

**Committee of the Whole Report No. 17
Meeting of December 11, 2017**

**To the Council of The City of Peterborough for consideration at its
Meeting held December 11, 2017**

**The Committee of the Whole as a result of its meeting held on
December 4, 2017, recommends as follows:**

- 1. Report of Closed Session
City Solicitor and Director of Legal Services
Report OCSRE17-028
Acquisition of Property at 257 Maniece Avenue**

That Council approve the recommendation outlined in Report OCSRE17-028 dated December 4, 2017, of the City Solicitor and Director of Legal Services as follows:

That a by-law be passed to authorize the acquisition of 257 Maniece Avenue, described as Part of Block W, Plan 1A, being Parts 1, 2, 3 and 4 on 45R-2044, Peterborough, as a gift from Arthur George Bidgood and as shown on Appendix A.

- 2. Report of Closed Session
City Solicitor and Director of Legal Services
Report OCSRE17-029
Acquisition of Properties at 4 and 6 Victoria Avenue**

That Council approve the recommendations outlined in Report OCSRE17-029 dated December 4, 2017, of the City Solicitor and Director of Legal Services as follows:

- a) That a by-law be passed to authorize the acquisition of 4 Victoria Avenue, in the City of Peterborough for \$94,000 plus HST, and land transfer tax of \$665;**
- b) That a by-law be passed to authorize the acquisition of 6 Victoria Avenue, in the City of Peterborough for \$97,500 plus HST, and land transfer tax of \$700.**

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3. Director of Community Services
Report CSACH17-009
Designation of Heritage Properties

That Council approve the recommendations outlined in Report CSACH17-009 dated December 4, 2017, of the Director of Community Services, as follows:

- a) That the recommendation of the Peterborough Architectural Conservation Advisory Committee (PACAC) to designate the property at 503 Homewood Avenue as heritage properties under Part IV, Section 29 of the Ontario Heritage Act (R.S.O. 1990, c.O.18) being of “cultural heritage value or interest” be approved; and
- b) That Council’s intention to designate be advertised in a newspaper having general circulation in the municipality as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.31 (3); and
- c) That the owners of the property to be designated, and the Ontario Heritage Trust, be served with a Notice of Intention to Designate as per the Ontario Heritage Act R.S.O. 1990, c.O.18, s.29 (3).

4. Director of Utility Services
Report USPW17-010
Award of RFP P-31-17 for the Supply and Delivery of Two 11’,
Four Wheel Drive Diesel Commercial Mowers

That Council approve the recommendation outlined in Report USPW17-010 dated December 4, 2017 of the Director of Utility Services, as follows:

That pending approval of the 2018 Capital Budget Reference 5-8.03 “Vehicle and Equipment Replacement and Enhancement” RFP P-31-17 for the Supply and Delivery of Two 11’ Four Wheel Drive Diesel Commercial Mowers be awarded to Turf Care Products Canada Limited, 200 Pony Drive, Newmarket, ON, L3Y 7B6 at a cost of \$123,600 plus \$16,068 HST for a total cost of \$139,668 with an option, at the City’s sole discretion, to enter into negotiations with Turf Care Products Canada Limited for an additional two units over the next five years.

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5. Director of Corporate Services
Report CPFS17-069
Appointment of Tax Collector

That Council approve the appointment of Kimberley McPhail as Tax Collector for the City of Peterborough and that the By-Law attached as Appendix A of Report CPFS17-069, be adopted.

6. Director of Corporate Services
Report CPFS17-068
September 30, 2017 Financial Update Report (Unaudited) With
Year End Projections for December 31, 2017

That Council approve the recommendations outlined in Report CPFS17-068 dated December 4, 2017, of the Director of Corporate Services, as follows:

