

**Committee of the Whole Report No. 15  
Meeting of October 16, 2017**

**To the Council of The City of Peterborough for consideration at its  
Meeting held October 23, 2017**

**The Committee of the Whole as a result of its meeting held on  
October 16, 2017, recommends as follows:**

- 1. Director of Community Services  
Report CSRS17-008  
2018 Special Olympics Ontario School Championships**

**That Council approve the recommendation outlined in Report CSRS17-008  
dated October 16, 2017, of the Director of Community Services, as follows:**

**That a financial contribution of \$40,000 be provided to support the 2018  
Special Olympics Ontario School Championships, to be funded from the  
2017 Capital Levy Reserve.**

- 2. Director of Corporate Services  
Report CPFS17-063  
Community Major Capital Funding Requests Policy**

**That Council approve the recommendation outlined in Report CPFS17-063  
dated October 16, 2017, of the Director of Corporate Services, as follows:**

**That the Community Major Capital Funding Requests Policy attached to  
Report CPFS17-063 as Appendix A, be approved.**

- 3. City Clerk  
Report CPCLK17-020  
Citizen Appointments**

**That Council approve the recommendations outlined in Report CPCLK17-  
020, dated October 16, 2017, of the City Clerk, as follows:**

- a) That Lynda Staples be appointed to the Accessibility Advisory  
Committee for Accessibility Advisory Committee for term ending  
November 30, 2021;**

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- b) That Pete Dalliday and Ashley Matheson-Vititoe be appointed to the Arenas, Parks and Recreation Advisory Committee for terms ending November 30, 2021; and,
- c) That Amber Groeneweg be appointed to the Property Standards Committee for a term ending on August 31, 2018.

**4. City Clerk**  
**Report CPCLK17-019**  
**Peterborough Police Services Board Business Plan Presentation**

That Council approve the recommendation outlined in Report CPCLK17-019 dated October 16, 2017, of the City Clerk, as follows:

That the presentation from the Peterborough Police Service Board be received for information.

**5. Director of Utility Services**  
**Report USDIR17-008A**  
**Replacing Private Trees as Part of Tree Conservation By-laws**

That Council approve the recommendations outlined in Supplemental Report USDIR17-008A, dated October 16, 2017 of the Director of Utility Services as follows:

- a) That the existing Tree By-law 97-68, be repealed;
- b) That Paragraph 1 of Schedule C of the Tree Replacement By-law (Appendix A to Report USDIR17-008) be replaced with the following:

“Permitted removal of a Tree/s or a Stature Tree/s in a healthy condition, not subject to an exemption under the Planning Act, shall be replaced at the following ratios:

Trunk Diameter of Healthy Tree Removed	Number of Replacement Trees Required
15 – 30 cm (DBH)	One
31 – 40 cm (DBH)	Two
41 – 50 cm (DBH)	Three
Greater than 50 cm (DBH)	Four

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On properties not subject to an exemption under the Planning Act in Part IV of this by-law the minimum size of replacement tree will be 6ft (2m) in height (20 mm caliper) for deciduous trees and 4ft (1.3m) for coniferous trees.

Where there is insufficient space to plant on the Owners property then the Owner shall pay to the City its prior year average contracted tree planting cost to purchase and plant the required number of Replacement Trees on publicly-owned property in accordance with City Tree Planting Specification CP801.01.”

