



**Committee of the Whole Minutes  
City of Peterborough  
December 4, 2017  
Draft Minutes Not Approved**

**Minutes of the Committee of the Whole Meeting held on December 04, 2017, in the Doris Room and Council Chambers, City Hall.**

The meeting of Committee of the Whole was called to order at 6:00 p.m. in the Doris Room, City Hall.

**Roll Call:**

Councillor Baldwin  
Councillor Beamer, Chair  
Councillor Clarke  
Councillor Haacke  
Councillor McWilliams  
Councillor Pappas  
Councillor Parnell  
Councillor Riel  
Councillor Therrien  
Councillor Vassiliadis  
Mayor Bennett

**Resolution to Meet in Closed Session**

Moved by Councillor Clarke

**That Committee move into Closed Session to discuss two items under Section 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board.**

“CARRIED”

Committee adjourned closed session at 6:11 p.m.

Committee convened in open session at 6:30 p.m.

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**Confirmation of Minutes –November 6, 2017**

Moved by Councillor Clarke

**That the minutes of the meeting of Committee of the Whole held on November 6, 2017 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no disclosures of interest.

**Report of Closed Session  
City Solicitor and Director of Legal Services  
Report OCSRE17-028  
Acquisition of Property at 257 Maniece Avenue**

Moved by Councillor Riel

**That Council approve the recommendation outlined in Report OCSRE17-028 dated December 4, 2017, of the City Solicitor and Director of Legal Services as follows:**

**That a by-law be passed to authorize the acquisition of 257 Maniece Avenue, described as Part of Block W, Plan 1A, being Parts 1, 2, 3 and 4 on 45R-2044, Peterborough, as a gift from Arthur George Bidgood and as shown on Appendix A.**

“CARRIED”

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**Report of Closed Session  
City Solicitor and Director of Legal Services  
Report OCSRE17-029  
Acquisition of Properties at 4 and 6 Victoria Avenue**

Moved by Councillor Haacke

**That Council approve the recommendations outlined in Report OCSRE17-029 dated December 4, 2017, of the City Solicitor and Director of Legal Services as follows:**

- a) That a by-law be passed to authorize the acquisition of 4 Victoria Avenue, in the City of Peterborough for \$94,000 plus HST, and land transfer tax of \$665;**
- b) That a by-law be passed to authorize the acquisition of 6 Victoria Avenue, in the City of Peterborough for \$97,500 plus HST, and land transfer tax of \$700.**

**“CARRIED”**

**Consent Agenda**

Moved by Councillor Clarke

**That items 7, 10, 15 and 17 be approved as part of the consent agenda.**

**“CARRIED”**

**Director of Community Services  
Report CSACH17-009  
Designation of Heritage Properties**

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report CSACH17-009 dated December 4, 2017, of the Director of Community Services, as follows:**

- a) That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to designate the property at 503 Homewood Avenue as heritage properties under Part IV, Section 29 of the Ontario Heritage Act (R.S.O. 1990, c.O.18) being of “cultural heritage value or interest” be approved; and**

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- b) That Council's intention to designate be advertised in a newspaper having general circulation in the municipality as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.31 (3); and
- c) That the owners of the property to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.29 (3).

"CARRIED"

**Director of Utility Services**  
**Report USPW17-010**

**Award of RFP P-31-17 for the Supply and Delivery of Two 11', Four Wheel Drive Diesel Commercial Mowers**

Moved by Councillor Clarke

**That Council approve the recommendation outlined in Report USPW17-010 dated December 4, 2017 of the Director of Utility Services, as follows:**

**That pending approval of the 2018 Capital Budget Reference 5-8.03 "Vehicle and Equipment Replacement and Enhancement" RFP P-31-17 for the Supply and Delivery of Two 11' Four Wheel Drive Diesel Commercial Mowers be awarded to Turf Care Products Canada Limited, 200 Pony Drive, Newmarket, ON, L3Y 7B6 at a cost of \$123,600 plus \$16,068 HST for a total cost of \$139,668 with an option, at the City's sole discretion, to enter into negotiations with Turf Care Products Canada Limited for an additional two units over the next five years.**

"CARRIED"

**Director of Corporate Services**  
**Report CPFS17-069**  
**Appointment of Tax Collector**

Moved by Councillor Clarke

**That Council approve the appointment of Kimberley McPhail as Tax Collector for the City of Peterborough and that the By-Law attached as Appendix A of Report CPFS17-069, be adopted.**

"CARRIED"

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**Director of Corporate Services**

**Report CPFS17-068**

**September 30, 2017 Financial Update Report (Unaudited) With Year End Projections for December 31, 2017**

Moved by Councillor Clarke

**That Council approve the recommendations outlined in Report CPFS17-068 dated December 4, 2017, of the Director of Corporate Services, as follows:**

