



**City Council Minutes  
City of Peterborough  
December 11, 2017  
Draft Minutes Not Approved**

**Minutes of a Meeting of City Council held on December 11, 2017, in the Council Chambers.**

The City Council meeting was called to order at 6:30 p.m. in the Council Chambers, City Hall.

**Roll Call:**

Councillor Baldwin  
Councillor Beamer  
Councillor Clarke  
Councillor Haacke  
Councillor McWilliams  
Councillor Pappas  
Councillor Parnell  
Councillor Riel  
Councillor Therrien  
Councillor Vassiliadis  
Mayor Bennett

**Confirmation of Minutes – November 14, 2017**

Moved by Councillor Clarke, seconded by Councillor Pappas

**That the minutes of the meetings of Council held on November 14, 2017 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

Councillor Pappas declared an interest in Item 1 of Budget Committee Report No. 5 (Report CPFS17-065 – 2018 Draft Budget, specifically the Central Area Community Improvement Plans (CIP) and Façade Improvement Programs on page 149 of the Budget Summary Book), as his business is involved in these programs. Councillor Pappas also declared an interest in Item 2 of Committee of the Whole Report No. 18, Report PLHD17-007, Municipal Incentives for Affordable Rental Housing 533-555 Bonaccord Street (McRae Building Project) – additional incentives, as his mother-in-law is a resident of Woolen Mills.

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Mayor Bennett declared interests in Items 1 and 6 of Budget Committee Report No. 5 (Report CPFS17-065 - 2018 Draft Budget – any transportation-related items and USTR17-021 - Statutory Holiday Transit Service), and Report USTR17-021, Statutory Holiday Transit Service, as he is part owner of a firm active in the taxicab business.

## **Delegations**

### **Registered Delegations:**

Joanne Brown, Bernice and Dale Standen, Canoe Museum Volunteers, made a delegation to Item 3 of Budget Committee Report No. 5 (Report CSD17-030 - Canadian Canoe Museum Funding Request and Pre-commitment of Future Capital Budgets).

Brad Collyer, DBIA, made a delegation to Item 22 of Budget Committee Report No. 5 (Report CPFS17-071 - 2018 Budget for Downtown Business Improvement Area).

Dr. Rosanna Salvaterra, Peterborough Public Health, made a delegation to Item 14 of Committee of the Whole Report No. 17 (Report USTR17-017B - Public Consultation Results and Recommendations to Install Sidewalks on Foxmeadow Road, Easthill Drive and Meadowview Road).

Ian Attridge, 575 Gilchrist Street, made a delegation to Items 8 and Item 9 of Committee of the Whole Report No. 17 (Report CPCLK17-023 - Changes to Governance Model and 2018 Meeting Schedule and Report CPCLK17-024 - Terms of Reference for Proposed Planning Advisory Committee (PAC)) and Item 1 of Budget Committee No. 5 (Report CPFS17-065 - 2018 Draft Budget).

Rob Cowell, Canadian Union of Postal Workers, made a delegation to Item 18 of Committee of the Whole Report No. 17 (Canadian Union of Postal Workers).

Bill Lockington, Canadian Canoe Museum, made a delegation to Item 3 of Budget Committee Report No. 5 (Report CSD17-030 - Canadian Canoe Museum Funding Request and Pre-commitment of Future Capital Budgets).

John Ronson, Chair, Canadian Canoe Museum Board of Directors and Carolyn Hyslop, General Manager, made a delegation to Item 3 of Budget Committee Report No. 5 (Report CSD17-030 - Canadian Canoe Museum Funding Request and Pre-commitment of Future Capital Budgets).

Councillor Therrien left the meeting at 8:26 p.m. and returned at 8:28 p.m.

Cheryl Argue, representing Foxmeadow residents, made a delegation to Item 14 of Committee of the Whole Report No. 17 (Report USTR17-017B - Public Consultation

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Results and Recommendations to Install Sidewalks on Foxmeadow Road, Easthill Drive and Meadowview Road).

Jim Stewart, Peterborough Canoe & Kayak Club, made a delegation to Item 10 of Committee of the Whole Report No. 17 (Report CSRS17-009 – Peterborough Canoe & Kayak Club Programming in Johnson Park).

Moved by Councillor Pappas

**That the Rules of Procedure (Article 16.8.2) be suspended to allow delegations past the hour of 9:00 p.m.**

“CARRIED”

Marie Bongard, 461 Albert Street, made a delegation to Item 8 and Item 9 of Committee of the Whole Report No. 17 (Report CPCLK17-023 - Changes to Governance Model and 2018 Meeting Schedule

Roy Brady, 136 Ware Street, made a delegation to Item 8 and Item 9 of Committee of the Whole Report No. 17 (Report CPCLK17-023 - Changes to Governance Model and 2018 Meeting Schedule

Joanne Bazak-Brokking, made a delegation to Item 9 of Budget Committee No. 5 (Report CSSS17-010 – Emergency Shelter Funding, Homelessness Support Services Update and a 2019 Budget Pre-commitment).

John Morris, made a delegation to Item 14 of Committee of the Whole Report No. 17 (Report USTR17-017B - Public Consultation Results and Recommendations to Install Sidewalks on Foxmeadow Road, Easthill Drive and Meadowview Road).

John Scott, made a delegation to Item 14 of Committee of the Whole Report No. 17 (Report USTR17-017B - Public Consultation Results and Recommendations to Install Sidewalks on Foxmeadow Road, Easthill Drive and Meadowview Road).

**Delegations Not Registered:**

**Planning Committee Report**

There were no delegations.

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**Budget Committee Report**

Paul Armstrong, 300 Franmore Drive, made a delegation to Item 9 of Budget Committee No. 5 (Report CSSS17-010 – Emergency Shelter Funding, Homelessness Support Services Update and a 2019 Budget Pre-commitment).

**Committee of the Whole Reports**

Heather Adey, 2566 Foxmeadow Road made a delegation to Item 14 of Committee of the Whole Report No. 17 (Report USTR17-017B - Public Consultation Results and Recommendations to Install Sidewalks on Foxmeadow Road, Easthill Drive and Meadowview Road).

Moved by Councillor Pappas

**That the Rules of Procedure be suspended to allow the meeting to continue past the hour of 10:00 p.m. to complete the business on the agenda.**

“CARRIED”

**Planning Committee Report Number 12**

Moved by Councillor Parnell, seconded by Councillor Clarke

**That Report Number 12 of the Planning Committee meeting of November 20, 2017 be approved.**

“CARRIED”

**Budget Committee Report Number 5**

Moved by Councillor Clarke, seconded by Councillor McWilliams

**That Report Number 5 of the Budget Committee meeting of November 27, 28, 29, 2017 be approved.**

Items 1, 3 and 6 and 23 were separated for discussion.

