

**Accessibility Advisory Committee  
City of Peterborough  
April 5, 2017**



**Minutes of a Meeting of the Accessibility Advisory Committee held on  
April 5, 2017 in the Doris Room.**

The meeting of the Accessibility Advisory Committee was called to order at 4:04 p.m. by Councillor Riel, Chair in the Doris Room, City Hall.

**Present:**

Councillor Riel, Chair  
Andrea Dodsworth  
Warren Northcott  
Don Parnell  
Erica Richmond  
Amanda Motyer  
Ben McColl  
Andrea Walsh  
Thomas Street

**Staff:**

Patricia Reed, Accessibility and Communication Specialist  
Kendra Sedgwick, Committee Coordinator  
Mark Buffone, Accessibility Compliance Coordinator

**Minutes – March 1, 2017**

Moved by Andrea Dodsworth

**That the minutes of the Accessibility Advisory Committee held on March 1, 2017  
be approved.**

“CARRIED”

**Disclosure of Pecuniary Interest**

There were no disclosures of Pecuniary Interest.

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**Consent Agenda**

Moved by Don Parnell

**That items 10 and 11 be approved as part of the Consent Agenda.**

“CARRIED”

**[Accessibility and Communication Specialist](#)  
Report AAC17-029  
Built Environment Sub-Committee Terms of Reference**

Moved by Don Parnell

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-029 dated April 5, 2017 of the Accessibility and Communication Specialist as follows:**

**That the AAC approve the amended Built Environment Sub-Committee Terms of Reference.**

“CARRIED”

**Accessibility and Communication Specialist  
Accessibility Compliance Coordinator  
Report AAC17-025  
Accessibility Office Report**

Moved by Don Parnell

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-025 dated April 5, 2017, of the Accessibility and Communication Specialist and the Accessibility Compliance Coordinator as follows:**

**That Report AAC17-025 with respect to the current work of the Accessibility Office be received for information.**

“CARRIED”

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**Accessibility and Communication Specialist**  
**Report AAC17-031**  
**Peterborough Public Health Draft Outdoor Playspaces Evidence**  
**Report**

Moved by Erica Richmond

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-031 dated April 5, 2017, of the Accessibility and Communication Specialist as follows:**

**That the presentation by the Health Promoter, Community Health Team, with Peterborough Public Health on the draft Outdoor Playspaces Evidence Report be received for information.**

“CARRIED”

**Accessibility and Communication Specialist**  
**Report AAC17-026**  
**Access Fund Request 005-17**

Moved by Don Parnell

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC17-026 dated April 5, 2017, of the Accessibility and Communication Specialist as follows:**

- a) **That Report AAC17-026 of the Accessibility and Communication Specialist be received for information;**
- b) **That the AAC approve Access Fund Request 005-17 submitted by the Manager of Children’s Services for accessibility enhancements at the two new Pearson Daycare playgrounds.**

“CARRIED”

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**Accessibility and Communication Specialist  
Report AAC17-030  
Access Fund Request 006-17**

Moved by Amanda Motyer

**That the Accessibility Advisory Committee (AAC) approve the recommendations outlined in Report AAC17-030 dated April 5, 2017, of the Accessibility and Communication Specialist as follows:**

- a) **That Access Fund Request 006-017 of the Accessibility and Communication Specialist be received for information;**
- b) **That the AAC approve an Access Fund expenditure of up to \$3600 for funding relating to the installation of auto voice announcers in the new elevator in the main lobby of City Hall.**

“CARRIED”

**Accessibility and Communication Specialist  
Report AAC17-033  
Access Fund Request 007-17**

Moved by Ben McColl

**That Access Fund Request 007-17 be deferred to the May Committee meeting, to allow staff to look into the possibility of having a wheelchair donated for City Hall use.**

“CARRIED”

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**Accessibility and Communication Specialist**  
**Report AAC17-027**  
**Transportation Sub-Committee Report**

Moved by Don Parnell

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-027, dated April 5, 2017 of the Accessibility and Communication Specialist as follows:**

**That the verbal update by the Chair of the Transportation Sub-Committee be received for information.**

“CARRIED”

**Accessibility and Communication Specialist**  
**Report AAC17-028**  
**Built Environment Sub-Committee Report**

Moved by Andrea Dodsworth

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-028 dated April 5, 2017 of the Accessibility and Communication Specialist as follows:**

**That the verbal update by the Chair of the Built Environment Sub-Committee be received for information.**

“CARRIED”

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**[Accessibility and Communication Specialist](#)**  
**Report AAC17-032**  
**National Access Awareness Week**

Moved by Erica Richmond

**That the Accessibility Advisory Committee (AAC) approve the recommendation outlined in Report AAC17-032 dated April 5, 2017, of the Accessibility and Communication Specialist as follows:**

**That the presentation by the Accessibility and Communication Specialist on the May 2017 National Access Awareness Week celebration be received for information.**

“CARRIED”

**Other Business**

The Accessibility Directorate of Ontario is offering regional forums for municipal Accessibility Advisory Committees. Details will be emailed to Committee members.

**Next Meeting**

The Chair indicated that the next Committee meeting will be held on May 3, 2017.

**Adjournment**

Moved by Andrea Dodsworth

**That this meeting of the Accessibility Advisory Committee adjourn at 5:35 p.m.**

"CARRIED"

Kendra Sedgwick  
Committee Coordinator

Councillor Riel  
Chair