

**Committee of the Whole Report No. 5  
Meeting of March 27, 2017**

**To the Council of The City of Peterborough for consideration at its  
Meeting held April 3, 2017**

**The Committee of the Whole as a result of its meeting held on March  
27, 2017, recommends as follows:**

- 1. Director of Utility Services  
Report USTR17-006  
Contract Extension of Proposal P-31-13 for Routine Maintenance  
and Construction of Traffic Control Signals/Devices and Street  
Lights**

**That Council, approve the recommendation outlined in Report USTR17-006  
dated March 27, 2017, of the Director of Utility Services, as follows:**

**That a contract extension for Proposal P-31-13 for Routine Maintenance  
and Construction of Traffic Control Signals/Devices and Street Lights be  
awarded to Guild Electric Limited, 470 Midwest Road Toronto, Ontario M1P  
4Y5 commencing April 4, 2017, on a month-to-month basis for a period of  
up to eighteen months at an estimated cost of \$1,014,543 plus \$131,890  
HST for a total cost of \$1,146,433.**

- 2. Director of Utility Services  
Report USDIR17-001  
Award of Sole Source Contract for the Design, Tender and  
Contract Administration to Rebuild Digester #4**

**That Council approve the recommendation outlined in Report USDIR17-001  
dated March 27, 2017, of the Director of Utility Services, as follows:**

**That the Design, Tender and Contract Administration for the Rebuild of  
Digester #4 at the Wastewater Treatment Plant be awarded to MTE  
Consultants Inc., 520 Bingemans Centre Drive, Kitchener, ON N2B 3X9 at a  
cost of \$250,025.00 plus HST of \$32,503.25 for a total cost of \$282,528.25.**

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**3. Director, Planning and Development Services**  
**Report PLPD17-017**  
**Increase of Contract Award to Brook McIlroy Inc. for Trent**  
**Research and Innovation Park Master Plan and Phase 1 Detailed**  
**Engineering Design**

That Council approve the recommendation outlined in Report PLPD17-017 dated March 27, 2017, of the Director, Planning and Development Services, as follows:

That RFP document P-32-16 for the Trent Research and Innovation Park Master Plan and Phase 1 Detailed Engineering Design awarded to Brook McIlroy Inc., 161 Spadina Avenue, 2<sup>nd</sup> Floor, Toronto, Ontario, M5V 2L6, be increased by \$80,515 from \$260,570 to \$341,085, plus \$44,341.05 for HST, for a total of \$385,426.05 including tax.

**4. Chief Administrative Officer**  
**Report CAO17-003**  
**Peterborough Economic Development Board Appointments –**  
**2017**

That Council approve the recommendation outlined in Report CAO17-003 dated March 27, 2017 of the Chief Administrative Officer, as follows:

That the following individuals be appointed to the Peterborough Economic Development Board for a three-year term to expire April 30, 2020:

- i) Terry McCullough (new appointment)
- ii) Sandra Dueck (re-appointment)
- iii) Dana Empey (re-appointment)

**5. City Clerk**  
**Report CPCLK17-007**  
**Revised 2017 Council Meeting Schedule**

That Council approve the recommendation outlined in Report CPCLK17-007, dated March 27, 2017 of the City Clerk, as follows:

That the Council meeting scheduled for Monday, November 13 be changed to Tuesday, November 14, 2017.

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**6. City Clerk**  
**Report CPCLK17-005**  
**Rotary Club - Environment Committee "Earth Day"**

That Council approve the recommendation outlined in Report CPCLK17-005 dated March 27, 2017, of the City Clerk, as follows:

That the presentation from the Rotary Club – Environment Committee be received for information.

**7. City Clerk**  
**Report CPCLK17-006**  
**Otonabee Region Conservation Authority – Strategic Plan**  
**Presentation**

That Council approve the recommendation outlined in Report CPCLK17-006 dated March 27, 2017, of the City Clerk, as follows:

That the presentation from the Otonabee Region Conservation Authority on their 2017-2020 Strategic Plan, be received for information.

**8. Chief Administrative Officer**  
**Report CAO17-004**  
**2016 Year-In-Review Presentation and Corporate Work Plan**  
**Update**

That Council approve the recommendation outlined in Report CAO17-004, dated March 27, 2017, of the Chief Administrative Officer as follows:

That Report CAO17-004 and the presentation by Chief Administrative Officer, Allan Seabrooke, regarding the 2016 year-in-review and corporate work plan update be received for information.

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**9. City Solicitor and Director of Legal Services**  
**Report OCS17-004**  
**Transit Advertising**

That Council approve the recommendation outlined in Report OCS17-004, dated March 27, 2017, of the City Solicitor and Director of Legal Services, as follows:

- a) That Report OCS17-004 be received for information.
- b) That staff proceed with Option 2, as outlined in Report OCS17-004, to revise the Advertising Policy to include a provision for a community standard.

**10. Director of Community Services**  
**Report CSACH17-003**  
**Designation of Heritage Properties**

- a) That Report CSASH17-003 be received for information.
- b) That staff work with the developer to maintain a heritage design on both buildings and report back to Council as soon as possible with an update on the design.

**11. Director of Corporate Services**  
**Report CPFS17-013**  
**Public Capital Requests**

- a) That Report CPFS17-013 identifying the ten year average contribution to public capital requests be received for information.
- b) That staff prepare a policy on Public Capital Requests for Council consideration that includes topics such as the eligible organizations and projects, criteria for assessment, how the City might contribute, eligible costs and accountability.

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**12. City Solicitor and Director of Legal Services**  
**Report OCSRE17-004**  
**Purchase of 551 Harper Road from Canadian Pacific Railway**  
**(CPR)**

That Council approve the recommendations outlined in Report OCSRE17-004 dated March 27, 2017, of the City Solicitor and Director of Legal Services, as follows:

- a) That a by-law be passed to authorize the purchase of the Canadian Pacific Railway (CPR) industrial lands and rail spur at 551 Harper Road for utility and other municipal purposes for \$400,000.00 plus HST of \$7,040.00 and land transfer tax of \$4,475.00 totaling \$411,515.00; and
- b) Concurrent with the acquisition of the portion described in red on Appendix B, that the area in blue be leased back to Canadian Pacific Railway (CPR) for a nominal annual fee.

**13. Veteran's Affairs Office Move**

That staff review the transportation matter of Veteran's Affairs moving out of the downtown and report back to Council.

**14. Cycling and Trails Presentation to Council**

That staff prepare a report and presentation to Council on the cycling and trails portion of the Transportation Master Plan.

**15. Property Tax Incentive Program – Place of Assembly**

That City Staff report back to Council with recommendations for the creation of a property tax incentive program that provides for temporary relief from increased property taxes that stem from the construction of a place of assembly for at least 1,500 people.

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Submitted by,

Councillor Beamer  
Chair  
March 27, 2017