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**Item 3 – Report CSD17-030 - Canadian Canoe Museum Funding Request and Pre-Commitment of Future Capital Budgets**

Moved by Councillor Pappas, seconded by Councillor Riel

**That the recommendations be amended by deleting the current wording and replacing as follows:**

- a) That a total of \$4 million in capital funding for the Canadian Canoe Museum for its proposed new facility, be approved; with the City contributions paid in increments over eight years, beginning in 2019.**
- b) That the Mayor and Clerk be authorized to sign a funding agreement between the City and the Canadian Canoe Museum as may be required for the Museum to secure funding commitments from the province and/or federal government;**
- c) That an annual Service Grant to be provided by the City to the Canadian Canoe Museum be set at the current 2018 amount of \$108,362, without further increases for eight years;**
- d) That staff advise Council when notification of a funding decision from the Government of Canada, for the Canadian Canoe Museum, has been received;**
- e) That the Canadian Canoe Museum meet with City staff to explore opportunities at the current and proposed new site for increased community engagement and profile.**
- f) That the Canadian Canoe Museum present its proposed business and operations plan for the new facility to Council, at a future time.**

**“CARRIED”**

Councillor Parnell left the meeting at 10:37 p.m. and returned at 10:39 p.m.

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**Item 1 – Report CPFS17-065 – Rent Supplements**

Moved by Councillor Therrien, seconded by Councillor Pappas

**That the Rent Supplements Programs on page 156 of the 2018 Highlights Book increase from \$2,021,170 by \$50,000 to \$2,071,170 and that the City share be funded from the Social services reserve and,**

**That the Draft 2019 Budget include the City's share of the \$50,000 to be funded from the operating budget.**

“CARRIED”

**Item 23 – 2018 Budget for Downtown Business Improvement Area**

Upon item 23, the motion carried.

**Item 6 – Report USTR17-021, Statutory Holiday Transit Service**

The Mayor, due to his previously declared interest, did not vote on the matter.

Upon item 6, the motion carried.

**Item 1 – Report CPFS17-065 – 2018 Draft Budget**

Due to his previously declared interest (Façade and CIP Programs), Councillor Pappas did not vote on these matters and the Mayor, due to his previously declared interest (Transit) did not vote on Transit-related matters.

Upon item 1, the motion carried.

Upon the remaining items, less items 1, 3, 6 and 23, the motion carried.

**Committee of the Whole Report Number 17**

Moved by Councillor Vassiliadis, seconded by Councillor Baldwin

**That Report Number 17 of the Committee of the Whole meeting of December 4, 2017 be approved.**

Item 10 was separated for discussion.

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**Item 10 – Report CSRS17-009 - Peterborough Canoe & Kayak Club Programming in Johnson Park**

Moved by Councillor McWilliams, seconded by Councillor Pappas

**That recommendation (c) of Report CSRS17-009, dated December 4, 2017 be amended by deleting and replacing, as follows:**

**That a monthly occupancy fee of \$220 (plus HST) be included in the license agreement for the 2018 and 2019 operating seasons, with a follow-up report from City Staff at the end of the 2019 operating season, recommending an appropriate ongoing occupancy fee based on the success of the first two operating seasons.**

Councillor Riel left the meeting at 10:19 p.m. and returned at 10:20 p.m.

Upon item 10 as amended, the motion carried.

**Item 8 – Report CPCLK17-023 – Changes to Governance Model and 2018 Meeting Schedule**

Upon item 8, the motion carried.

**Item 9 – Report CPCLK17-024 – Terms of Reference for Planning Advisory Committee (PAC)**

Councillor McWilliams left the meeting at 11:31 p.m. and returned at 11:33 p.m.

Upon item 9, the motion carried.

**Item 14 – Report USTR17-017B – Public Consultation Results and Recommendations to Install Sidewalks on Foxmeadow Road, Easthill Drive and Meadowview Road**

Councillor Pappas left the meeting at 11:34 p.m. and returned at 11:36 p.m.

Upon item 14, the motion carried.

Upon the balance of the items, less items 8, 9, 10, and 14, the motion carried.

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**Committee of the Whole Report Number 18**

Moved by Councillor Beamer, seconded by Councillor Baldwin

**That Report Number 18 of the Committee of the Whole meeting of December 11, 2017 be approved.**

Items 1 and Item 2 were separated for discussion.

**Item 2 – PLHD17-007 – Municipal Incentives for Affordable Housing 553 – 555 Bonaccord Street (McRae Building Project) – additional incentives**

Due to his previously declared interest, Councillor Pappas did not vote on the matter.

Upon Item 2, the item carried.

Upon the main motion of Councilors' Beamer and Baldwin, less Item 2, the motion carried.

**Notice of Motion**

There were no Notices of Motion.

**By-laws**

Moved by Councillor Clarke, seconded by Councillor McWilliams

**That the following by-laws be read a first, second and third time:**

Due to his previously declared interest, By-laws 17-170 and 17-171 were separated. Councillor Pappas did not discuss or vote on these by-laws.

**17-170     Being a By-law authorizing City Council to designate up to 38 units of affordable housing at the McRae Building – Peterborough Housing Corporation Project at 553-555 Bonaccord Street as a Municipal Housing Facility, to authorize the execution of legal agreements and other documents and to repeal By-law 16-128**

**17-171     Being a By-law to exempt up to 38 units of affordable housing at the McRae Building – Peterborough Housing Corporation Project at 553-555 Bonaccord Street from taxation for municipal and school purposes and to repeal By-law 16-129**



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Upon By-laws 17-170 and 17-171, the by-laws carried.

- 17-139     Being a By-law to establish User Fees as approved as part of the 2018 Budget process**
  
- 17-140     Being a By-law to authorize the 2018 Bethune Street Diversion project at an estimated cost of \$2,100,000 and the issuing of Development Charge (DC) (Carnegie East) supported debentures to a maximum of \$171,200, DC (Carnegie West) supported debentures to a maximum of \$124,000, DC (Chemong East) supported debentures to a maximum of \$196,800 and DC (Chemong West) supported debentures to a maximum of \$308,000 to finance the work**
  
- 17-141     Being a By-law to authorize the 2018 Construction and Transfer of Leaf and Yard Compost project at an estimated cost of \$1,500,000 and the issuing of Waste Management Reserve Fund (WMFR) supported debentures to a maximum of \$1,500,000 to finance the work**
  
- 17-142     Being a By-law to authorize the 2018 Sidewalk Reconstruction project at an estimated cost of \$1,199,800 and the issuing of tax-supported debentures to a maximum of \$999,800 to finance the work**
  
- 17-143     Being a By-law to authorize the 2018 portion of the Airport Sewer and Water Upgrades project at an estimated cost of \$2,500,000 and the issuing of tax-supported debentures to a maximum of \$189,100 to finance the work**
  
- 17-144     Being a By-law to authorize the 2018 portion of the Chemong Road North Urbanization - Milroy Drive to North City Limit project at an estimated cost of \$2,000,000 and the issuing of Development Charge (DC) (City Wide Engineering Services Roads and Related) supported debentures to a maximum of \$500,000 to finance the work**
  
- 17-145     Being a By-law to authorize the 2018 portion of the Chemong Road, Parkhill Road to the Parkway Right of Way (ROW) Reconstruction project at an estimated cost of \$1,000,000 and the issuing of Development Charge (DC) (City Wide Engineering Services Roads and Related) supported debentures to a maximum of \$1,000,000 to finance the work**
  
- 17-146     Being a By-law to authorize the 2018 portion of the Community Services Property Upgrades at an estimated cost of \$2,222,500 and the issuing of tax-supported debentures to a maximum of \$1,755,000 to finance the work**

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- 17-147     Being a By-law to authorize the 2018 portion of the Corporate Services Property Upgrades at an estimated cost of \$850,000 and the issuing of tax-supported debentures to a maximum of \$175,000 to finance the work**
  