- a) That the September 30, 2017 Financial Update Report of the Operating Budget and Capital Works in Progress be received.
- b) That any unused Arts Culture and Heritage Administration budgets, at the end of 2017 and future years, be transferred to the Public Art Maintenance Reserve, subject to the overall year-end position, and that if actual costs exceed the 2017 or future years budgets, funds may be drawn from the Public Art Maintenance Reserve.
- c) That a new reserve be created for Indoor Digital Signage Maintenance to fund any hardware failures during the 10 year agreement with Moving Media.
- d) That a by-law be passed authorizing the Mayor and Clerk to sign the National Disaster Mitigation Program transfer payment agreement and amendments between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and the City of Peterborough pertaining to the Curtis Creek Flood Reduction – Armour Road Culvert Replacement project.
- e) That a by-law be passed authorizing the Mayor and Clerk to sign the National Disaster Mitigation Program transfer payment agreement and amendments between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and the City of Peterborough pertaining to the Curtis Creek Flood Reduction – Caddy Street Culvert Replacement project.

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7. City Clerk
Report CPCLK17-021
Greater Peterborough Innovation Cluster Update

That Council approve the recommendation outlined in Report CPCLK17-021 dated December 4, 2017, of the City Clerk, as follows:

That the presentation from the Greater Peterborough Innovation Cluster be received for information.

8. City Clerk
Report CPCLK17-023
Changes to Governance Model and 2018 Meeting Schedule

That Council approve the recommendations outlined in Report CPCLK17-023 dated December 4, 2017, of the City Clerk, as follows:

- a) That the presentation outlining the proposed changes to the governance model and Council meeting schedule be received for information.
- b) That the governance model for the City of Peterborough be amended as outlined in Report CPCLK17-023, combining Planning Committee and Committee of the Whole into one committee called General Committee;
- c) That a By-law be adopted, to amend the Procedure By-law as outlined in Appendix A attached to Report CPCLK17-023, which highlights the proposed changes to the Procedure By-law; and,
- d) That the 2018 meeting schedule, attached as Appendix B to Report CPCLK17-023, be approved.
- e) That Article 16.10.3.b be amended as follows;

That unregistered delegations be permitted 4 minutes to speak and that the total amount of time for unregistered delegations be limited to 20 minutes, with the option to extend the time limit to 32 minutes by simple majority vote.

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9. City Clerk
Report CPCLK17-024
Terms of Reference for Proposed Planning Advisory Committee (PAC)

That Council approve the recommendation outlined in Report CPCLK17-024 dated December 4, 2017, of the City Clerk, as follows:

That the proposed Terms of Reference for a Planning Advisory Committee, as set out in Appendix A, be approved.

10. Director of Community Services
Report CSRS17-009
Peterborough Canoe & Kayak Club Programming in Johnson Park

That Council approve the recommendations outlined in Report CSRS17-009 dated December 4, 2017, of the Director of Community Services, as follows:

- a) That Johnson Park be approved as the site to accommodate the Peterborough Canoe and Kayak Club's instructional canoe and kayak programming;
- b) That a by-law be enacted authorizing the Mayor and Clerk to sign an initial five-year license agreement with the Peterborough Canoe and Kayak Club, for its use of Johnson Park for canoe and kayak instructional programming purposes; and
- c) That a monthly occupancy fee of \$1,000 be included in the license agreement for the 2018 operating season, with a 2% annual increase in subsequent years.

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11. Director of Community Services
Report CSAD17-003
Award of RFP P-16-17 for Consultant Services to Undertake a
Feasibility Study for a Major Sport and Event Centre in
Peterborough, Ontario

That Council approve the recommendation outlined in Report CSAD17-003 dated December 4, 2017, of the Director of Community Services, as follows:

That RFP P-16-17 for Consultant Services to Undertake a Feasibility Study for a Major Sport and Event Centre in Peterborough, Ontario be awarded to Sierra Planning and Management, 206 Laird Drive, Suite 200, Toronto, Ontario, M4G 3W4 at a cost of \$139,675.00 plus \$18,157.75 for a total cost of \$157,832.75.

