

**Committee of the Whole Report No. 7
Meeting of May 8, 2017**

**To the Council of The City of Peterborough for consideration at its
Meeting held May 15, 2017**

**The Committee of the Whole as a result of its meeting held on May 8,
2017, recommends as follows:**

**1. Director of Community Services
Report CSD17-009
Community Project Grants 2017**

**That Council approve the recommendations outlined in Report CSD17-009,
dated May 8, 2017, of the Director of Community Services, as follows:**

- a) That the 2017 Community Project Grants in the total amount of
\$21,000 be allocated to various local charitable and Not For Profit
organizations (NFP's) as set out in the attached Appendix A.**
- b) That approved organizations be authorized to use the City Coat of
Arms to acknowledge City support on promotional material such as
flyers, brochures and posters throughout 2017; and**
- c) That all new Community Project Grant applicants be required to
attend an annual workshop to improve the quality of their
application.**

**2. Director of Utility Services
Report USPW17-009
Award of RFP P-06-17 for the Supply and Delivery of Two Four-
Wheel Drive Tractor Backhoes**

**That Council approve the recommendation outlined in Report USPW17-009
dated May 8, 2017 of the Director of Utility Services, as follows:**

**That RFP document P-06-17 for the Supply and Delivery of Two Four-Wheel
Drive Tractor Backhoes be awarded to Nortrax Canada Inc., 1003 Highway 7
East, Peterborough, ON, K9J 7Y8 at a total cost of \$254,888.00 plus
\$33,135.44 HST for a total of \$288,023.44 with an option, at the City's sole
discretion, to enter into negotiations with Nortrax Canada Inc. for an
additional five units over the next five years.**

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3. Director of Corporate Services
Report CPFS17-016
December 31, 2016 Financial Report (unaudited)

That Council approve the recommendations outlined in Report CPFS17-016 dated May 8, 2017, of the Director of Corporate Services, as follows:

- a) That the December 31, 2016 Quarterly Financial Report (unaudited) attached as Appendix A to Report CPFS17-016, dated May 8, 2017, be received.
- b) That Capital Levy approved in previous years' capital budgets for various projects, that is no longer needed, in the amount of \$418,712 and shown on Chart 3 in the report CPFS17-016, be transferred to the Capital Levy Reserve.
- c) That the 2016 Police Services surplus in the amount of \$11,051 be transferred to the Police Special Projects Reserve.

4. Director of Corporate Services
Report CPFS17-017
Noise By-law Provision in City Operating Budget

That Council approve the recommendation outlined in Report CPFS17-017 dated May 8, 2017, of the Director of Corporate Services, as follows:

That Report CPFS17-017 regarding the provision of \$25,000 in the 2017 Operating Budget for the enforcement of the Noise By-law be received for information.

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5. City Clerk
Report CPCLK17-011
Peterborough Downtown Business Improvement Area (PDBIA)
Sidewalk Sales

That Council approve the recommendations outlined in Report CPCLK17-011, dated May 8, 2017 of the City Clerk, as follows:

- a) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct a Sidewalk Sale on Saturday, June 3, 2017 from 11:00 a.m. to 5:00 p.m. during the Taste of Downtown event held on Charlotte Street between Aylmer Street and George Street; and,**
- b) That the merchants within the Peterborough Downtown Business Improvement Area be granted permission to conduct a Sidewalk Sale July 15, 2017 from 9:00 a.m. to 5:00 p.m. as part of the annual Pulse event.**

6. Director of Community Services
Report CSD17-008
Community Investment Grants

That Council approve the recommendations outlined in Report CSD17-008 dated May 8, 2017, of the Director of Community Services, as follows:

- a) That the 2017 Community Investment Grants in the total amount of \$230,000 be allocated to various local charitable and Not-For-Profit organizations (NFP's) as set out in the attached Appendix A;**
- b) That approved organizations be authorized and required to use the City Coat of Arms to acknowledge City support on promotional material such as flyers, brochures and posters throughout 2017;**
- c) That the proposed schedule for the Investment and Project Grant applications and approval, with the application deadline in early December, review period in January and February and Council approval during the winter be approved;**
- d) That the request from the Peterborough Folk Festival for future consideration as a Service Grant be denied;**

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- e) That all applicants (excluding those currently with multi-year funding) be strongly encouraged to attend an annual workshop to improve their applications.

7. Director of Corporate Services
Report CPFS17-019
Public Transit Infrastructure Fund Transfer Price Agreement and
Pre-Commitment of 2018 Capital Funding

That Council approve the recommendations outlined in Report CPFS17-019 dated May 8, 2017, of the Director of Corporate Services, as follows:

- a) That a by-law be passed authorizing the Mayor and Clerk to sign the Public Transit Infrastructure Fund (PTIF) transfer price agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation and The Corporation of the City of Peterborough; and
- b) That \$2,425,000 in 2018 capital funding be pre-approved to allow for the purchase of four 40 Foot Low Entry Fully Accessible Urban Diesel Buses.

8. Board Chair, Peterborough Economic Development
President & CEO, Peterborough Economic Development
Report PED17-002
PED 2017 First Quarter Report

That Council approve the recommendation outlined in Report PED17-002 dated May 8, 2017 of the President & CEO and Board Chair of Peterborough Economic Development, as follows:

That Report PED17-002 and supporting presentation, providing the Peterborough Economic Development 2017 First Quarter Report be received.