- 17-148     Being a By-law to authorize the 2018 portion of the Extension of Crawford Drive to Harper Road project at an estimated cost of \$4,000,000 and the issuing of Development Charge (DC) (City Wide Engineering Services Roads and Related) debentures to a maximum of \$2,000,000 to finance the work**
  
- 17-149     Being a By-law to authorize the 2018 portion of the New Athletic Facilities project at an estimated cost of \$400,000 and the issuing of Development Charge (DC) (Parks) supported debentures to a maximum of \$180,000 to finance the work**
  
- 17-150     Being a By-law to authorize the 2018 portion of the Parkhill West - Wallis Drive to City Limits project at an estimated cost of \$1,200,000 and the issuing of Development Charge (DC) (City Wide Engineering Services Roads and Related) supported debentures to a maximum of \$600,000 and tax-supported debentures to a maximum of \$350,000 to finance the work**
  
- 17-151     Being a By-law to authorize the 2018 Pioneer Road Upgrades and External Servicing project at an estimated cost of \$1,451,000 and the issuing of tax-supported debentures to a maximum of \$450,000 to finance the work**
  
- 17-152     Being a By-law to authorize the 2018 portion of the Television Road – Lansdowne to Parkhill Road project at an estimated cost of \$400,000 and the issuing of Development Charge (DC) (City Wide Engineering Services Roads and Related) debentures to a maximum of \$200,000 to finance the work**
  
- 17-153     Being a By-law to authorize the 2018 portion of the Trent Research and Innovation Park project at an estimated cost of \$2,384,000 and the issuing of lease-supported debentures to a maximum of \$2,384,000 to finance the work**
  
- 17-154     Being a By-law to authorize the 2018 portion of the Various New Multi-Use Trails project at an estimated cost of \$780,200 and the issuing of tax-supported debentures to a maximum of \$626,300 to finance the work**

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- 17-155     Being a By-law to authorize the acquisition of the lands municipally known as 4 and 6 Victoria Avenue, in the City of Peterborough, in the County of Peterborough**
  
- 17-156     Being a By-law to authorize the acquisition of the land municipally known as 257 Maniece Avenue, in the City of Peterborough, in the County of Peterborough**
  
- 17-157     Being a By-law to authorize the execution of an agreement between The Corporation of the City of Peterborough and the Peterborough Canoe and Kayak Club for its use of Johnson Park**
  
- 17-158     Being a By-law to appoint a Tax Collector and to repeal By-law 03-034**
  
- 17-159     Being a By-law to remove the “H” – Holding Symbol from the zoning of the property at 75 Alexander Avenue**
  
- 17-160     Being a By-law to Adopt Amendment Number 175 to the Official Plan of the City of Peterborough for the property known as 461 Paterson Street**
  
- 17-161     Being a By-law to amend the Zoning By-law for the lands known as 461 Paterson Street**
  
- 17-162     Being a By-law to appoint and to remove Parking Enforcement Officers at 200 St. Luke’s Avenue**
  
- 17-163     Being a By-law to amend the Zoning By-law for the property known as 76 Auburn Street**
  
- 17-164     Being a By-law to amend the Zoning By-law for the property known as 661 Park Street North**
  
- 17-165     Being a By-law to establish certain lands in the City of Peterborough as part of the Public Highway named Technology Drive**
  
- 17-166     Being a By-law to authorize the execution of the transfer price agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs for the transfer of the National Disaster Mitigation Program grant to the Municipality for funding of the Curtis Creek – Armour Road Culvert Replacement project**
  
- 17-167     Being a By-law to authorize the execution of the transfer price agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs for the transfer of the National Disaster Mitigation Program grant to the Municipality for funding of the Curtis Creek – Caddy Street Culvert Replacement project**

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**17-168     Being a By-law to amend Chapter 16 of the City of Peterborough  
Municipal Code - Procedure**

**17-169     Being a By-law to establish a Planning Advisory Committee**

**and the said by-laws, having been now read a third time and passed, the Mayor  
and Clerk be authorized to sign and seal the same.**

**“CARRIED”**

**Other Business**

There were no items of Other Business.

**Confirmatory By-law**

Moved by Councillor Baldwin, seconded by Councillor Beamer

**That the following by-law be read a first, second and third time:**

**17-172        Being a By-law to confirm the proceedings of Council at its meeting  
held on December 11, 2017.**

**and the said by-law, having been now read a third time and passed, the Mayor  
and Clerk be authorized to sign and seal the same.**

**“CARRIED”**

**Adjournment**

Moved by Councillor Clarke, seconded by Councillor Pappas

**That this meeting of City Council adjourn at 11:50 p.m.**

**“CARRIED”**

John Kennedy  
City Clerk

Daryl Bennett  
Mayor

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**Planning Committee Report No. 12  
Meeting of November 20, 2017**

**To The Council of the City of Peterborough, for consideration at its meeting held December 11, 2017**

**The Planning Committee, as a result of its meeting held on November 20, 2017 recommends as follows:**

- 1. Director, Planning and Development Services  
Report PLPD17-057  
Removal of "H" - Holding Symbol from the Zoning of the  
property at 75 Alexander Avenue**

**That Council approve the recommendation outlined in Report PLPD17-057 dated November 20, 2017, of the Director, Planning and Development Services, as follows:**

**That the property at 75 Alexander Avenue be rezoned from R.2-300 -“H” – Residential District, to R.2-300 - Residential District, in accordance with Exhibit ‘C’ attached to Report PLPD17-057.**

- 2. Public Meeting under The Planning Act  
Director, Planning and Development Services  
Report PLPD17-053  
Official Plan and Zoning By-law Amendment  
461 Paterson Street**

**That Council approve the recommendations outlined in Report PLPD17-053 dated November 20, 2017, of the Director, Planning and Development Services, as follows:**

- a) That Schedule ‘E’ – Residential Density, of the Official Plan be amended to include the lands known as 461 Paterson Street in the ‘High Density Residential’ designation in accordance with the draft amendment attached as Exhibit ‘D’ to Report PLPD17-053;**

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- b) **Amend Section 3.9, Exceptions, of Zoning By-law 1997-123, to add Exception .319 to provide site specific regulations, including lot width per unit, setbacks, lot area per dwelling unit, lot coverage, dwelling unit size and parking standards, in accordance with Exhibit 'E' attached to Report PLPD17-053; and**
- c) **That the zoning of the lands known as 461 Paterson Street be amended from the R.1,R.2 – Residential District to the R.1,R.2,R.3-319 – Residential District in accordance with Exhibit 'E' attached to Report PLPD17-053.**

**3. Public Meeting under The Planning Act**  
**Director, Planning and Development Services**  
**Report PLPD17-054**  
**Zoning By-law Amendment for 76 Auburn Street**

**That Council approve the recommendations outlined in Report PLPD17-054 dated November 20, 2017, of the Director, Planning and Development Services, as follows:**

- a) **Amend Section 3.9, Exceptions, of Zoning By-law 1997-123, to add Exception .320 to provide site specific regulations including a reduction in the minimum distance between the garage and dwelling from 1.2m to 0.0m and including a reduction in the minimum sideyard setback for the existing garage from 1.2m to 0.7m; and**
- b) **That the subject property be rezoned from the D.1 – Development District to R.1-320 – Residential District in accordance with Exhibit 'D' attached to Report PLPD17-054.**

**4. Public Meeting Under the Planning Act**  
**Director, Planning and Development Services**  
**Report PLPD17-055**  
**Zoning By-law Amendment – 661 Park Street North**

**That Council approve the recommendations outlined in Report PLPD17-055 dated November 20, 2017, of the Director, Planning and Development Services, as follows:**

- a) **That Exception 321 of Section 3.9 of the Comprehensive Zoning By-law be added to permit 'a small scale office (up to 300m<sup>2</sup>)' and 'a personal service establishment' to be contained within the existing**

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building, and added to the list of permitted uses, in accordance with the draft amendment, attached as Exhibit 'C' to Report PLPD17-055; and

- b) That the subject property be rezoned from the PS.2, R.1-175 – Residential District to the PS.2, R.1-175-321 – Residential District in accordance with Exhibit 'C' attached to Report PLPD17-055.