- c) That the Tree Conservation By-law attached as Appendix A to Report USDIR17-008 and amended by Recommendation b) of Report USDIR17-008a be approved with a period of public education/consultation to follow for the reasons recommended in Report USDIR17-008;
- d) That the Woodland Conservation By-law attached as Appendix B to Report USDIR17-008 be approved with a period of public education/consultation to follow for the reasons recommended in Report USDIR17-008;
- e) That Council pass a By-law appointing The Urban Forest Manager and Urban Forest Technologist as By-law Appointment Officers under Part XI of the Tree Conservation By-law and under Part VI of the Woodland Conservation By-law;
- f) That a committee be established by Council to conduct hearings regarding Tree and Woodland By-law Permit appeals, with such terms of reference as set out in Schedule “D” of both the Tree and Woodland By-laws;
- g) That the 2017 User Fee By-law be amended to include the Permit fees as detailed in Schedule E of the Tree Conservation By-law attached as Appendix A of this report;
- h) That the 2017 User Fee By-law be amended to include the Permit fees as detailed in Schedule C of the Woodland Conservation By-law attached as Appendix B of this report, and.
- i) That Staff undertake the public education/consultation identified in Recommendations c) and d) following the introduction of the by-laws and report back to Council in the spring of 2019 on the results of this process with any changes that may be required to the by-laws.

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**6. Director of Planning and Development Services  
Report PLPD17-045  
Peterborough Airport PCB Investigation Work Plan  
Engineering Fee Increase for Phase 2**

**That Council approve the recommendations outlined in Report PLPD17-045 dated October 16, 2017, of the Director, Planning and Development Services, as follows:**

- a) That the contract for consulting services with Cambium Inc., 52 Hunter Street East, Peterborough, Ontario K9H 1G5, be increased by \$35,000.00 from \$212,100.00 to \$247,100.00 to cover additional fees and expenses related to sampling, chemical analyses and project management for the Peterborough Airport PCB Sampling and Delineation Program Phase 2; and**
- b) That staff report back on necessary further steps based on further review by the Ministry of the Environment and Climate Change (MOECC).**

**7. Mayor Daryl Bennett  
Report COU17-001  
Council Appointments to Committees and Boards**

**That Council approve the recommendations outlined in Report COU17-001, dated October 16, 2017, as follows:**

**That the following appointments of Members of Council to Committees, Portfolios and Boards be approved for a one-year term ending November 30, 2018, with the appointments as follow:**

- a) Standing committees**

**Budget Committee (all Members of Council)**

**Henry Clarke, Chair  
Andrew Beamer, Vice Chair**

**Committee of the Whole (all Members of Council)**

**Andrew Beamer, Chair  
Dean Pappas, Vice Chair**

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**Planning Committee (all Members of Council)**

**Lesley Parnell, Chair  
Dean Pappas, Vice Chair**

**Audit Committee**

**Daryl Bennett  
Henry Clarke, Chair  
Gary Baldwin, Vice Chair  
Don Vassiliadis  
Andrew Beamer**

**Deputy Mayor**

**Henry Clarke, First Deputy Mayor  
Dan McWilliams, Second Deputy Mayor**

**b) Portfolios**

**Dean Pappas, Chair of Arts, Culture and Heritage Portfolio  
Henry Clarke, Chair of Finance Portfolio  
Dan McWilliams, Chair of Fire Services Portfolio  
Don Vassiliadis, Vice-Chair of Fire Services Portfolio  
Lesley Parnell, Chair of Public Works Portfolio  
Keith Riel, Chair of Social Services Portfolio  
Don Vassiliadis, Chair of Transportation Portfolio  
Andrew Beamer, Chair of Waste Management Portfolio  
Dean Pappas, Chair of Diversity Portfolio  
Keith Riel, Chair of Seniors Portfolio  
Dave Haacke, Chair of Arenas Portfolio  
Gary Baldwin, Chair of Parks & Recreation Portfolio  
Diane Therrien, Chair of Youth Portfolio  
Dan McWilliams, Vice-Chair of Economic Development Portfolio**

**Daryl Bennett, Chair of the following portfolios:**

**Economic Development  
Governance  
Human Resources  
Intergovernmental Relations  
Public Relations  
Strategic Initiatives  
Specific committee appointments such as the Eastern Ontario  
Mayors' Committee and legislative responsibilities.**

