



City of
Peterborough

**Accessibility Advisory Committee (AAC)
Transportation Sub-Committee Minutes
November 15, 2017**

Draft Minutes Not Approved

The meeting of the AAC Transportation Sub-Committee was called to order at 1:07 p.m. by Don Parnell in the Doris Room, City Hall.

Present:

Janet Ali
Marie Bongard
Andrea Dodsworth
Lynn Morris
John Morris
Peter Bascan
Marty Morgan
Don Parnell (Chair)
Anne Trudel-Inglis

Regrets:

None

Staff:

Brad Appleby, Subdivision Control & Special Projects Planner
Kevin Jones, Manager of Transportation
Sadie Norrad, Accessibility and Communication Specialist
Mark Buffone, Accessibility Compliance Coordinator
Martin Ward, Transit Operations Manager

Disclosure of Conflict of Interest

There were no disclosures of a conflict of interest.

Approval of Agenda

Moved by Andrea Dodsworth

That the agenda for the AAC Transportation Sub-Committee meeting dated November 15, 2017 be approved.

“Carried”

Approval of Previous Minutes

Moved by Janet Ali

That the minutes of the AAC Transportation Sub-Committee meeting held on September 20, 2017 be approved.

“Carried”

Accessibility Reviews

- a) **Notice of Complete Application for Official Plan Amendment, Zoning By-Law Amendment and Draft Plan of Subdivision Approval File Nos. O1704, Z1713SB and 15T-17503 (Applicant: Jackson Heights Development Inc. Property: 0 Fairbairn Street and Part of 851 Lily Lake Road)**

Presented by Brad Appleby, Planner, Subdivision Control & Special Projects

Brad Appleby presented the relevant information and drawings.

The project involves approximately 90 properties purchased in 1960. The lots were never developed. Current owners have joined together with the goal of selling to a developer. Proposed subdivision will include a total of 300 residential units; 160 single units, 14 semi-detached and medium density housing. 2500 units in total including 663, 689 and 739 Lily Lake Road.

Connecting main roads will include a roundabout that is bicycle, pedestrian and transit friendly. There will be no direct access to Lily Lake Road from this subdivision.

Summary of recommendations from the Transportation Sub-Committee:

1. Ensure the Subdivision will not place a stress on Jackson Park.
2. Incorporate accessible paths in the roundabouts for pedestrian safety.
3. Ensure ORCA's comments are taken into consideration.

Business Arising from the Previous Minutes

a) Community Bus Update

Kevin Jones reported that a tentative route has been developed and is currently being tested.

No pre-registration will be required and the route will run Monday to Friday 9:00 a.m. to 5:00 p.m. and Saturday and Sunday 10:00 a.m. to 5:00 p.m.

The program is aiming to launch in April 2018. A proposed route will be presented to the Sub-Committee in January 2018.

b) Handi-Van Eligibility Application Package

Kevin Jones reported that the Handi-Van User Guide is currently being updated to roll out with the application package in the Winter of 2018. The User Guide will include information on the Companion Pass. Logistics of the Companion Pass are still being confirmed.

c) Committee Term Selection

Sub-Committee Members selected the following terms:

Marty Morgan – 3 year term

Peter Bascan – 2 year term

d) Update Committee Contact Information

Sadie Norrad asked members to email their contact information to update the Accessibility Office records.

e) Personal Radio Use

Kevin Jones and Martin Ward have spoken to drivers about the use of personal radios. They will continue to remind drivers that personal radio use is prohibited.

John Morris reported that the radio bus announcements have been great lately.

Marie Bongard reported that personal radio use has improved, still a few drivers not following the protocol.

Other Business

a) Accessibility Advisory Committee

Don Parnell provided an update to the Committee on the October and November meetings of the AAC. Minutes and agendas for each meeting can be found on the City website at http://www.peterborough.ca/City_Hall/City_Council_2833.htm.

b) **Election of Transportation Sub-Committee Vice Chair**

Don Parnell nominated Janet Ali.

Moved by John Morris

“Carried”

c) **Priority List Update**

An updated priority list will be provided at the next meeting.

d) **Eliminated Bus Stops**

Kevin Jones reported that the bus stop on Charlotte Street and Bethune Street is temporarily unavailable due to the location of a fire hydrant. The new Charlotte Street design will allow for the stop to be reactivated.

New Business

- a) Committee Members would like to thank and recognize transit drivers for going the extra step.

<p>Action Item: Martin Ward will communicate sub-committees' thanks to the drivers.</p>
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Next Meeting

The next scheduled AAC Transportation Sub-Committee meeting is Wednesday, February 21, 2018 from 1:00 p.m. to 3:00 p.m. at City Hall in the **Doris Room**.

Adjourned

Moved by Janet Ali

That the meeting of the AAC Transportation Sub-Committee adjourn at 3:02 p.m.

“Carried”