**5. Director, Planning and Development Services**  
**Deputy Fire Chief, Peterborough Fire Services**  
**Report PLPD17-040A**  
**Zoning By-law Amendment – 880 Parkhill Road West**

That Report PLPD17-040A be deferred for up to one year, and that staff examine the possibility of inspecting the property quarterly to determine how it is operating, and that a report come back to Council on this matter.

Submitted by,

Councillor Parnell  
Chair  
November 20, 2017

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**Budget Committee Report No. 5**  
**Meeting of November 27, 28 and 29, 2017**

**To the Council of The City of Peterborough for Consideration at its meeting held December 11, 2017.**

**The Budget Committee as a result of its meeting held on November 27, 28, 29, 2017 recommends as follows:**

**1. Director of Corporate Services**  
**Report CPFS17-065**  
**2018 Draft Budget**

- a) That the 2018 Draft Budget, and all estimated revenues and expenditures, fees, contributions to reserve and reserve funds, and proposed staffing levels referenced in the documents be adopted.
- b) That the user fees and charges as set out in Book 2 be adopted as part of 2018 Budget process.
- c) That any unused CAO Budget at the end of 2018 be transferred to the Organizational Development Reserve, subject to the overall year-end position. (Page 25)
- d) That any unused Peterborough Technology Services Budget, at the end of 2018, be transferred to the Electronic Data Processing (EDP) Reserve, subject to the overall year-end position and that, if actual 2018 costs exceed the 2018 Budget, funds may be drawn from the EDP Reserve. (Page 33)
- e) That any 2018 Engineering Overhead surplus be transferred to the Engineering Design and Inspection Reserve, subject to the overall year-end position and that if actual 2018 Engineering costs exceed the Budget, funds may be drawn from the Engineering Design and Inspection Reserve. (Page 60)
- f) That any unused portion of the 2018 Winter Control Budget that may exist at year-end be transferred to the Winter Control Reserve, subject to the overall year-end position, and that if actual 2018 Winter Control costs exceed the 2018 Budget, funds may be drawn from the Winter Control Reserve. (Page 76)



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- g) That any unused Parking Budget, at the end of 2018, be transferred to the Parking Reserve, subject to the overall year-end position and that, if the actual 2018 Parking costs exceed the 2018 Budget, funds may be drawn from the Parking Reserve. (Page 84)**
- h) That any unused Traffic Signal Maintenance Budget at the end of 2018, be transferred to the Traffic Signal Reserve, subject to the overall year-end position and that if the actual 2018 Traffic Signal Maintenance costs exceed the 2018 Budget, funds may be drawn from the Traffic Signal Reserve. (Page 85)**
- i) That any surplus funds at the end of 2018 for Market Hall be transferred to the Market Hall Capital Reserve for unanticipated maintenance expenses or small capital improvements. (Page 109)**
- j) That any unused Sustainability Budget, at the end of 2018, be transferred to the Sustainability Reserve, subject to the overall year-end position, and that if actual 2018 costs exceed the 2018 Budget, funds may be drawn from the Sustainability Reserve. (Page 109)**
- k) That any surplus funds at the end of 2018 for the Peterborough Sport and Wellness Centre be transferred to the PSWC Capital Conservation Reserve for future capital improvements. (Page 113)**
- l) That any surplus funds at the end of 2018 for Arenas be transferred to the Arena Equipment Reserve for future equipment purchases. (Page 126)**
- m) That any unused Homelessness net budget at the end of 2018 be transferred to the General Assistance Reserve, to be used for future investment in homelessness prevention programs, subject to the overall year-end position and that, if actual 2018 Homelessness costs exceed the 2018 Budget, funds may be drawn from the Reserve. (Page 141)**
- n) That any unused Community Development Program net budget at the end of 2018 be transferred to the Social Services Community Social Plan Joint Reserve for future program development, subject to the overall year-end position and that, if actual 2018 Community Development Program costs exceed the 2018 Budget, funds may be drawn from the Reserve. (Page 141)**
- o) That any remaining unused Social Services net budget at the end of 2018 be transferred to the General Assistance Reserve, subject to the overall year-end position and that, if actual 2018 Social Services costs exceed the 2018 Budget, funds may be drawn from the Reserve. (Page 141)**

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- p) That any surplus in the 2018 Housing Operating Budget at the end of 2018 be transferred to the Housing Reserve, subject to the overall year-end position and that, if actual 2018 Housing costs exceed the 2018 Budget, funds may be drawn from the Housing Reserve. (Page 158)
- q) That any surplus in the 2018 Housing Choice Rent Supplement Program at the end of 2018 be transferred to the Housing Choice Rent Supplement Reserve, subject to the overall year-end position and that, if actual 2018 Rent Supplement costs exceed the 2018 Budget, funds may be drawn from the Rent Supplement Reserve. (Page 158)
- r) That any excess Airport development review fees at the end of 2018 be transferred to the Airport Development Review Reserve for future Airport Development related expenditures and that, if the 2018 Airport development review costs exceed the review fees, funds may be drawn from the Airport Development Review Reserve. (Page 162)
- s) That any unused Building Inspection Budget at the end of 2018 be transferred to the Building Division Reserve and that, if actual building inspection costs exceed the 2018 Budget, funds may be drawn from the Building Division Reserve. (Page 166)
- t) That a Casino Gaming Reserve be created and all Casino gaming revenues be transferred into the reserve, and that except for the provision in 2018 of \$150,000 to fund expenditures of the DBIA, this reserve only be used for designated capital projects. (Page 170)
- u) That any adjustment to the City's 2018 requirement for the Municipal Property Assessment Corporation (MPAC), be netted against the City's 2018 General Contingency provision. (Page 173)
- v) That any unused portion of the 2018 tax write off account balance that may exist at year-end be transferred to the Allowance for Doubtful Accounts Reserve, subject to overall year-end position and that, if actual 2018 tax write-off costs exceed the 2018 Budget, funds may be drawn from the Allowance for Doubtful Accounts Reserve. (Page 176)
- w) That any unused Employee Benefits Budget at the end of 2018 be transferred to the Employee Benefits Reserve, subject to the overall year-end position, and that, if actual 2018 employee benefits exceed the 2018 Budget, funds may be drawn from the Employee Benefits Reserve. (Page 176)