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**c) Advisory Committees**

**i) Affordable Housing Action Committee**

**Diane Therrien**

**ii) Arenas, Parks and Recreation Advisory Committee**

**Dave Haacke**  
**Gary Baldwin**

**iii) Arts, Culture and Heritage Advisory Committee**

**Lesley Parnell**  
**Dean Pappas**

**iv) Boundary Committee**

**Daryl Bennett**  
**Andrew Beamer**  
**Henry Clarke**  
**Dan McWilliams**

**v) Cenotaph Advisory Committee**

**Henry Clarke**

**vi) Citizen Appointment Selection Committee**

**Andrew Beamer**  
**Henry Clarke**  
**Dave Haacke**  
**Dan McWilliams**  
**Dean Pappas**

**vii) Community Investment Grants Advisory Committee**

**Dan McWilliams**  
**Keith Riel**

**viii) Museum and Archives Advisory Committee**

**Keith Riel**

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- ix) **Procedural By-law Review Committee**  
  
Daryl Bennett  
Henry Clarke
- x) **Youth Commission**  
  
Diane Therrien
- xi) **Age-friendly Peterborough Advisory Committee**  
  
Keith Riel
- d) **Corporations and Legislatively Mandated Committees / Boards / Authorities**
  - i) **Accessibility Advisory Committee**  
  
Keith Riel
  - ii) **City/County Waste Management Committee**  
  
Andrew Beamer  
Dean Pappas  
Don Vassiliadis
  - iii) **City of Peterborough Holdings Inc.**  
  
Daryl Bennett  
Dan McWilliams
  - iv) **East City/Ashburnham Business Improvement Area**  
  
Keith Riel
  - v) **Fairhaven Committee of Management**  
  
Dave Haacke  
Keith Riel

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- vi) **Joint Services Steering Committee**  
  
Keith Riel  
Andrew Beamer  
Henry Clarke  
Gary Baldwin
- vii) **Peterborough Architectural Conservation Advisory Committee**  
  
Dean Pappas
- viii) **Otonabee Region Conservation Authority**  
  
Daryl Bennett  
Andrew Beamer  
Don Vassiliadis
- ix) **Peterborough County-City Health Unit**  
  
Gary Baldwin  
Henry Clarke  
Lesley Parnell
- x) **Peterborough Downtown Business Improvement Area**  
  
Diane Therrien
- xi) **Peterborough Public Library Board**  
  
Gary Baldwin  
Keith Riel
- xii) **Peterborough Utilities Commission**  
  
Daryl Bennett  
Gary Baldwin  
Dave Haacke  
Lesley Parnell  
Don Vassiliadis
- xiii) **Peterborough Police Services Board**  
  
Daryl Bennett  
Dan McWilliams



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- e) Liaison Committees**
  - i) Art Gallery of Peterborough, Board of Directors**  
**Gary Baldwin**
  - ii) Downtown Action Committee**  
**Daryl Bennett**  
**Diane Therrien**  
**Dean Pappas**
  - iii) Greater Peterborough Chamber of Commerce**  
**Daryl Bennett**
  - iv) Liaison Committee with Fleming College**  
**Daryl Bennett**  
**Diane Therrien**  
**Lesley Parnell**
  - v) Liaison Committee with Trent University**  
**Daryl Bennett**  
**Andrew Beamer**  
**Dean Pappas**  
**Don Vassiliadis**
  - vi) Multicultural Canada Day Committee**  
**Dean Pappas**
  - vii) Peterborough Agricultural Society**  
**Dave Haacke**
  - viii) Peterborough Housing Authority**  
**Andrew Beamer**

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**8. City Clerk**  
**Report CPCLK17-018**  
**Award of RFP P-19-17, for Internet and Tabulator Voting Solution**

**That Council approve the recommendation outlined in Report CPCLK17-018, dated October 16, 2017 of the City Clerk, as follows:**

**That RFP P-19-17 for an Internet and Tabulator Voting Solution for the City of Peterborough be awarded to Dominion Voting Systems Corporation, 200-215 Spadina Avenue, Toronto Ontario M5T 2C7, for a two election term, at a cost of \$269,816 plus H.S.T. of \$35,076.08, for a total of \$304,892.08.**

Submitted by,

Councillor Beamer  
Chair  
October 16, 2017