



City of
Peterborough

**Accessibility Advisory Committee (AAC)
Built Environment Sub-Committee
November 17, 2017
Draft Minutes not Approved**

A meeting of the AAC Built Environment Sub-Committee was called to order at 10:07 a.m. by Andrea Dodsworth in the Doris Room, City Hall.

Present:

Neil Campbell
Leanne Carpenter
Andrea Dodsworth – Chair
Sioux Lily – Vice Chair

Regrets:

Jeff Chalmers
Amanda Motyer
Allison Rolph-Seiderer
Janet Dawson

Staff:

Mark Buffone, Accessibility Compliance Coordinator
Sadie Norrad, Accessibility and Communication Specialist

Disclosure of Pecuniary Interest

Neil Campbell declared a pecuniary interest with Accessibility Review, Application for Site Plan Approval SPC-945, 540 Brealey Drive.

Approval of Agenda

Moved by Leanne Carpenter

That the agenda for the AAC Built Environment Sub-Committee meeting dated November 17, 2017 be approved.

“Carried”

Approval of Previous Minutes

Moved by Leanne Carpenter

That the minutes of the AAC Built Environment Sub-Committee meeting held on September 15, 2017 be approved.

“Carried”

Accessibility Reviews

- a) Application for Site Plan Approval, SPC-945, 540 Brealey Drive (Proposed construction of a two storey 19 unit residential apartment building and 14 Townhomes.)**

Presented by Neil Campbell, Aside Architects

Neil Campbell presented the relevant information and drawings.

Summary of recommendations from the Built Environment Sub-Committee:

1. Extend elevator to the storage units in the residential apartment building.
2. Add a ramp from the storage level to the grade at the rear of the residential apartment building.
3. Provide secure storage in mechanical room of the residential apartment building for 3 scooters with charging options; in addition to the charging options on the ground floor outside of the residential apartment building.
4. Unit 109 and Unit 209 of the residential apartment building include a Juliette balcony.
5. The accessible washroom off the amenity room of the residential apartment building include an adult change table.
6. Include a pedestrian link to Brealey Drive multi-use trail.
7. Include demarcation on driveway to the church property for pedestrian travel. Provide tactile attention indicators where required.
8. Provide adequate lighting on pedestrian walkways and accessible parking spots to the entrance of the residential apartment building.
9. Include a sidewalk to serve the 14 townhomes.
10. Include a bench outside of residential apartment building near lighting.
11. Provide adequate turnaround space for Handi-Vans.

Business Arising from the Previous Minutes

- a) Accessibility Site Plan Checklists**

Mark Buffone, Accessibility Compliance Coordinator presented examples of Accessibility Site Plan Checklists from neighbouring municipalities.

Staff will prepare a draft Accessibility Site Plan Checklist for committee. Staff will refer to past accessibility site plan recommendations to for reoccurring themes and issues.

Other Business

- a) **Committee Member Resignation**
Sadie Norrad, Accessibility and Communication Specialist provided Ian Guest's resignation letter from the Sub-Committee.
- b) **Update Committee Contact Information**
Sadie Norrad, Accessibility and Communication Specialist asked the committee to email their contact information to update the Accessibility Office records.

Next Meeting

The next meeting will be on Tuesday, January 16, 2018 from 10:00 a.m. to 12:00 p.m. in the **Doris Room**.

Adjournment

Moved by Sioux Lily

That the meeting of the AAC Built Environment Sub-Committee adjourn at 11:57 a.m.

"Carried"