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- x) That any unused Insurance Budget at the end of 2018 be transferred to the Insurance Reserve, subject to the overall year-end position and that, if actual 2018 insurance costs exceed the 2018 Budget, funds may be drawn from the Insurance Reserve. (Page 176)
- y) That any unused 2018 Contingency Budget at the end of 2018 be transferred to the Capital Levy Reserve to be used for Capital works subject to the overall 2018 year-end position. (Page 176)
- z) That any unused Police Services Legal fees Budget at the end of 2018 be transferred to the Legal Fees Policing Reserve, subject to the overall year-end position and approval through the Treasurer, and that if the actual 2018 Police legal fees costs exceed the 2018 Budget, funds may be drawn from the Policing Legal Fees Reserve. (Page 180)
- aa) That any unused Police Services Budget at the end of 2018 be transferred to the Police Special Projects Reserve, subject to the overall year-end position and approval by City Council and that, if the actual 2018 Police Services costs exceed the 2018 Budget, funds may be drawn from the Police Special Projects Reserve. (Page 180)
- bb) That any adjustments to the City's portion of the 2018 Peterborough County/City Paramedics Services Budget be netted against the 2018 General Contingency provision. (Page 187)
- cc) That any unused Peterborough County/City Paramedics Services (PCCP) Budget at the end of 2018 be transferred to the PCCP Reserve, subject to the overall year-end position and that, if the actual 2018 PCCP costs exceed the 2018 Budget, funds may be drawn from the PCCP Reserve. (Page 187)
- dd) That any adjustments to the City's portion of ORCA's 2018 Budget, based on the final approved ORCA Budget, be netted against the City's 2018 general contingency provision. (Page 189)
- ee) That any adjustments to the City's portion of Peterborough Public Health's 2018 Budget, based on the final approved Peterborough Public Health Budget, be netted against the City's 2018 general contingency provision. (Page 190)
- ff) ~~That the 2018 budget request, representing the levy required by the Downtown Business Improvement Area of the Corporation of the City of Peterborough during the year 2018 totalling \$310,800, be approved. (Page 198)~~

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- gg) That the 2018 budget request, representing all sums required by the Village Business Improvement Area of the Corporation of the City of Peterborough during the year 2018 totalling \$17,380, be approved. (Page 199)**
- hh) That any net surplus funds, after the disposition of the recommendations in this report, from 2018 operations in excess of \$100,000 be transferred to the Capital Levy Reserve to be used for Capital works. (Page 202)**
- ii) That a by-law be passed to establish the 2018 tax ratios for each property class as set out in the 2018 Operating Budget. (Page 215)**
- jj) That the 2018 tax rate for farmland awaiting development subclasses be 75% of the residential rate. (Page 216)**
- kk) That a system of graduated tax rates within the Commercial and Industrial classes not be implemented for 2018. (Page 216)**
- ll) That the capping policy for 2018 for the Multi-residential, Commercial and Industrial classes be as follows: (Page 216)**
  - i. Capping be based on a maximum increase of 10% of the previous year's CVA (Current Value Assessment) tax for the eligible property.**
  - ii. No capping credit be applied for properties where the required billing adjustment is within \$500 of the properties' CVA tax; affected properties would be billed at their full CVA tax level.**
  - iii. That properties that achieved CVA tax in 2017 remain at CVA tax from 2018 forward regardless of how reassessment affects the property.**
  - iv. That properties that cross over from the clawback to the capping category or vice versa from 2017 to 2018 be taxed at CVA tax.**
  - v. That properties within the Industrial tax class are no longer eligible for the capping program.**
  - vi. That properties within the Commercial and Multi-residential tax classes move towards CVA Tax over a four year phase-out period which commenced in 2016 and will achieve full CVA by 2019.**
  - vii That the threshold on the tax level for eligible new construction be 100%.**

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**2. Director of Corporate Services  
Report CPFS17-062  
Creation of Communication Services Division and Approval of  
an Additional FTE**

That Council approve the recommendation outlined in Report CPFS17-062 dated November 27, 2017, of the Director of Corporate Services, as follows:

That Report CPFS17-062 be received for information and included in the 2018 Budget discussions.

**3. Director of Community Services  
Report CSD17-030  
Canadian Canoe Museum Funding Request and Pre-commitment  
of Future Capital Budgets**

At the meeting of December 11, 2017 Council revised the motion as follows:

That the recommendations be amended by deleting the current wording and replacing as follows:

- a) That a total of \$4 million in capital funding for the Canadian Canoe Museum for its proposed new facility, be approved; with the City contributions paid in increments over eight years, beginning in 2019.
- b) That the Mayor and Clerk be authorized to sign a funding agreement between the City and the Canadian Canoe Museum as may be required for the Museum to secure funding commitments from the province and/or federal government;
- c) That an annual Service Grant to be provided by the City to the Canadian Canoe Museum be set at the current 2018 amount of \$108,362, without further increases for eight years;
- d) That staff advise Council when notification of a funding decision from the Government of Canada, for the Canadian Canoe Museum, has been received;
- e) That the Canadian Canoe Museum meet with City staff to explore opportunities at the current and proposed new site for increased community engagement and profile.

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- f) That the Canadian Canoe Museum present its proposed business and operations plan for the new facility to Council, at a future time.

**4. Director of Corporate Services  
Report CPFS17-059  
Fairhaven 2018 Budget**

That Council approve the recommendation outlined in Report CPFS17-059, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Fairhaven for the 2018 Budget, be received.

**5. Emerald Ash Borer Management Plan**

That staff provide an update report on the Emerald Ash Borer Management Plan by June of 2018.

**6. Director of Utility Services  
Report USTR17-021  
Statutory Holiday Transit Service**

That Council approve the recommendation outlined in Report USTR17-021 dated November 27, 2017, of the Director of Utility Services, as follows:

That Report USTR17-021 be received for information.

**7. Director of Utility Services  
Report USTR17-020  
Role of New Traffic Operations Technician**

That Council approve the recommendation outlined in Report USTR17-020 dated November 27, 2017, of the Director of Utility Services, as follows:

That Report USTR17-020 be received for information.

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**8. Downtown Parking Meters**

That staff provide a report in 2018 on the cost difference when replacing existing downtown parking meters with new technology to accept bills.

**9. Director of Community Services**  
**Report CSSS17-010**  
**Emergency Shelter Funding, Homelessness Support Services**  
**Update and a 2019 Budget Pre-commitment**

That Council approve the recommendations outlined in Report CSSS17-010 dated November 27, 2017 of the Director of Community Services, as follows:

- a) That Staff be directed to negotiate terms of renewed service agreements with Brock Mission, YES Shelter for Youth and Families, Four Counties Addictions Services for Emergency Shelter services, and the Homeless Coordinated Response Team (HCRT) for the period April 1, 2018 to March 31, 2020 at a maximum cost as outlined in Table 1 in the Budget and Financial section of this report;
- b) That Staff be directed to negotiate terms of a new service agreement with the Home for Good Supportive Housing Program;
- c) That the Warming Room service contract be expanded to provide for year round service delivery until April 30, 2020 and that Staff be directed to negotiate an agreement accordingly;
- d) That a draw from the Social Services Homelessness reserve in an amount up to \$200,000 for 2018 and up to an additional \$200,000 as a pre-commitment in 2019 to assist with additional costs for the homelessness programs in those years be approved;
- e) That a by-law be enacted authorizing the Mayor and Clerk to execute renewed service agreements for April 1, 2018 to March 31, 2020 with community partners related to emergency shelter services, Warming Room, Homelessness Coordinated Response Team and to execute new service agreements with service providers for the provincial Home for Good funding; and

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- f) That Staff be requested to bring forward a follow-up report in late 2019 with an update on the emergency shelter situation, prevention initiatives and recommendations for funding of homelessness programs and services beginning April 1, 2020.