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**9. Director of Community Services
Report CSD17-012
United Nations Designation Peterborough-Kawarthas Regional
Centre of Expertise on Sustainable Development**

That Council approve the recommendation outlined in Report CSD17-012, dated May 8, 2017, of the Director of Community Services, as follows:

That the presentation on the United Nations Designation for Peterborough-Kawarthas as a Regional Centre of Expertise on Sustainable Development by Brianna Salmon, from Green-up be received.

**10. Director of Community Services
Report CSD17-011
Draft Memorandum of Understanding with the Peterborough
Agricultural Society Agreement**

That Council approve the recommendations outlined in Report CSD17-011, dated May 8, 2017, of the Director of Community Services, as follows:

- a) That a background presentation by the Director of Community Services be received;**
- b) That the draft Memorandum of Understanding regarding the Transfer Agreement between the City of Peterborough and the Peterborough Agricultural Society, appended to Report CSD17-011 as Appendix A, be approved for a seven year term, with a renewal option; and that the Mayor and Clerk be authorized to execute any applicable legal agreements that arise from the Memorandum of Understanding;**
- c) That upon execution of any and all agreements by the parties;**
 - i) That the Peterborough Agricultural Society's 2017 approved Service Grant be increased by an additional \$25,000 for a total of \$75,000, which becomes the new funding base for future years, with the funding to be allocated from the 2017 Contingency; and**

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- ii) That Staff be directed to engage the services of a qualified Architect to begin the high level conceptual and subsequently more detailed plans and costing for capital improvements to Morrow Park as contemplated in the draft Memorandum of Understanding.

11. Director of Community Services
Report CSD17-013
Community Grant Program Overview

That Council approve the recommendation outlined in Report CSD17-013 dated May 8, 2017, of the Director of Community Services, as follows:

That the report and a presentation by the Director of Community Services on the City's Community Grant Program be received for information.

12. Chief Administrative Officer
Report CAO17-005
Securing Employment Lands for the Benefit of the Region

- a) That the CAO be directed to send a letter requesting the Province take action on the issue of a boundary adjustment between the City of Peterborough and the Township of Cavan Monaghan, to facilitate the City meeting its requirements under the Growth Plan for the Greater Golden Horseshoe, given that a mutually agreeable solution has been unable to be reached despite extensive negotiations;
- b) That the Province be informed that City Council considers the total amount to be paid to the Township and County to be too high; and
- c) That a copy of the letter be e-mailed to Council and,
- d) That staff be directed to explore all other alternative development arrangements within the City boundaries including potential conversion of presently zoned residential land to employment land.

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- 13. Director of Corporate Services
Report CPPS17-018
Award of RFP P-04-17, for the Commissioning Firm of Record for
the City of Peterborough**

That Council approve the recommendations outlined in Report CPPS17-018, dated May 8, 2017 of the Director of Corporate Services, as follows:

That RFP P-04-17 for the Commissioning Firm of Record for the City of Peterborough be awarded to Jones Lang LaSalle Real Estate Services Inc. (JLL), 100 Cowdray Court, Suite 130, Toronto, Ontario, M1S 5C8 for the period May 22, 2017 to December 31, 2021 with the option for one five year extension subject to satisfactory performance.

- 14. Director of Corporate Services
Report CPPS17-016
Award of Cooperative Purchasing Contract for the Design,
Installation and Contract Administration to Replace Existing
Interior Lighting with LED Fixtures at the Peterborough Sport &
Wellness Centre and the Peterborough Memorial Centre**

That Council approve the recommendation outlined in Report CPPS17-016, dated May 8, 2017 of the Director of Corporate Services as follows:

That the City enter into a formal agreement with Conrad Lighting Solutions Inc., 6 Hanna Road, Toronto, Ontario, M4G 4G5, for the design, installation, and contract administration to replace existing interior lighting with LED fixtures at the Peterborough Sport & Wellness Centre and the Peterborough Memorial Centre at a cost of \$398,781 plus HST of \$51,841.53 for a total cost of \$450,622.53.

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15. Director of Community Services
Director of Corporate Services
Report CSD17-006
Aylmer/Simcoe Public Space Sponsorship Agreement

That Council approve the recommendations outlined in Report CSD17-006 dated May 8, 2017, of the Director of Community Services, as follows:

- a) That the public space at Aylmer/Simcoe is a suitable location for Sponsorship and Naming Rights;**
- b) That the Public Art installation to be located in the Public Space at Aylmer/Simcoe is suitable for Sponsorship support;**
- c) That the naming right and presenting sponsorship be entered into with LLF Lawyers for an amount of \$100,000 for 20 years and renewed at the discretion of LLF Lawyers for an additional 10 years for an amount of \$50,000.**

16. Director of Community Services
Report CSD17-010
Award of P-02-17 Supply, Installation and Configuration of an RFID Tagging System, Security Gate System and Self Check Stations for the Peterborough Public Library

That Council approve the recommendation outlined in Report CSD17-010 dated May 08, 2017, of the Director of Community Services, as follows:

That a portion of Request for Proposal P-02-17 Supply, Installation and Configuration of an RFID Tagging System, Security Gate System, Self Check Stations and Book Sorting System for the Peterborough Public Library be awarded to Bibliotheca Canada Inc., 284 Churchill Ave N, Ottawa, ON K1Z 5B6 at a total cost of \$123,285 plus \$16,027 HST for a total of \$139,312.

Submitted by,

Councillor Beamer
Chair
May 8, 2017