



City of
Peterborough

To: **Members of the General Committee**

From: **Sandra Clancy, Director of Corporate Services**

Meeting Date: **January 15, 2018**

Subject: **Report CPFS18-005
Peterborough Police Service
Facility Space Needs Study - Steering Committee
Representation**

Purpose

A report to seek Council approval for representation on the Peterborough Police Service Facility Space Needs Study Steering Committee.

Recommendation

That Council approve the recommendation outlined in Report CPFS18-005 dated January 15, 2018, of the Director of Corporate Services, as follows:

That the following positions sit on the Police Facility Space Needs Study Steering Committee:

- Councillor Henry Clarke – Chair of Finance for the City of Peterborough
- Sandra Clancy – Director of Corporate Services
- Mac MacGillivray – Property and Energy Manager for the City of Peterborough

Budget and Financial Implications

There is no cost to approving the recommendation in this report. Funds have been allocated in the 2018 Capital Budget for the Space Needs Study (Project 8-1.02).

Additional funds will likely be required in future capital budgets to implement any recommendations coming from the Study.

Background

The need to undertake a comprehensive Facility Needs Study was included in the Peterborough Police Service 2017 – 2019 Business Plan recently completed as well as the previous Business Plan.

The Board Chair of the Peterborough Police Services Board (PSB) sent a letter, attached as Appendix A, dated November 16, 2017, to the City Clerk asking Council to appoint City representatives to the Steering Committee.

At the PSB meeting of December 5, 2017, Mayor Bennett and Niquel Pritchard Pataki, PSB Executive Assistant, were appointed to the Steering Committee. Other members of the Steering Committee include Deputy Chief of Police - Tim Farquharson, Peterborough Police Association President - Jeff Chartier, Civilian Director - Christie Lee, Inspector - Lynne Buehler and 911 Communications Manager - Alison Kirkland.

It is recommended that Councillor Henry Clarke, Chair of Finance, Sandra Clancy, Director of Corporate Services and Mac MacGillivray, Property and Energy Manager be the City representatives on the Steering Committee and join the others listed above.

Submitted by,

Sandra Clancy,
Director of Corporate Services

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Attachments:

Appendix A: Letter from Police Services Board, November 16, 2017



Mr. Bob Hall, Chair
Mr. Dave Haacke

Mr. Dan McWilliams, Vice-Chair
Mr. Ken East Mr. Jamie Tudhope

November 16th 2017

John Kennedy, Clerk
City of Peterborough
500 George St.
Peterborough, Ontario K9H 3R9

Mr. Kennedy

As you are aware, the Board just completed its 2017-2019 Business Plan. There are five main areas of focus including infrastructure and technology where the consultants identified the need for the Board to undertake a comprehensive facility needs analysis.

We wish to inform Council that we are moving forward with this project and invite the City to have representation on the Steering Committee. In 2005, the Board commissioned a similar study and the City's Director of Corporate Services, Chair of the Finance Committee and a Member of Council participated as well as representatives of the Peterborough Police Association, the Peterborough Senior Officers Association, the Board, the Chief and Deputy. The Board's Executive Assistant served as secretary and a resource to the Committee. We anticipate the same will occur this time.

We are hopeful the committee will have the terms of reference ready in January with the final report coming forward in December of next year. It would be appreciated if you can let the Board's Executive Assistant, Niquel Pritchard Pataki, know who will be representing the City by December 12th so meeting arrangements can be made.

Sincerely

Bob Hall, Chair

Police Services Board

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