**10. Community Drug Strategy Program**

That staff provide a report in 2018 on the Community Drug Strategy Program.

**11. Director of Community Services  
Report CSD17-029  
Showplace Peterborough Funding Request and Pre-commitment  
of 2019 Capital Budget**

That Council approve the recommendations outlined in Report CSD17-029 dated November 27, 2017, of the Director of Community Services, as follows:

- a) That Report CSD17-029, which provides more details relating to the recommended increase to the City's 2018 Service Grant to Showplace Peterborough in the amount of \$30,000 from the 2017 level of \$107,181 to a total of \$137,181; and an allocation of \$75,000 in capital funding, through Capital Levy, to help leverage funding from senior levels of government for capital improvements in 2018, be received; and
- b) That an additional \$75,000 in capital funding to Showplace, through Capital Levy, be pre-committed in the 2019 budget to help Showplace leverage funding from senior levels of government for capital improvements in 2019.

**12. Director of Corporate Services  
Report CPFS17-061  
Peterborough Police Services 2018 Budget**

That Council approve the recommendation outlined in Report CPFS17-061, dated November 27, 2017, of the Director of Corporate Services as follows:



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That the presentation and budget details presented to the November 28, 2017 Budget Committee by Peterborough Police Services Board for the 2018 Budget, be received.

**13. Director of Corporate Services**  
**Report CPFS17-058**  
**2018 Budget for Peterborough Public Health**

That Council approve the recommendation outlined in Report CPFS17-058, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Peterborough Public Health for the 2018 Budget, be received.

**14. Director of Corporate Services**  
**Report CPFS17-071**  
**2018 Budget for Downtown Business Improvement Area**

That Council approve the recommendation outlined in Report CPFS17-071, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by the Downtown Business Improvement Area for the 2018 Budget, be received.

**15. Director of Corporate Services**  
**Report CPFS17-057**  
**2018 Budget for the Peterborough Humane Society**

That Council approve the recommendation outlined in Report CPFS17-057, dated November 27, 2017, of the Director of Corporate Services as follows:

That the budget details, presented to the November 28, 2017 Budget Committee by the Peterborough Humane Society for the 2018 Budget, be received.

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**16. Grey Water Collection and Dockage Costs**

That there be a comparison of operating costs and revenues for dockage with other local marinas, and

That statistics on grey water collection and removal be provided in a report to Council.

**17. User Fees and Charges for the Arenas**

- a) That a new user fee be listed on Form 6 - User Fees and Charges for the Evinrude Centre, on page 169 of the 2018 Operating Budget Details Book for Non-Prime Time-Floor Rental at a rate of \$54.85 effective April 1, 2018; and,
- b) A new user fee be listed on Form 6 - User Fees and Charges for the Peterborough Memorial Centre/Morrow Park, on page 172 of the 2018 Operating Budget Details Book for Non-Prime Time-Floor Rental at a rate of \$66.14 effective April 1, 2018.

**18. Security Cameras at Arenas**

That a staff report on the provision of security cameras at all arenas be provided to Council in 2018.

**19. Director of Corporate Services**

**Report CPFS17-058**

**Peterborough Health Team 2018 Budget for the Physician Recruitment Program**

That Council approve the recommendation outlined in Report CPFS17-058, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Peterborough Public Health for the 2018 Budget, be received.

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**20. Director of Corporate Services  
Report CPFS17-055  
2018 Budget for the Otonabee Region Conservation Authority**

That Council approve the recommendations outlined in Report CPFS17-055, dated November 27, 2017, of the Director of Corporate Services as follows:

That the budget details presented to the November 28, 2017 Budget Committee by the Otonabee Region Conservation Authority, be received.

**21. Director of Corporate Services  
Report CPFS17-056  
2018 Budget for the Peterborough and The Kawarthas Economic Development**

That Council approve the recommendation outlined in Report CPFS17-056, dated November 27, 2017, of the Director of Corporate Services as follows:

That the presentation and budget details presented to the November 28, 2017 Budget Committee by Peterborough and The Kawarthas Economic Development, be received.

**22. Director of Corporate Services  
Report CPFS17-060  
Peterborough County/City Paramedics Service 2018 Budget**

That Council approve the recommendations outlined in Report CPFS17-060, dated November 27, 2017, of the Director of Corporate Services as follows:

- a) That the presentation and budget details presented to the November 28, 2017 Budget Committee by the Peterborough County/City Paramedics Service for the 2018 Budget, be received.
- b) That the \$4,757,687 provision for Peterborough County/City Paramedics Service included in the 2018 Draft Operating Budget on pages 186-187 of the 2018 Draft Highlights Book be increased by \$19,674 to \$4,777,361 and that the increase of \$19,674 be transferred from the PCCP Reserve.

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**23. 2018 Budget for Downtown Business Improvement Area**

- a) That the 2018 budget, representing the levy required by the Downtown Business Improvement Area of the Corporation of the City of Peterborough, be approved in the amount of \$304,700 or a 0% increase over the 2017 amount; and,
- b) That the DBIA budget line in the amount of \$50,000 for security, be used to provide security services in 2018.

**24. Age-Friendly Coordinator**

That the fulltime permanent position of an Age Friendly Coordinator be approved and for the year 2018, the City share of this be taken from reserve and in future years the expense be included in the Social Services Division budget, subject to the County of Peterborough commitment.

**25. Housing First**

That the rent supplement for Housing First increase shown on line 201 of page 243 of the 2018 Budget Highlights book in the amount of \$20,000 be approved and be taken from general contingency.

**26. Director of Corporate Services  
Report CPFS17-049  
Update on the City's Debt Capacity Limit**

That Council approve the recommendation outlined in Report CPFS17-049 dated November 27, 2017, of the Director of Corporate Services, as follows:

That Report CPFS17-049, providing an update on the City's Debt Capacity limit, be received for information.

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**27. Director of Corporate Services  
Report CPFS17-073  
Implications on the 2018 Draft Budget of the Elimination of the  
Stormwater Protection Fee**

That Council approve the recommendations outlined in Report CPFS17-073 dated November 27, 2017, of the Director of Corporate Services as follows:

- a) That the 2018 Draft Budget be amended by replacing Chart 2 on page 9 of the Highlights Book with the new Chart 2 in Report CPFS17-073; and
- b) That the 2018 Draft Budget be amended, as applicable, to indicate the Stormwater Protection Fee is not included as part of the 2018 Budget.

**28. Report CPFS17-073  
Rent Supplements**

That the Rent Supplements Programs on page 156 of the 2018 Highlights Book increase from \$2,021,170 by \$50,000 to \$2,071,170 and that the City share be funded from the Social services reserve and,

That the Draft 2019 Budget include the City's share of the \$50,000 to be funded from the operating budget.