12. Director of Utility Services
Report USDIR17-014
Neal Drive Odour Study

That Council approve the recommendations outlined in Report USDIR17-014 dated December 4, 2017 of the Director of Utility Services as follows:

- a) That the results of the Odour Study on Neal Drive as detailed in Report USDIR17-014 be accepted;
- b) That staff be requested to initiate the detailed design, any necessary approval applications and construction of a Carbon Absorption Unit to resolve the odour problems presently being encountered on Neal Drive;
- c) That the preferred site for a Carbon Absorption Unit at 400 Plastics Drive be approved;
- d) That funding for the work detailed in Recommendation B come from funds already allocated in the draft 2018 County/City Waste Management Facility budget;
- e) That AECOM be assigned the detailed design work including the submission of any required approval applications; and
- f) That staff report back to both Council and the Waste Management Committee on the progress of this work and any future requirement for additional funds.

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13. Director of Utility Services
Report USDIR17-012
Undergrounding of Electrical Distribution System on Bethune Street - Update Report

That Council approve the recommendation outlined in Report USDIR17-012 dated December 4, 2017 of the Director of Utility Services as follows:

That the matter of undergrounding the existing overhead wires on Bethune Street from Dublin Street to Townsend Street not be pursued further.

14. Director of Utility Services
Report USTR17-017B
Public Consultation Results and Recommendations to Install Sidewalks on Foxmeadow Road, Easthill Drive and Meadowview Road

- a) That Report USTR17-017B be received.
- b) That staff report to Council, all of the priority 1 and 2 sidewalk locations needing construction and the approximate costs of installation,
- c) That staff consult with the neighbours on Foxmeadow Road, Meadowview Road and Easthill Drive what traffic calming measures they will recommend prior to sidewalk installation and that the cost to install sidewalks for each areas be provided to staff with a focus on Foxmeadow Road and, and
- d) That staff delineate the parking control measures, including traffic counts, they will implement prior to installing sidewalks.

15. Director of Utility Services
Report USTR17-019
Request for a Crossing Guard at King George Public School

That Council approve the recommendation outlined in Report USTR17-019 dated December 4, 2017, of the Director of Utility Services, as follows:

That a crossing guard be implemented at the intersection of Hunter Street East and Armour Road for the A.M. school admission time.

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16. Director of Corporate Services
Report CPPS17-040
Contractor Single Source for the Market Hall Exterior Facade Repairs

That Council approve the recommendation outlined in Report CPPS17-040, dated December 4, 2017 of the Director of Corporate Services as follows:

That Roof Tile Management, 360 Gibraltar Drive, Mississauga, Ontario, L5T 2P5, be single sourced for the Market Hall Exterior Facade Repairs up to a maximum value of \$316,500 plus HST of \$41,145 for a total of \$357,645.

17. Director of Corporate Services
Report CPFS17-072
Insurance Program for 2018

That Council approve the recommendation outlined in Report CPFS17-072, dated December 4, 2017, of the Director of Corporate Services as follows:

That the Municipal Insurance Program, as recommended by the City's Insurance Broker, BFL CANADA Risk and Insurance Services Inc, 181 University Avenue, Suite 1605, Toronto, Ontario, M5H 3M7, for a one year term from January 1, 2018 to December 31, 2018, be approved at an estimated cost of \$1,065,802.00 plus PST of \$64,187.36 for a total of \$1,129,989.36.

18. Canadian Union of Postal Workers

That the request by the Canadian Union of Postal Workers to have their President appear before Council on December 11, 2017, as a delegation, to speak on the future of Canada Post and the new initiatives, be approved.

19. Update on Transportation Master Plan

That staff to provide a status update on the Transportation Master Plan by the second quarter of 2018.

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20. Motion Regarding Minister's Expert Panel Report on Public Health

That Council endorse AMO's position to not support the recommendations identified in the Minister's Expert Panel Report on Public Health and,

That the City of Peterborough request the Minister review the criticisms of AMO and the Ontario Public Health Organization and thoroughly addresses them before implementing any recommendations and,

That staff share this motion with MPP Leal, Minister of Health and Long Term Care, Dr. Eric Hoskins, Premier Kathleen Wynne, Opposition Leaders Patrick Brown and Andrea Horwath, AMO, the Ontario Public Health Organization and Peterborough Public Health.

Submitted by,

Councillor Beamer
Chair
December 4, 2017