- a) That the September 30, 2017 Financial Update Report of the Operating Budget and Capital Works in Progress be received.**
- b) That any unused Arts Culture and Heritage Administration budgets, at the end of 2017 and future years, be transferred to the Public Art Maintenance Reserve, subject to the overall year-end position, and that if actual costs exceed the 2017 or future years budgets, funds may be drawn from the Public Art Maintenance Reserve.**
- c) That a new reserve be created for Indoor Digital Signage Maintenance to fund any hardware failures during the 10 year agreement with Moving Media.**
- d) That a by-law be passed authorizing the Mayor and Clerk to sign the National Disaster Mitigation Program transfer payment agreement and amendments between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and the City of Peterborough pertaining to the Curtis Creek Flood Reduction – Armour Road Culvert Replacement project.**
- e) That a by-law be passed authorizing the Mayor and Clerk to sign the National Disaster Mitigation Program transfer payment agreement and amendments between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and the City of Peterborough pertaining to the Curtis Creek Flood Reduction – Caddy Street Culvert Replacement project.**

**“CARRIED”**

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**City Clerk**  
**Report CPCLK17-021**  
**Greater Peterborough Innovation Cluster Update**

Moved by Councillor Pappas

**That Council approve the recommendation outlined in Report CPCLK17-021 dated December 4, 2017, of the City Clerk, as follows:**

**That the presentation from the Greater Peterborough Innovation Cluster be received for information.**

**“CARRIED”**

**City Clerk**  
**Report CPCLK17-023**  
**Changes to Governance Model and 2018 Meeting Schedule**

Moved by Councillor Haacke

**That Council approve the recommendations outlined in Report CPCLK17-023 dated December 4, 2017, of the City Clerk, as follows:**

- a) That the presentation outlining the proposed changes to the governance model and Council meeting schedule be received for information.**
- b) That the governance model for the City of Peterborough be amended as outlined in Report CPCLK17-023, combining Planning Committee and Committee of the Whole into one committee called General Committee;**
- c) That a By-law be adopted, to amend the Procedure By-law as outlined in Appendix A attached to Report CPCLK17-023, which highlights the proposed changes to the Procedure By-law; and,**
- d) That the 2018 meeting schedule, attached as Appendix B to Report CPCLK17-023, be approved.**
- e) That Article 16.10.3.b be amended as follows;**

**That unregistered delegations be permitted 4 minutes to speak and that the total amount of time for unregistered delegations be limited to 20 minutes, with the option to extend the time limit to 32 minutes by simple majority vote.**

**“CARRIED”**

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**City Clerk**

**Report CPCLK17-024**

**Terms of Reference for Proposed Planning Advisory Committee (PAC)**

Moved by Mayor Bennett

**That Council approve the recommendation outlined in Report CPCLK17-024 dated December 4, 2017, of the City Clerk, as follows:**

**That the proposed Terms of Reference for a Planning Advisory Committee, as set out in Appendix A, be approved.**

**“CARRIED”**

**Director of Community Services**

**Report CSRS17-009**

**Peterborough Canoe & Kayak Club Programming in Johnson Park**

Moved by Councillor Riel

**That Council approve the recommendations outlined in Report CSRS17-009 dated December 4, 2017, of the Director of Community Services, as follows:**

- a) That Johnson Park be approved as the site to accommodate the Peterborough Canoe and Kayak Club’s instructional canoe and kayak programming;**
- b) That a by-law be enacted authorizing the Mayor and Clerk to sign an initial five-year license agreement with the Peterborough Canoe and Kayak Club, for its use of Johnson Park for canoe and kayak instructional programming purposes; and**
- c) That a monthly occupancy fee of \$1,000 be included in the license agreement for the 2018 operating season, with a 2% annual increase in subsequent years.**

**“CARRIED”**

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**Director of Community Services**

**Report CSAD17-003**

**Award of RFP P-16-17 for Consultant Services to Undertake a Feasibility Study for a Major Sport and Event Centre in Peterborough, Ontario**

Moved by Councillor McWilliams

**That Council approve the recommendation outlined in Report CSAD17-003 dated December 4, 2017, of the Director of Community Services, as follows:**

**That RFP P-16-17 for Consultant Services to Undertake a Feasibility Study for a Major Sport and Event Centre in Peterborough, Ontario be awarded to Sierra Planning and Management, 206 Laird Drive, Suite 200, Toronto, Ontario, M4G 3W4 at a cost of \$139,675.00 plus \$18,157.75 for a total cost of \$157,832.75.**

**“CARRIED”**

**Director of Utility Services**

**Report USDIR17-014**

**Neal Drive Odour Study**

Moved by Mayor Bennett

**That Council approve the recommendations outlined in Report USDIR17-014 dated December 4, 2017 of the Director of Utility Services as follows:**

- a) That the results of the Odour Study on Neal Drive as detailed in Report USDIR17-014 be accepted;**
- b) That staff be requested to initiate the detailed design, any necessary approval applications and construction of a Carbon Absorption Unit to resolve the odour problems presently being encountered on Neal Drive;**
- c) That the preferred site for a Carbon Absorption Unit at 400 Plastics Drive be approved;**
- d) That funding for the work detailed in Recommendation B come from funds already allocated in the draft 2018 County/City Waste Management Facility budget;**
- e) That AECOM be assigned the detailed design work including the submission of any required approval applications; and**



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- f) That staff report back to both Council and the Waste Management Committee on the progress of this work and any future requirement for additional funds.

