



**Audit Committee Minutes
City of Peterborough
October 13, 2015**

Minutes of a Meeting of Audit Committee held on Tuesday, October 13, 2015 in the Doris Room, City Hall

The meeting of the Audit Committee was called to order at 4:14 p.m. in the Doris Room.

Audit Committee Members:

Councillor Beamer
Councillor Clarke, Chair
Councillor Baldwin
Councillor Vassiliadis
Mayor Bennett

Staff:

Allan Seabrooke, Chief Administrative Officer
Wayne Jackson, Director of Utility Services
Sandra Clancy, Director of Corporate Services
Richard Freymond, Manager of Financial Services
Darren Hancock, Chief Accountant
John Kennedy, City Clerk

Guests:

Joanna Park, Collins Barrow
Richard Steinginga, Collins Barrow
Duane Potter, Collins Barrow

Minutes – June 22, 2015

Moved by Mayor Bennett

That the minutes of the Audit Committee meeting held on June 22, 2015 be approved.

“CARRIED”

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Disclosure of Pecuniary Interest

There were no disclosures of Pecuniary Interest.

Consent Agenda

Moved by Councillor Baldwin

That item 3 be passed as part of the Consent Agenda.

“CARRIED”

Director of Corporate Services
Report CPFS15-048
2015 Audit Plan and Pre-Audit Planning Letter

Moved by Councillor Baldwin

That Council approve the recommendations outlined in report CPFS15-048 dated October 13, 2015, of the Director of Corporate Services as follows:

- a) **That the 2015 Audit Plan for the Corporation of the City of Peterborough attached to Report CPFS15-048 as Appendix A be received.**
- b) **That the Mayor and Chair of the Audit Committee be authorized to sign the Pre-Audit Planning Letter attached to Report CPFS15-048 as Appendix B.**

“CARRIED”

Other Business

Councillor Clarke asked Collins Barrow chartered accountants to review the financial policies and procedures to determine if updates are required.

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Adjournment

Moved by Mayor Bennett

That this meeting of Audit Committee adjourn at 4:16 p.m.

"CARRIED"

John Kennedy
City Clerk

Councillor Clarke
Chair