Business Continuity Plans (65 critical City services)
- I.T. Disaster Recovery Plan (P.T.S.)
- Emergency Information Plan
- Emergency Social Services (Reception/Evacuation Centre) Plan
- Provincial Nuclear Emergency Response Plan (P.N.E.R.P.)

Emergency Control Group Members



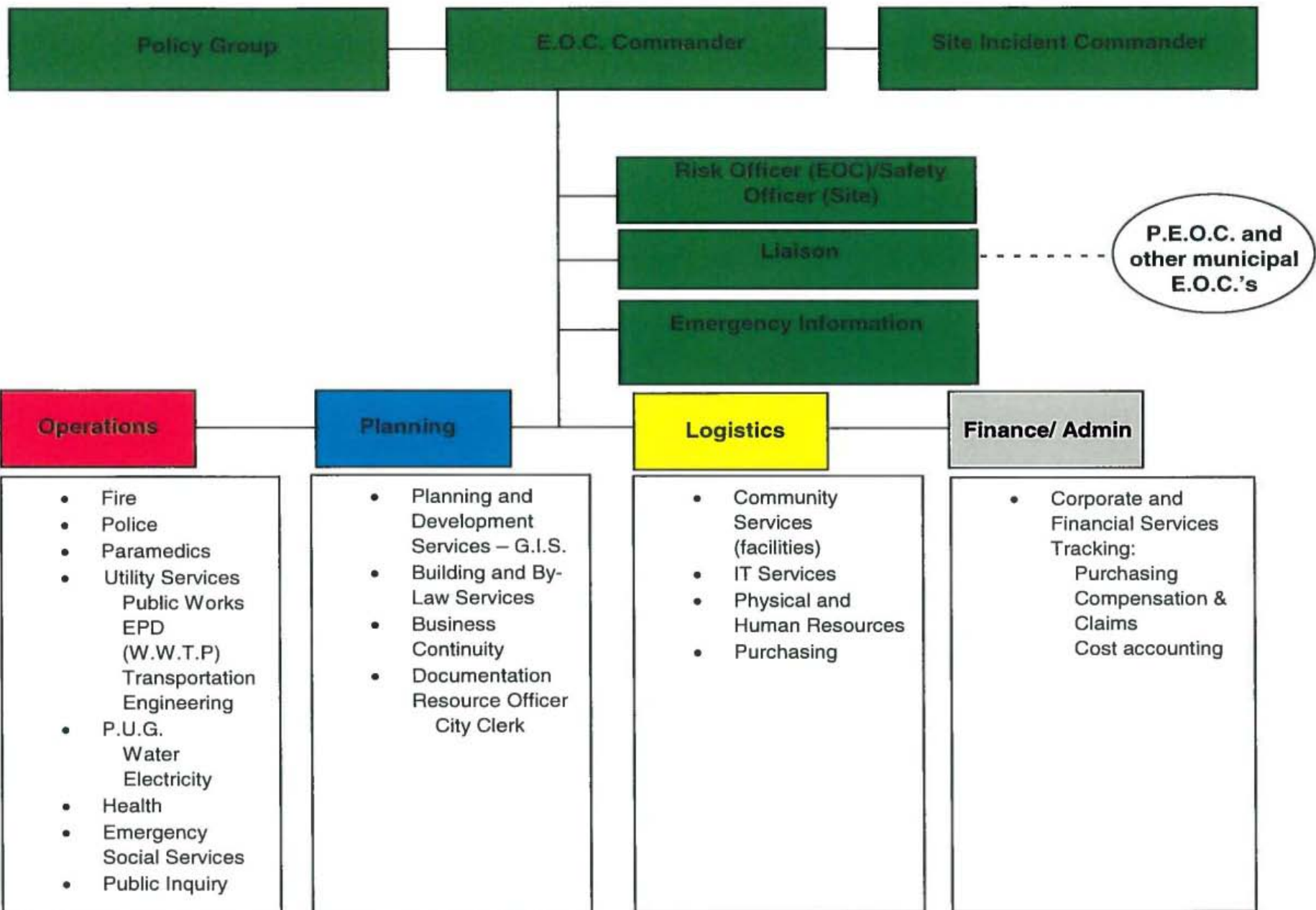
- C.A.O.
- Emergency Manager / C.E.M.C.
- Police / Fire / Paramedics
- Utility Services / Public Works / Transit / E.P.D.
- Peterborough Utilities Group / Water / Hydro
- Planning
- Finance and Administration
- Medical Officer of Health / P.R.H.C.
- Emergency Social Services
- Business Continuity Officer
- I.T (P.T.S.) / G.I.S.
- Emergency Information (Communications)