**Submitted by,**

Councillor Clarke  
Chair  
November 27, 28, 29, 2017

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**Committee of the Whole Report No. 17  
Meeting of December 11, 2017**

**To the Council of The City of Peterborough for consideration at its  
Meeting held December 11, 2017**

**The Committee of the Whole as a result of its meeting held on  
December 4, 2017, recommends as follows:**

**1. Report of Closed Session  
City Solicitor and Director of Legal Services  
Report OCSRE17-028  
Acquisition of Property at 257 Maniece Avenue**

**That Council approve the recommendation outlined in Report OCSRE17-028 dated December 4, 2017, of the City Solicitor and Director of Legal Services as follows:**

**That a by-law be passed to authorize the acquisition of 257 Maniece Avenue, described as Part of Block W, Plan 1A, being Parts 1, 2, 3 and 4 on 45R-2044, Peterborough, as a gift from Arthur George Bidgood and as shown on Appendix A.**

**2. Report of Closed Session  
City Solicitor and Director of Legal Services  
Report OCSRE17-029  
Acquisition of Properties at 4 and 6 Victoria Avenue**

**That Council approve the recommendations outlined in Report OCSRE17-029 dated December 4, 2017, of the City Solicitor and Director of Legal Services as follows:**

- a) That a by-law be passed to authorize the acquisition of 4 Victoria Avenue, in the City of Peterborough for \$94,000 plus HST, and land transfer tax of \$665;**
- b) That a by-law be passed to authorize the acquisition of 6 Victoria Avenue, in the City of Peterborough for \$97,500 plus HST, and land transfer tax of \$700.**

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**3. Director of Community Services**  
**Report CSACH17-009**  
**Designation of Heritage Properties**

That Council approve the recommendations outlined in Report CSACH17-009 dated December 4, 2017, of the Director of Community Services, as follows:

- a) That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to designate the property at 503 Homewood Avenue as heritage properties under Part IV, Section 29 of the Ontario Heritage Act (R.S.O. 1990, c.O.18) being of “cultural heritage value or interest” be approved; and
- b) That Council’s intention to designate be advertised in a newspaper having general circulation in the municipality as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.31 (3); and
- c) That the owners of the property to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.29 (3).

**4. Director of Utility Services**  
**Report USPW17-010**  
**Award of RFP P-31-17 for the Supply and Delivery of Two 11’,**  
**Four Wheel Drive Diesel Commercial Mowers**

That Council approve the recommendation outlined in Report USPW17-010 dated December 4, 2017 of the Director of Utility Services, as follows:

That pending approval of the 2018 Capital Budget Reference 5-8.03 “Vehicle and Equipment Replacement and Enhancement” RFP P-31-17 for the Supply and Delivery of Two 11’ Four Wheel Drive Diesel Commercial Mowers be awarded to Turf Care Products Canada Limited, 200 Pony Drive, Newmarket, ON, L3Y 7B6 at a cost of \$123,600 plus \$16,068 HST for a total cost of \$139,668 with an option, at the City’s sole discretion, to enter into negotiations with Turf Care Products Canada Limited for an additional two units over the next five years.

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**5. Director of Corporate Services**  
**Report CPFS17-069**  
**Appointment of Tax Collector**

That Council approve the appointment of Kimberley McPhail as Tax Collector for the City of Peterborough and that the By-Law attached as Appendix A of Report CPFS17-069, be adopted.

**6. Director of Corporate Services**  
**Report CPFS17-068**  
**September 30, 2017 Financial Update Report (Unaudited) With**  
**Year End Projections for December 31, 2017**

That Council approve the recommendations outlined in Report CPFS17-068 dated December 4, 2017, of the Director of Corporate Services, as follows:

- a) That the September 30, 2017 Financial Update Report of the Operating Budget and Capital Works in Progress be received.
- b) That any unused Arts Culture and Heritage Administration budgets, at the end of 2017 and future years, be transferred to the Public Art Maintenance Reserve, subject to the overall year-end position, and that if actual costs exceed the 2017 or future years budgets, funds may be drawn from the Public Art Maintenance Reserve.
- c) That a new reserve be created for Indoor Digital Signage Maintenance to fund any hardware failures during the 10 year agreement with Moving Media.
- d) That a by-law be passed authorizing the Mayor and Clerk to sign the National Disaster Mitigation Program transfer payment agreement and amendments between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and the City of Peterborough pertaining to the Curtis Creek Flood Reduction – Armour Road Culvert Replacement project.
- e) That a by-law be passed authorizing the Mayor and Clerk to sign the National Disaster Mitigation Program transfer payment agreement and amendments between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and the City of Peterborough pertaining to the Curtis Creek Flood Reduction – Caddy Street Culvert Replacement project.



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**7. City Clerk**  
**Report CPCLK17-021**  
**Greater Peterborough Innovation Cluster Update**

That Council approve the recommendation outlined in Report CPCLK17-021 dated December 4, 2017, of the City Clerk, as follows:

That the presentation from the Greater Peterborough Innovation Cluster be received for information.

**8. City Clerk**  
**Report CPCLK17-023**  
**Changes to Governance Model and 2018 Meeting Schedule**

That Council approve the recommendations outlined in Report CPCLK17-023 dated December 4, 2017, of the City Clerk, as follows:

- a) That the presentation outlining the proposed changes to the governance model and Council meeting schedule be received for information.
- b) That the governance model for the City of Peterborough be amended as outlined in Report CPCLK17-023, combining Planning Committee and Committee of the Whole into one committee called General Committee;
- c) That a By-law be adopted, to amend the Procedure By-law as outlined in Appendix A attached to Report CPCLK17-023, which highlights the proposed changes to the Procedure By-law; and,
- d) That the 2018 meeting schedule, attached as Appendix B to Report CPCLK17-023, be approved.
- e) That Article 16.10.3.b be amended as follows;

That unregistered delegations be permitted 4 minutes to speak and that the total amount of time for unregistered delegations be limited to 20 minutes, with the option to extend the time limit to 32 minutes by simple majority vote.

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**9. City Clerk  
Report CPCLK17-024  
Terms of Reference for Proposed Planning Advisory Committee (PAC)**

That Council approve the recommendation outlined in Report CPCLK17-024 dated December 4, 2017, of the City Clerk, as follows:

That the proposed Terms of Reference for a Planning Advisory Committee, as set out in Appendix A, be approved.

**10. Director of Community Services  
Report CSRS17-009  
Peterborough Canoe & Kayak Club Programming in Johnson Park**

That Council approve the recommendations outlined in Report CSRS17-009 dated December 4, 2017, of the Director of Community Services, as follows:

- a) That Johnson Park be approved as the site to accommodate the Peterborough Canoe and Kayak Club's instructional canoe and kayak programming;
- b) That a by-law be enacted authorizing the Mayor and Clerk to sign an initial five-year license agreement with the Peterborough Canoe and Kayak Club, for its use of Johnson Park for canoe and kayak instructional programming purposes; and

At the meeting of December 11, 2017 Item c) was amended as follows:

- c) That a monthly occupancy fee of \$220 (plus HST) be included in the license agreement for the 2018 and 2019 operating season, with a follow-up report from City Staff at the end of 2019 operating season, recommending an appropriate ongoing occupancy fee based on the success of the first two operating seasons.

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**11. Director of Community Services  
Report CSAD17-003  
Award of RFP P-16-17 for Consultant Services to Undertake a  
Feasibility Study for a Major Sport and Event Centre in  
Peterborough, Ontario**

That Council approve the recommendation outlined in Report CSAD17-003 dated December 4, 2017, of the Director of Community Services, as follows:

That RFP P-16-17 for Consultant Services to Undertake a Feasibility Study for a Major Sport and Event Centre in Peterborough, Ontario be awarded to Sierra Planning and Management, 206 Laird Drive, Suite 200, Toronto, Ontario, M4G 3W4 at a cost of \$139,675.00 plus \$18,157.75 for a total cost of \$157,832.75.

