

**Accessibility Advisory Committee  
City of Peterborough  
May 6, 2015**



**Minutes of a Meeting of the Accessibility Advisory Committee Held on  
May 6, 2015 in the Sutherland Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:00 p.m. by Councillor Riel in the Sutherland Room, City Hall.

**Present:**

Andrea Dodsworth  
Bob Geddes  
Councillor Riel, Chair  
Janet Ali  
Peter Michielsen  
Warren Northcott

**Regrets:**

Amanda Motyer  
Gordon Earle  
Ian Guest

**Staff:**

Kathryn McLeod, Accessibility Coordinator  
Mark Buffone, Accessibility Compliance Co-ordinator  
John Kennedy, City Clerk  
Kendra Sedgwick, Committee Coordinator

**Minutes – April 1, 2015**

Moved by Warren Northcott

**That the minutes of the Accessibility Advisory Committee held on April 1, 2015 be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

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**Consent Agenda**

Moved by Andrea Dodsworth

**That item 8 and 9 be approved as part of the Consent Agenda.**

“CARRIED”

**Accessibility Compliance Coordinator  
Accessibility Coordinator  
Report AAC15-021  
Accessibility Office Report**

Moved by Andrea Dodsworth

**That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-021 dated May 6, 2015 of the Accessibility Compliance Coordinator and the Accessibility Coordinator as follows:**

**That Report AAC15-021 with respect to the current work of the Accessibility Office be received for information.**

“CARRIED”

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**Accessibility Coordinator**  
**Report AAC15-022**  
**Timing of Sub-Committee Meetings**

Moved by Andrea Dodsworth

**That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-022, dated May 6, 2015 of the Accessibility Coordinator as follows:**

- a) **That Report AAC15-022 with respect to the timing of Sub-Committee meetings be received for information.**
- b) **That the AAC approve the proposed change in timing of the Built Environment and Transportation Sub-Committees to enable the inclusion of draft minutes in agenda packages, in addition to verbal reports from the respective Chairs at AAC meetings.**

**“CARRIED”**

**Accessibility Coordinator**  
**Report AAC15-017**  
**Presentation on Live Streaming Options for the Council Chambers**

John Kennedy, City Clerk provided an overview of Report AAC15-017.

Moved by Peter Michielsen

**That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC15-017 dated May 6, 2015, of the Accessibility Coordinator as follows:**

- a) **That the presentation by City Clerk, John Kennedy, be received for information.**
- b) **That the Accessibility Advisory Committee provide input on accessibility matters related to live streaming in the Council Chambers.**

**“CARRIED”**

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**Accessibility Coordinator**  
**Report AAC15-018**  
**Focus Group Session with Peterborough Council on Aging**

Moved by Warren Northcott

**That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC15-018 dated May 6, 2015, of the Accessibility Coordinator as follows:**

- a) That the Accessibility Advisory Committee discuss the option of participating in a focus group session led by the Age Friendly Coordinator from the Peterborough Council on Aging;**
- b) That the Accessibility Advisory Committee participate in the focus group session led by the Age Friendly Coordinator; and**
- c) That a special Committee meeting be held on May 27<sup>th</sup> from 3:00 – 5:30 p.m. for the focus group session.**

“CARRIED”

**Accessibility Coordinator**  
**Report AAC15-019**  
**Transportation Sub-Committee Report**

Moved by Janet Ali

**That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-019, dated May 6, 2015 of the Accessibility Coordinator as follows:**

**That Report AAC15-019 with respect to the meeting of the Transportation Sub-Committee be received for information.**

“CARRIED”

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**Accessibility Coordinator**  
**Report AAC15-020**  
**Built Environment Sub-Committee Report**

Moved by Andrea Dodsworth

**That the Accessibility Advisory Committee approve the recommendation outlined in Report AAC15-020, dated May 6, 2015 of the Accessibility Coordinator as follows:**

**That Report AAC15-020 with respect to the meeting of the Built Environment Sub-Committee be received for information.**

**“CARRIED”**

**Accessibility Compliance Coordinator**  
**Report AAC15-023**  
**Operation of Accessible Pedestrian Signals**

Moved by Bob Geddes

**That the Accessibility Advisory Committee approve the recommendations outlined in Report AAC15-023, dated May 6, 2015 of the Accessibility Compliance Coordinator as follows:**

- a) That Report AAC15-023 with respect to general information on how accessible pedestrian signals (APS's) operate, be received for information.**
- b) That the AAC provide advice to the Accessibility Compliance Coordinator on the:**
  - i) use of the “chirp” sounds vs. The “Canadian APS melody” for the east-west directional indication.**
  - ii) volume level of the APS audible features, excluding the locating tone volume.**
  - iii) use of APS beaconing as a method of APS operation.**

**“CARRIED”**

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**Other Business**

The Committee watched a video on Adrea Dodsworth prepared by the YWCA.

The Committee was reminded about the CNIB Adaptive Technology Fair taking place on May 26<sup>th</sup> from 10:00 a.m. to 3:00 p.m. at the Lions Centre.

CPD is hosting the 2015 Inclusion Conference May 29<sup>th</sup> at Fleming College from 9:45 a.m. to 4:45 p.m. On May 30<sup>th</sup> they are hosting an Adaptive Sports Expo at Kenner Collegiate from 9:00 a.m. to 4:00 p.m.

**Next Meeting**

The Chair indicated that the next Committee meeting will be held on June 3, 2015.

**Adjournment**

Moved by Peter Michielsen

**That this meeting of the Accessibility Advisory Committee adjourn at 5:50 p.m.**

"CARRIED"

Kendra Sedgwick  
Committee Coordinator

Councillor Riel  
Chair