“CARRIED”

**Director of Utility Services**  
**Report USDIR17-012**  
**Undergrounding of Electrical Distribution System on Bethune Street - Update Report**

Moved by Councillor Pappas

That Council approve the recommendation outlined in Report USDIR17-012 dated December 4, 2017 of the Director of Utility Services as follows:

That the matter of undergrounding the existing overhead wires on Bethune Street from Dublin Street to Townsend Street not be pursued further.

“CARRIED”

**Director of Utility Services**  
**Report USTR17-017B**  
**Public Consultation Results and Recommendations to Install Sidewalks on Foxmeadow Road, Easthill Drive and Meadowview Road**

Moved by Councillor Baldwin

- a) That Report USTR17-017B be received.
- b) That staff report to Council on all of the priority 1 and 2 sidewalk locations needing construction and the approximate costs of installation;
- c) That staff consult with the neighbours on Foxmeadow Road, Meadowview Road and Easthill Drive what traffic calming measures they will recommend prior to sidewalk installation and that the cost to install sidewalks for each areas be provided to staff with a focus on Foxmeadow Road; and,
- d) That staff delineate the parking control measures, including traffic counts, they will implement prior to installing sidewalks.

“CARRIED”

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**Director of Utility Services**  
**Report USTR17-019**  
**Request for a Crossing Guard at King George Public School**

Moved by Councillor Baldwin

**That Council approve the recommendation outlined in Report USTR17-019 dated December 4, 2017, of the Director of Utility Services, as follows:**

**That a crossing guard be implemented at the intersection of Hunter Street East and Armour Road for the A.M. school admission time.**

**“CARRIED”**

**Director of Corporate Services**  
**Report CPPS17-040**  
**Contractor Single Source for the Market Hall Exterior Facade Repairs**

Moved by Councillor McWilliams

**That Council approve the recommendation outlined in Report CPPS17-040, dated December 4, 2017 of the Director of Corporate Services as follows:**

**That Roof Tile Management, 360 Gibraltar Drive, Mississauga, Ontario, L5T 2P5, be single sourced for the Market Hall Exterior Facade Repairs up to a maximum value of \$316,500 plus HST of \$41,145 for a total of \$357,645.**

**“CARRIED”**

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**Director of Corporate Services**  
**Report CPFS17-072**  
**Insurance Program for 2018**

Moved by Councillor McWilliams

**That Council approve the recommendation outlined in Report CPFS17-072, dated December 4, 2017, of the Director of Corporate Services as follows:**

**That the Municipal Insurance Program, as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc., 181 University Avenue, Suite 1605, Toronto, Ontario, M5H 3M7, for a one year term from January 1, 2018 to December 31, 2018, be approved at an estimated cost of \$1,065,802.00 plus PST of \$64,187.36 for a total of \$1,129,989.36.**

"CARRIED"

**Other Business**

**Request by Canadian Union of Postal Workers to Appear Before Council**

Moved by Councillor Riel

**That the request by the Canadian Union of Postal Workers to have their President appear before Council on December 11, 2017, as a delegation, to speak on the future of Canada Post and the new initiatives, be approved.**

"CARRIED"

**Casino Jobs Transferring to the Peterborough Casino**

Moved by Councillor Riel

**That a union representative from SEIU Local 2, representing Food and Beverage and Security staff, be permitted to attend Council as a delegate on Dec 11, 2017.**

The Chair ruled the motion out of order.

Councillor Riel challenged the Chair.

A vote was taken and the ruling of the Chair was upheld.

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**Update on Transportation Master Plan**

Moved by Councillor Pappas

**That staff provide a status update on the Transportation Master Plan by the second quarter of 2018.**

"CARRIED"

**Motion Regarding Minister's Expert Panel Report on Public Health**

Moved by Councillor Baldwin

**That Council endorse AMO's position to not support the recommendations identified in the Minister's Expert Panel Report on Public Health and,**

**That the City of Peterborough request the Minister review the criticisms of AMO and the Ontario Public Health Organization and thoroughly addresses them before implementing any recommendations and,**

**That staff share this motion with MPP Leal, Minister of Health and Long Term Care, Dr. Eric Hoskins, Premier Kathleen Wynne, Opposition Leaders Patrick Brown and Andrea Horwath, AMO, the Ontario Public Health Organization and Peterborough Public Health.**

"CARRIED"

**Adjournment**

Moved by Councillor Pappas

**That this meeting of Committee of the Whole adjourn at 9:22 p.m.**

"CARRIED"

John Kennedy  
City Clerk

Councillor Beamer  
Chair