**12. Director of Utility Services  
Report USDIR17-014  
Neal Drive Odour Study**

That Council approve the recommendations outlined in Report USDIR17-014 dated December 4, 2017 of the Director of Utility Services as follows:

- a) That the results of the Odour Study on Neal Drive as detailed in Report USDIR17-014 be accepted;
- b) That staff be requested to initiate the detailed design, any necessary approval applications and construction of a Carbon Absorption Unit to resolve the odour problems presently being encountered on Neal Drive;
- c) That the preferred site for a Carbon Absorption Unit at 400 Plastics Drive be approved;
- d) That funding for the work detailed in Recommendation B come from funds already allocated in the draft 2018 County/City Waste Management Facility budget;
- e) That AECOM be assigned the detailed design work including the submission of any required approval applications; and
- f) That staff report back to both Council and the Waste Management Committee on the progress of this work and any future requirement for additional funds.

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**13. Director of Utility Services**  
**Report USDIR17-012**  
**Undergrounding of Electrical Distribution System on Bethune Street - Update Report**

That Council approve the recommendation outlined in Report USDIR17-012 dated December 4, 2017 of the Director of Utility Services as follows:

That the matter of undergrounding the existing overhead wires on Bethune Street from Dublin Street to Townsend Street not be pursued further.

**14. Director of Utility Services**  
**Report USTR17-017B**  
**Public Consultation Results and Recommendations to Install Sidewalks on Foxmeadow Road, Easthill Drive and Meadowview Road**

- a) That Report USTR17-017B be received.
- b) That staff report to Council, all of the priority 1 and 2 sidewalk locations needing construction and the approximate costs of installation,
- c) That staff consult with the neighbours on Foxmeadow Road, Meadowview Road and Easthill Drive what traffic calming measures they will recommend prior to sidewalk installation and that the cost to install sidewalks for each areas be provided to staff with a focus on Foxmeadow Road and, and
- d) That staff delineate the parking control measures, including traffic counts, they will implement prior to installing sidewalks.

**15. Director of Utility Services**  
**Report USTR17-019**  
**Request for a Crossing Guard at King George Public School**

That Council approve the recommendation outlined in Report USTR17-019 dated December 4, 2017, of the Director of Utility Services, as follows:

That a crossing guard be implemented at the intersection of Hunter Street East and Armour Road for the A.M. school admission time.

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**16. Director of Corporate Services  
Report CPPS17-040  
Contractor Single Source for the Market Hall Exterior Facade  
Repairs**

That Council approve the recommendation outlined in Report CPPS17-040, dated December 4, 2017 of the Director of Corporate Services as follows:

That Roof Tile Management, 360 Gibraltar Drive, Mississauga, Ontario, L5T 2P5, be single sourced for the Market Hall Exterior Facade Repairs up to a maximum value of \$316,500 plus HST of \$41,145 for a total of \$357,645.

**17. Director of Corporate Services  
Report CPFS17-072  
Insurance Program for 2018**

That Council approve the recommendation outlined in Report CPFS17-072, dated December 4, 2017, of the Director of Corporate Services as follows:

That the Municipal Insurance Program, as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc., 181 University Avenue, Suite 1605, Toronto, Ontario, M5H 3M7, for a one year term from January 1, 2018 to December 31, 2018, be approved at an estimated cost of \$1,065,802.00 plus PST of \$64,187.36 for a total of \$1,129,989.36.

**18. Canadian Union of Postal Workers**

That the request by the Canadian Union of Postal Workers to have their President appear before Council on December 11, 2017, as a delegation, to speak on the future of Canada Post and the new initiatives, be approved.

**19. Update on Transportation Master Plan**

That staff to provide a status update on the Transportation Master Plan by the second quarter of 2018.

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**20. Motion Regarding Minister's Expert Panel Report on Public Health**

**That Council endorse AMO's position to not support the recommendations identified in the Minister's Expert Panel Report on Public Health and,**

**That the City of Peterborough request the Minister review the criticisms of AMO and the Ontario Public Health Organization and thoroughly addresses them before implementing any recommendations and,**

**That staff share this motion with MPP Leal, Minister of Health and Long Term Care, Dr. Eric Hoskins, Premier Kathleen Wynne, Opposition Leaders Patrick Brown and Andrea Horwath, AMO, the Ontario Public Health Organization and Peterborough Public Health.**

Submitted by,

Councillor Beamer  
Chair  
December 4, 2017

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**Committee of the Whole Report No. 18  
Meeting of December 11, 2017**

**To the Council of The City of Peterborough for consideration at its  
Meeting held December 11, 2017**

**The Committee of the Whole as a result of its special meeting held on  
December 11, 2017, recommends as follows:**

**1. Mayor Daryl Bennett  
Report COU17-002  
Council Appointments**

**That Council approve the recommendations outlined in Report COU17-002,  
dated December 11, 2017, as follows:**

**That the following appointments of members of Council be approved for a  
term ending November 30, 2018, with the appointments as follow:**

**a) General Committee (all Members of Council)**

**Andrew Beamer, Chair  
Dean Pappas, Vice Chair**

**b) Planning Advisory Committee**

**Lesley Parnell  
Dean Pappas (only to attend when the first Council appointee to the  
committee is unable to attend)**

**c) Planning Portfolio**

**Lesley Parnell, Chair  
Dean Pappas, Vice Chair**

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**2. Director, Planning and Development Services**  
**Report PLHD17-007**  
**Municipal Incentives for Affordable Rental Housing**  
**553-555 Bonaccord Street (McRae Building project) – additional**  
**incentives**

That Council approve the recommendations outlined in Report PLHD17-007 dated December 11, 2017, of the Director, Planning and Development Services, as follows:

- a) That the Affordable Housing Community Improvement Plan application be approved for Peterborough Housing Corporation's McRae Building project to include ten (10) additional units of affordable rental housing at 553-555 Bonaccord Street, in accordance with Report PLHD17-007, in addition to the twenty-eight (28) affordable rental housing units approved in Report PLHD16-010 dated December 5, 2016;
- b) That the project be approved for \$1,000,000 in additional capital funding for twenty-eight (28) units of affordable rental housing using the Investment in Affordable Housing 2014 Extension program funding;
- c) That as a housekeeping matter By-law 16-128 be repealed and replaced with a By-law authorizing City Council to designate up to 38 units of affordable housing at the McRae Building - Peterborough Housing Corporation Project at 553-555 Bonaccord Street as a Municipal Housing Facility, in accordance with By-law 12-094 and authorizing the Mayor and Clerk to sign legal agreements and other documents to provide Municipal Incentives and Capital Funding in accordance with Report PLHD17-007;
- d) That as a housekeeping matter By-law 16-129 be repealed and replaced with a By-law exempting up to 38 units of affordable housing at the McRae Building - Peterborough Housing Corporation Project at 553-555 Bonaccord Street from taxation for Municipal and school purposes;
- e) That funding for the cost of the Building Permit for the entire Affordable Housing Community Improvement Plan portion of the development at 553-555 Bonaccord Street be paid from the Partnership Reserve, in accordance with Report PLHD17-007 and all relevant program guidelines; and



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- f) That staff be authorized to negotiate the specific terms and conditions of a legal agreement with Peterborough Housing Corporation to ensure affordable rents and adherence to program guidelines and City objectives, within the parameters set out in Report PLHD17-007.**

Submitted by,

Councillor Beamer  
Chair  
December 11, 2017