Emergency Control Group Responsibilities



- Implement the Emergency Plan(s)
- Inter-agency coordination
- Support to emergency site(s)
- Information sharing
- Integrated communication
- Coordinated planning
- Strategic decision making
- Request for provincial support / external resources
- Recommend Declaration / Termination of Emergency
- Continuity of Operations for non-emergency site(s)
- Recovery planning



Policy Group



- Mayor (or designate)
- Legal services
- Other such persons deemed necessary at the time

Responsible to:

- Provide governance and advice to E.O.C. Commander (C.A.O.)
- Declare / Terminate an Emergency (Mayor)
- Provide information to City Council and other elected officials regarding the emergency

EOC Commander (CAO)



- Responsible for the overall management of the E.O.C. and the provision of support to the emergency site(s)
- Responsible for all E.O.C. “functions” until they are “assigned” to another E.O.C. Section

Liaison Officer



- Communicates with the Provincial Emergency Operations Centre, Ministry Action Groups, and other Municipal Emergency Operations Centres
- Primary point of contact for all outside agencies assisting or supporting the emergency response (including local, provincial and federal resources)

Safety / Risk Officer



- Monitor the health and safety of first responders
- Reduce occupational hazards and exposures
- Provide advice regarding due diligence, risk exposure and claims handling procedures

Emergency Information



- Develops and coordinates the release of emergency information
- All emergency information and directives must be approved through the E.O.C. Commander (C.A.O.)
 - ✦ Media Releases
 - ✦ Website and Social Media postings
 - ✦ Public Inquiry Centre messaging
 - ✦ Coordination of Media Conferences
 - ✦ Media Monitoring

Operations Section – “The Doers”



- Respond to the emergency site(s)
 - First responders (Police, Fire, Paramedics)
 - Second responders (Public Works, Utility Companies, etc.)
- Implement the approved “Incident Action Plan”
- Implement necessary support for impacted population
 - Third responders (E.S.S., Health, etc.)

Planning Section – “The Thinkers”



- Work with all agencies involved in the response to develop the “Incident Action Plan” (I.A.P.)
- The I.A.P. must be approved by the E.O.C. Commander prior to implementation
- Immediate response and long-term planning
- Recovery planning

Logistics Section – “The Getters”



- Coordinate the acquisition of necessary facilities, services and materials to support the incident
 - ✦ (i.e. Reception Centre, Media Centre, H.U.S.A.R. equipment)
- Includes both physical and human resources
 - ✦ United Way Emergency Volunteer Registry Program

Finance & Administration Section – “The Payers”



- Provide financial and administrative support to the E.O.C.
 - ✦ Cost analysis
 - ✦ Time tracking
 - ✦ Lease /rental agreements

Emergency Operations Centre



- Primary Emergency Operations Centre
- Alternate Emergency Operations Centre (2)



Public Inquiry Centre



- Stand-alone 24/7 operations
- Software program to track calls for information and requests for service
- Service offered to City and County of Peterborough residents



705-876-4636

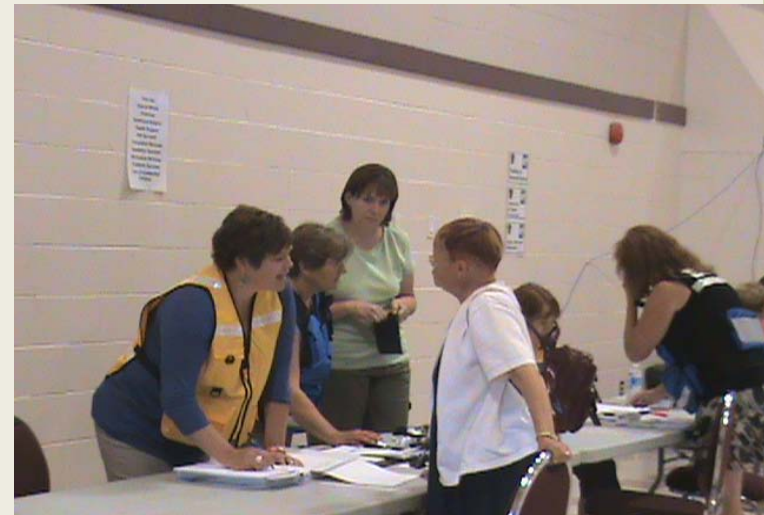




Emergency Social Services Team



- Provision of Reception /Evacuation services to City and County residents following a disaster
- Provide essential services to evacuated population
 - ✦ Registration / Inquiry Services
 - ✦ Provision of Emergency Food
 - ✦ Provision of Emergency Clothing
 - ✦ Provision of Emergency Lodging
 - ✦ Other support services (i.e. financial, counselling, pet care)
- Facilitation / coordination of longer term care



Interagency Outbreak Planning Team

- P.C.C.H.U.
- P.R.H.C.
- Office of Primary Care
- Long Term Care
- City of Peterborough
- County of Peterborough
- Other Community Agencies





QUESTIONS ?